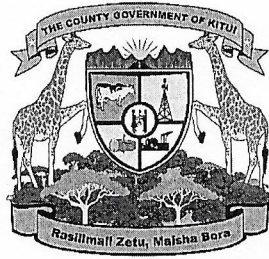


**COUNTY GOVERNMENT OF KITUI**



**COUNTY ASSEMBLY  
THIRD ASSEMBLY – (THIRD SESSION)**

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**JOINT SECTORAL COMMITTEE ON ADMINISTRATION AND COORDINATION OF  
COUNTY AFFAIRS AND JUSTICE AND LEGAL AFFAIRS**

---

**REPORT ON THE REVIEW OF COMMUNITY LEVEL INFRASTRUCTURE  
DEVELOPMENT PROGRAMME FRAMEWORK (CLIDP)**

CLERK'S CHAMBERS  
COUNTY ASSEMBLY BUILDINGS,  
**KITUI.**

SEPTEMBER, 2024

*[Handwritten signatures]*

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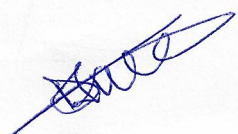
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## ABBREVIATIONS

**CECM**- County Executive Committee Member

**CIDP**- County Integrated Development Program

**CLIDP**- The Community Level Infrastructure Development Programme

**COK**- Constitution of Kenya

**KIVEST**- Kitui Vision for Economic and Social Transformation

**MCA**- Member of County Assembly

**PLWDs**- Persons Living with Disabilities

**SO**- Standing Orders



## LIST OF ANNEXURES

1. Adoption schedule.
2. The Community Level Infrastructure Development Programme Framework.
3. The Amended CLIDP Framework
4. Memorandum from the County Executive dated 19<sup>th</sup> November, 2019



## CHAIRPERSON'S FOREWORD

The Kitui County Community Level Infrastructure Development Programme (CLIDP) Framework was adopted by the First County Assembly of Kitui in 2017. It was established as guided by the provisions of Article 174 (d) and (f) of the Constitution of Kenya 2010. This Article of the Constitution recognizes the objects of devolution as to promote the right of communities to manage their own affairs, to further their development, to promote socio-economic development and the provision of proximate, easily accessible services throughout Kenya respectively.

The programme has been an initiative for poverty alleviation and improvement of socio-economic lives and enhancement of living standards of Kitui County residents and aims at supporting small-scale projects by addressing immediate and pressing needs of communities such as;

- I. ECDE Classrooms;
- II. Small Bridges and Drifts;
- III. Access/Feeder Roads;
- IV. Market Sheds;
- V. Public Toilets;
- VI. Small Water Projects; and
- VII. Improving health facilities, amongst others.

This CLIDP Framework was reviewed and amended for the first time by the Kitui County Assembly Committee on Lands, Infrastructure and Urban Development in the Second Assembly through a motion approved by the House on 27<sup>th</sup> November, 2018 and forwarded to the CECM on 28<sup>th</sup> November, 2018.

Upon receipt of the amendments, the County Executive Committee Member for Lands, Infrastructure, Housing and Urban Development referred the



amendments back to the Assembly with a memorandum dated 19<sup>th</sup> November, 2019 outlining reasons for the referral.

In the said memorandum on the amendment of CLIDP Framework, the CECM agreed to some of the amendments, whereas disagreed on Clause 22 of the amendments which proposed for deletion of the words “seventy percent (70%)” and replacing thereof with the words “eighty percent (80%)” that means maintaining the status quo of this Paragraph of the Framework before the amendments.

Some of the agreed amendments on Paragraph 5(3) were to insert new sub paragraphs as follows;

(r) Opening of new roads by hiring a bulldozer machine for a maximum of 170 hours per Ward;

(s) Grading of roads by hiring a grader for a maximum of 170 hours per Ward.

While reviewing the CLIDP Framework, the Committee noted that most of these amendments have never been implemented such as the amendments on Paragraph 5(3).

It is in this view that the Joint Committee on Administration and Coordination of County Affairs and Justice and Legal Affairs resolved to retreat at PridelInn Flamingo, Mombasa from 25<sup>th</sup> to 29<sup>th</sup> September, 2024 to review the CLIDP Framework and come up with proposals to amend it.

Upon review, Members proposed the following amendments;

I. By including the following new Sub Paragraphs immediately after Sub Paragraph 5(3) (s) of the amended CLIDP Framework as follows;

(t) Bush Clearing,

(u) Hiring of Machines (opening of roads, grading, dozing, leveling of playgrounds, desilting of earth dams and other related works).

- II. That paragraph 16 be amended by adding the following words “*the County Assembly for approval before forwarding to the*” between the words “*to*” and “*procurement*”. This is to ensure that the representative role as provided under section 9 of the County Government Act is envisaged.
- III. Paragraph 17 by deleting the words ‘*two million*’ in the first line and replacing thereof with ‘*four million*’.
- IV. paragraph 22 be amended by;
  - a) increasing the monies percentage from seventy (70%) percent to Eighty five percent (85%) to be utilized for the projects in the respective wards identified in the public barazas at village level.
  - b) Reducing the monies percentage from twenty five percent (25 %) to ten percent (10%) to be utilized for projects apportioned equally amongst the eight (8) Sub Counties to cater for projects that have impact within the respective sub counties that will be identified as per the County Development Plans which includes County Integrated Development Plan (CIDP) and the Kitui Vision for Economic and Social Transformation (KIVEST).
- V. That the ceiling for project budget financed under paragraph 25(a) be amended under paragraph 23 of the CLIDP Framework by increasing the project budget from Kenya Shillings two million to four million due to inflation and high cost of living leading to an increase in project implementation cost.

Having reviewed the CLIDP Framework, the Joint Committee recommends that the House **APPROVES** the proposed amendments to the Kitui County Community Level Infrastructure Development Programme Framework for gazettelement.



I wish to sincerely thank the Offices of the Speaker and the Clerk of Assembly for the invaluable support accorded to the Joint Committee in the discharge of their mandates.

On behalf of the Members of the Joint Committee on Administration and Coordination of County Affairs and that of Justice and Legal Affairs and pursuant to Standing Order 190 (5)(c) and (g), it is my pleasure and duty to present this Joint Committee's report on the review of the Kitui County Community Level Infrastructure Development Programme Framework to the House.

Signed.....

Date.....29/9/2024

**HON. PETER KITONYO MWANZA, M.C.A**

**(CHAIRPERSON)**

**COMMITTEE ON ADMINISTRATION AND COORDINATION OF  
COUNTY AFFAIRS**

Signed.....

Date.....29/9/2024

**HON. CYRUS KISAVI MUSYOKA, M.C.A**

**(CHAIRPERSON)**

**COMMITTEE ON JUSTICE AND LEGAL AFFAIRS**



## 1.0. Preface

### 1.1. Introduction

The County Government of Kitui pursuant to the spirit of devolution established the Kitui County Community Level Infrastructure Development Programme in 2017, guided by the provisions of the Constitution of Kenya 2010 in particular Article 174 (d) and (f) that recognizes the objects of devolution as “to recognize the right of communities to manage their own affairs and to further their development” and “to promote social and economic development and provision of proximate, easily accessible services throughout Kenya” respectively.

Section 115 (2) of the County Government Act, 2012 provides that each County Assembly shall develop laws and regulations giving effect to the requirement for effective citizen participation in development planning and performance management within the County and such laws and guidelines shall adhere to minimum national requirements.

Further in section 91 of the County Government Act, 2012, provides that, the County Government shall facilitate the establishment of structures for citizen participation including and not limited to avenues for the participation of peoples’ representatives including but not limited to Members of the National Assembly and Senate and establishment of citizen opportunities at the County and the decentralized units.

It is worth to note that the programme has been an initiative for poverty alleviation and improvement of socio-economic lives and enhancement of living standards of Kitui County residents and aims at supporting small-scale projects by addressing immediate and pressing needs of communities such as ECDE classrooms, small bridges, drifts, access/feeder roads, market sheds, public toilets, small water projects, and improving health facilities, amongst

others. These projects align with the 16-sector priorities for the development and transformation of Kitui County, as set in H.E. the Governor Dr. Julius Makau Malombe's Manifesto.

The public will identify and prioritize CLIDP projects during the public barazas. This is in line with Article 174 of the Constitution of Kenya 2010 which provides for a legal framework that promotes equitable development across all Wards in every County.

The ultimate goal of the program is to promote development across all the County where low-income people, minorities, Youth, Women and People Living with Disabilities (PLWDs) participate in and benefit from systems, decisions and activities that shape their livelihoods.

This Framework was reviewed and amended for the first time by the Committee on Lands, Infrastructure and Urban Development in the Second Assembly through a motion which was approved by the House on 27<sup>th</sup> November, 2018 and forwarded to the CECM on 28<sup>th</sup> November, 2018.

Upon receipt of the amendments, the County Executive Committee Member for Lands, Infrastructure, Housing and Urban Development referred the amendments back to the Assembly with a memorandum dated 19<sup>th</sup> November, 2019 outlining reasons for the referral.

In the said memorandum on the amendment of CLIDP, the CECM agreed to some of the amendments whereas disagreed on Clause 22 of the amendments.

## **1.2. The Establishment and Mandate of the Joint Committee**

### **A. Committee on Administration and Coordination of County Affairs**

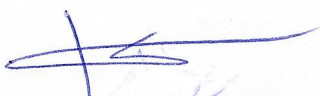
The Committee on Administration and Coordination of County Affairs is established under Standing Order 190(5) (c) and (f), with the following mandates-

- i) Investigate, inquire into and report on all matters relating to the mandate, management, activities, administration, operation, and estimates of the assigned departments;
- ii) Study programmes and policy objectives of departments and the effectiveness of the Implementation; Study and review all County Legislation referred to it;
- iii) Study, assess, and analyse the relative success of departments as measured by the results obtained as compared with their stated objectives
- iv) Investigate and inquire about all matters relating to the assigned departments as they may deem necessary, and as may be referred to them by the County Assembly;
- v) To vet and report on all appointments where the constitution or any law requires the County Assembly to approve, except those under Standing Order 185(Committee on Appointments) and;
- vi) Make reports and recommendations to the County Assembly as often as possible, including recommendations of proposed legislation.

#### **B. Committee on Justice and Legal Affairs**

The County Assembly Committee on Justice and Legal Affairs is established under Standing Order (S.O.) 190(1) and the Second Schedule of the Kitui County Assembly Standing Orders with the following mandate;

- i) Investigate, inquire into, and report on all matters relating to the mandate, management, activities, administration, operation and estimates of the assigned department;
- ii) Study programs and policy objectives of departments and the effectiveness of the implementation;
- iii) Study and review all County legislation referred to it;



- iv) Study, assess, and analyze the relative success of departments as measured by the results obtained as compared with their stated objectives;
- v) Investigate and inquire into all matters relating to the assigned departments as they may deem necessary, and as may be referred to them by the County Assembly;
- vi) To vet and report on all appointments where the constitution or any law requires the County Assembly to approve, except those under Standing Order 185(Committee Appointments); and
- vii) Make reports and recommendations to the County Assembly as often as possible, including recommendation of proposed legislation.

## 1.2. Committee Membership

The sectoral Committees on Administration and Coordination of County Affairs and Justice and Legal Affairs comprise the following members respectively:

### A. Committee on Administration and Coordination of County Affairs

- |                                   |                  |
|-----------------------------------|------------------|
| 1. Hon. Peter Kitonyo Mwanza-     | Chairperson      |
| 2. Hon. Dominic Isumail Mwamisi-  | Vice-Chairperson |
| 3. Hon. Christopher Nzilu Nzioka- | Member           |
| 4. Hon. Alex Mutambu Nganga-      | Member           |
| 5. Hon. Dr. Erastus Mbuno-        | Member           |
| 6. Hon. Waziri Bakari Baraka-     | Member           |
| 7. Hon. Sammy Munyithya-          | Member           |
| 8. Hon. Kalamba Musau-            | Member           |
| 9. Hon. Rose Kasyoka Kathoka-     | Member           |
| 10. Hon. Deborah Katungwa Mutuku- | Member           |
| 11. Hon. Jacinta Mwonjiri-        | Member           |

## **B. Committee on Justice and Legal Affairs**

1. Hon. Cyrus Kisavi Musyoka-	Chairperson
2. Hon. Deborah Mutuku-	Vice-Chairperson
3. Hon. Sylvester M. Kitheka-	Member
4. Hon. Benjamin Mulandi-	Member
5. Hon. Dominic N. Ishmael-	Member
6. Hon. Nicholus Mutemi-	Member
7. Hon. Nzungi Ngwele-	Member
8. Hon. Stephen Ileve Katana-	Member
9. Hon. Mary Ndumbu-	Member
10. Hon. Jacinta Mwoni-	Member
11. Hon. Grace Mulandi-	Member

### **1.3. Joint Committee Secretariat**

The Committee was facilitated by the following staff;

1. David Manzi-	Clerk Assistant
2. Immaculate Ndanu-	Clerk Assistant
3. Winfred Musyoki-	Clerk Assistant
4. Esther Kitavi-	Research Officer

## **2.0 Review of the Community Level Infrastructure Development Programme Framework**

The Kitui County Community Level Infrastructure Development Programme (CLIDP) framework was adopted by the First County Assembly of Kitui in 2017. It was established as guided by the provisions of Article 174 (d) and (f) of the Constitution of Kenya 2010. This Article of the Constitution recognizes the objects of devolution as to promote the right of communities to manage their own affairs, to further their development, to promote socio-economic development and the provision of proximate, easily accessible services throughout Kenya respectively.



The programme has been an initiative for poverty alleviation and improvement of socio-economic lives and enhancement of living standards of Kitui County residents and aims at supporting small-scale projects by addressing immediate and pressing needs of communities such as;

- i. ECDE Classrooms;
- ii. Small Bridges and Drifts;
- iii. Access/Feeder Roads;
- iv. Market Sheds;
- v. Public Toilets;
- vi. Small Water Projects; and
- vii. Improving health facilities, amongst others.

This Framework was reviewed and amended for the first time by the Kitui County Assembly Committee on Lands, Infrastructure and Urban Development in the Second Assembly through a motion approved by the House on 27<sup>th</sup> November, 2018 and forwarded to the CECM on 28<sup>th</sup> November, 2018.

Upon receipt of the amendments, the County Executive Committee Member for Lands, Infrastructure, Housing and Urban Development referred the amendments back to the Assembly with a memorandum dated 19<sup>th</sup> November, 2019 outlining reasons for the referral.

In the said memorandum on the amendment of CLIDP Framework, the CECM agreed to some of the amendments, whereas disagreed on Clause 22 of the amendments which proposed for deletion of the words “seventy percent (70%)” and replacing thereof with the words “eighty percent (80%)” that means maintaining the status quo of this paragraph of the CLIDP Framework before the amendments.

Some of the agreed amendments on Paragraph 5(3) were to insert new sub paragraphs as follows;

- (r) Opening of new roads by hiring a bulldozer machine for a maximum of 170 hours per Ward;
- (s) Grading of roads by hiring a grader for a maximum of 170 hours per Ward.

While reviewing the CLIDP Framework, the Committee noted that most of these amendments have never been implemented such as the amendments on Paragraph 5(3).

It is in this view that the Joint Committee on Administration and Coordination of County Affairs and Justice and Legal Affairs resolved to retreat to Pridelnn Flamingo, Mombasa from 25<sup>th</sup> to 29<sup>th</sup> September, 2024 to review the CLIDP Framework and come up with proposals to amend it.

Upon review, Members proposed the following amendments;

- 1) By including the following new Sub Paragraphs immediately after Sub Paragraph 5(3) (s) of the amended CLIDP framework as follows;
  - (t) Bush Clearing,
  - (u) Hiring of Machines (opening of roads, grading, dozing, leveling of playgrounds, desilting of earth dams and other related works).
- 2) That paragraph 16 be amended by adding the following words "*the County Assembly for approval before forwarding to the*" between the words "*to*" and "*procurement*". This is to ensure that the representative role as provided under Section 9 of the County Government Act is envisaged.
- 3) Paragraph 17 by deleting the words '*two million*' in the first line and replacing thereof with '*four million*'.
- 4) paragraph 22 be amended by;
  - c) increasing the monies percentage from seventy (70%) percent to Eighty five percent (85%) to be utilized for the projects in the respective wards identified in the public barazas at village level.



- d) Reducing the monies percentage from twenty five percent (25 %) to ten percent (10%) to be utilized for projects apportioned equally amongst the eight (8) Sub Counties to cater for projects that have impact within the respective sub counties that will be identified as per the County Development Plans which includes County Integrated Development Plan (CIDP) and the Kitui Vision for Economic and Social Transformation (KIVEST).
- 5) That the ceiling for project budget financed under paragraph 25(a) be amended under paragraph 23 of the CLIDP Framework by increasing the project budget from Kenya Shillings two million to four million due to inflation and high cost of living leading to an increase in project implementation cost.

## **2.1 Framework Context**

The establishment of the Kitui County Community Level Infrastructure Development Programme framework was guided by Article 174 of the Constitution of Kenya 2010 which promotes equitable development across all the Wards in every County in Kenya. It is also underpinned in Sections 91 and 115 (2) of the County Government Act, 2012, which facilitates the establishment of structures for citizen participation at the County level.

The CLIDP projects align with the 16-sector priorities for the development and transformation of Kitui, as set out in the H.E. the Governor Dr. Julius Makau Malombe's Manifesto.

## **2.2 Framework Background**

The primary objective of this review is to amend some provisions of the principal CLIDP Framework. This is meant to improve the effectiveness and efficiency of the framework to create bigger positive social and economic impacts through the CLIDP projects at the village level.



The Kitui County Community Level Infrastructure Development Programme Framework ensures that residents in Kitui County are directly involved in the decision-making process on matters that affect them and effectively participate in governance through public participation forums convened by the executive.

This framework apportions seventy percent (70%) of the CLIDP monies to be utilized to cater for the projects in the respective wards as identified during public barazas and the County Integrated Development Plan, twenty-five percent (25%) of the CLIDP monies to be apportioned equally to be utilized for projects in the eight sub counties and further five percent (5%) of the CLIDP monies to be utilized to defray the programs administrative costs.

Since operationalization of the framework, the expected impact from the program has not been realized due to inflation and high cost of living increasing the cost of project implementation.

This review proposes amendments to the framework as follows;

1. By including the following new Sub Paragraphs immediately after Sub Paragraph 5(3) (s) of the amended CLIDP framework as follows;

(t) Bush Clearing,

(u) Hiring of Machines (opening of roads, grading, dozing, leveling of playgrounds, desilting of earth dams and other related works).

2. That paragraph 16 be amended by adding the following words “the County Assembly for approval before forwarding to the” between the words “to” and “procurement”. This is to ensure that the representative role as provided under section 9 of the County Government Act is envisaged.



3. Paragraph 17 by deleting the words *'two million'* in the first line and replacing thereof with *'four million'*.
4. paragraph 22 be amended by;
  - a) increasing the monies percentage from seventy (70%) percent to Eighty five percent (85%) to be utilized for the projects in the respective wards identified in the public barazas at village level.
  - b) Reducing the monies percentage from twenty five percent (25 %) to ten percent (10%) to be utilized for projects apportioned equally amongst the eight (8) Sub Counties to cater for projects that have impact within the respective sub counties that will be identified as per the County Development Plans which includes County Integrated Development Plan (CIDP) and the Kitui Vision for Economic and Social Transformation (KIVEST).
5. Paragraph 23 should be amended by increasing the amount from two million to four million due to an increase in the rate of inflation leading to high cost of living thereby increasing project implementation cost.

Finally the Joint Committee proposes for an enactment of Kitui County Community Level Infrastructure Development Programme Act and regulations thereto for self-execution of this Framework.

### **3.0 Committee Observations**

Having examined the Kitui County Community Level Infrastructure Development Programme Framework, the Joint Committee made the following observations-

1. That the CLIDP Framework is not self-executing and thus proposes for an enactment of Kitui County Community Level Infrastructure Development Programme Act and regulations thereto foresee its implementation.

2. That the CLIDP programme has been an initiative for poverty alleviation and improvement of socio-economic lives which enhance living standards of Kitui County residents and recognize the importance of devolution.
3. That the ultimate goal of the CLIDP program is to promote development across all the villages in the County where people with low living standards, minorities, youth, women and people with disabilities participate in and benefit from systems, decisions and activities that shape their livelihood.
4. That Ward projects validation Committee should be established to validate projects at ward levels before submission to the Management Committee. That the member of County Assembly should be an ex-official Member of the Committee. However, section 9(2) of the County Government Act bars any Member of County Assembly from directly or indirectly involving in the affairs or administration of the County Executive.
5. That project identification and prioritization in the CLIDP Framework should undergo the following steps;
  - a) **First Step-Public Barazas**

This is done at the village level where community members in their respective villages are invited to identify and prioritize projects through a participatory process in public barazas.
  - b) **Second Step- Compilation of the list of prioritized projects**

This is done at Ward level where the Ward Administrator meets all the village administrators from their various villages within the ward and compile a list of prioritized proposed projects. The list is forwarded to the Ward Validation Committee which shall validate the Ward projects to confirm whether the projects are as submitted at the Village level



during public barazas. Upon validation the Committee shall forward the list to the Sub County Administrator.

c) **Third Step – Compilation of the list of prioritized projects from the Wards.**

This is done at the Sub County level where the Sub County Administrator compiles the list of the prioritized proposed projects for all wards and forwards them to the Management Committee.

d) **Fourth Step – Procurement**

This is the final stage at the Management Committee where the list of the prioritized proposed projects from all the eight (8) sub counties are compiled and forwarded to the County Assembly for approval. Upon approval by the County Assembly, the approved list of prioritized projects shall be forwarded to the relevant technical teams for site visits and prepare designs and bill of quantities. Thereafter, the project is advertised and awarded to the winning bidder for project take off.

6. That the eligible projects for implementation under this program include the following;

- a) Early Childhood Development Education (ECDE)
- b) Small bridges
- c) Access roads and feeder roads
- d) Village polytechnic, home craft centers and child centers
- e) Fencing works of public amenities
- f) Small community water piped systems
- g) Power connectivity, electrical wiring and accessories
- h) Sand dams, earth dams, water pans, boreholes and shallow wells
- i) Water tanks
- j) Water kiosks
- k) Slaughter houses

l) Culverts

m) Health centers and dispensary facilities

n) Cattle dips

o) Boda boda shades

p) Market shades

q) Hiring of machines for grading, dosing, opening of roads and desilting of earth dams

7. That the CLIDP monies are utilized as follows;

a) Seventy percent (70%) of the CLIDP monies is utilized to cater for the projects in the respective wards identified in the public barazas at village level.

b) Twenty Five percent (25%) of the CLIDP monies is utilized for projects apportioned equally amongst the eight (8) Sub Counties to cater for projects that have impact within the respective sub county and the projects will be identified as per the County Development plans including County Integrated Development Plan (CIDP) and the Kitui Vision for Economic and Social Transformation (KIVEST)

c) Five percent (5%) of the CLIDP monies is utilized to defray the program's administration cost.

8. That each CLIDP project has a maximum of Kenya Shillings two million, whereas any project whose bill of quantities is beyond Kenya Shillings two million shall be forwarded to the relevant County Ministry for consideration for implementation.

9. Paragraph 5(3) of the Framework should be amended by adding the following new projects so as to increase efficiency of service delivery to the community as follows;

(t). Bush Clearing,



- (u). Hiring of Machines (opening of roads, grading, dozing, leveling of playgrounds, desilting of earth dams and other related works).
10. Paragraph 16 should be amended by adding the following words "*the County Assembly for approval before forwarding to the*" between the words "*to*" and "*procurement*". This is to ensure that the representative role as provided under Section 9 of the County Government Act is envisaged.
11. Paragraph 17 should be amended by increasing the amount in words from two million to four million in order to counter the high rate of inflation which has resulted to an increase in the cost of living.
12. Paragraph 23 should be amended by increasing the amount from two million to four million due to an increase in the rate of inflation leading to high cost of living thereby increasing project implementation cost.

#### **4.0 Committee Recommendations**

Having reviewed the CLIDP Framework, the Joint Committee proposes **THAT;**

1. There is need to fast track the enactment of Kitui County Community Level Infrastructure Development Programme Act and regulations thereto for self-execution of this Framework.
2. The Community Level Infrastructure Development Programme (CLIDP) Framework is vital for the community's growth and therefore, the monies for CLIDP should be capped at at least 25% of the total County annual development budget, given the proven effectiveness of these projects to the local community.
3. The CLIDP monies should be distributed equally among the 40 wards, ensuring that each ward receives an equitable share of public resources. This approach will enhance equity across all villages and promote development in every ward.

4. Public Participation Forums at village level should be undertaken not more than 90 days upon approval of the Annual Budget by County Assembly.

5. The House approves the amendments for gazettelement as follows;

I. By adding the following new Sub Paragraphs immediately after Sub Paragraph 5(3) (s) of the CLIDP Framework as follows;

*(t) Bush Clearing,*

*(u) Hiring of Machines (opening of roads, grading, dozing, leveling of playgrounds, desilting of earth dams and other related works).*

Justification; so as to increase efficiency of service delivery to the community.

II. That paragraph 16 be amended by adding the following words "*the County Assembly for approval before forwarding to the*" between the words "*to*" and "*procurement*".

Justification; This is to ensure that the representative role as provided under section 9 of the County Government Act is envisaged.

III. Paragraph 17 by deleting the word '*two*' appearing in the first line and replacing thereof with the word '*four*'.

Justification; in order to counter the high rate of inflation which has resulted to an increase in the cost of living.

IV. Paragraph 22 be amended under the following Sub Paragraphs;

a) Deleting the words "seventy percent (70%)" and replacing therefor with the following words "Eighty five percent (85%)".


b) Deleting the words "*twenty five percent (25 %)*" and replacing therefor with the words "*ten percent (10%)*".

Justification; so as to increase efficiency of service delivery to the community.

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V. Paragraph 23 by deleting the word “two” and replacing thereof with the word “four”.


Justification; due to an increase in the rate of inflation leading to high cost of living thereby increasing project implementation cost.

Signed.....  
Date..... 29/9/2024

**HON. PETER KITONYO MWANZA, M.C.A**

**(CHAIRPERSON)**

**COMMITTEE ON ADMINISTRATION AND COORDINATION OF  
COUNTY AFFAIRS**

Signed.....  
Date..... 29/9/2024

**HON. CYRUS KISAVI MUSYOKA, M.C.A**






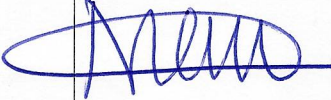
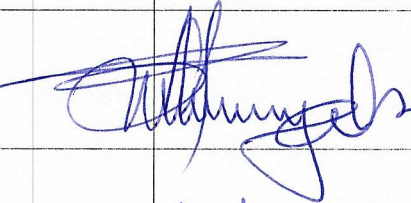


**(CHAIRPERSON)**

**COMMITTEE ON JUSTICE AND LEGAL AFFAIRS**



**ADOPTION OF THE REPORT BY THE JOINT SECTORAL COMMITTEES ON  
ADMINISTRATION AND COORDINATION OF COUNTY AFFAIRS AND  
JUSTICE AND LEGAL AFFAIRS**

S/NO	NAME	DESIGNATION	SIGN
1.	Hon. Peter Kitonyo Mwanza	Chairperson	
2	Hon. Cyrus Kisavi Musyoka	Vice- Chairperson	
3	Hon. Deborah Katungwa Mutuku	Member	
4.	Hon. Dominic Isumail Mwamisi	Member	
5	Hon. Christopher Nzilu Nzioka	Member	
6	Hon. Alex Mutambu Nganga	Member	
7	Hon. Dr. Erastus Mbuno	Member	
8	Hon. Sylvester Kitheka Munyalo	Member	
9	Hon. Mary Ndumbu	Member	
10	Hon. Joseph Nzungi Ngwele	Member	
11	Hon. Waziri Bakari Baraka	Member	

THE UNIVERSITY OF CHICAGO  
DEPARTMENT OF CHEMISTRY

RESEARCH REPORT

NO. 100

BY

ROBERT H. COOPER

AND

WILLIAM H. RAY

AND

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S/NO	NAME	DESIGNATION	SIGN
12	Hon. Stephen Katana Ileve	Member	
13	Hon. Sammy Munyithya	Member	
14	Hon. Rose Kasyoka Kathoka	Member	
15	Hon. Jacinta Mwoni	Member	
16	Hon. Nicholus Muema Mutemi	Member	
17	Hon. Benjamin Ndambu Mulandi	Member	
18	Hon. Kalamba Musau	Member	
19	Hon. Grace Syoindo Mulandi	Member	

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COUNTY FRAMEWORK FOR THE IMPLEMENTATION OF THE KITUI COUNTY  
COMMUNITY LEVEL INFRASTRUCTURE DEVELOPMENT PROGRAMME

IT IS hereby notified for the general information of the public that pursuant to Section 30 (2) (i) of the County Governments Act His Excellency the Governor of the County Government of Kitui has assigned the implementation of the Community Level Infrastructure Development Programme to the County Executive Committee Member for Tourism and Natural Resources, under the implementing County Ministry of Administration and Coordination of County Affairs.

The program was established guided by the provisions of the Constitution of Kenya 2010 particular Article 174 (d) and (f) that recognizes the objects of devolution as “to recognize the right of communities to manage their own affairs and to further their development” and “to promote social and economic development and the provision of proximate, easily accessible services throughout Kenya” respectively. The Programme has been an initiatives for poverty alleviation and improvements of social economic lives and enhancement of living standards of Kitui-county residents. The ultimate goal of the program is to promote development across all the County where poor people, minorities, youth, women and people with disabilities participate in and benefit from systems, decisions and activities that shape their livelihoods.

In implementing the programme, the County Executive Committee Member shall be guided by the following framework and procedures:

1. A Committee to be known as the Community Level Infrastructure Development Programme Management Committee shall be in charge of the implementation of the program. The Committee shall consist of:
  - (a) the Chairperson, being the County Executive Committee Member for the County Ministry of Tourism and Natural Resources; and
  - (b) the County Secretary;
  - (c) the Chief Officer in the County Ministry of Administration and Coordination of County Affairs, who shall be the Secretary;

- (d) the Chief Officer in the County Ministry of Lands, Infrastructure and Urban Development;
  - (e) the Chief Officer in the County Ministry of Agriculture, Water and Irrigation.
2. The Chairperson shall convene meetings of the Committee.
  3. The Management Committee shall be considered properly constituted with a quorum of at least 3 members.
  4. The functions of the Community Level Infrastructure Development Programme Management Committee shall be to:
    - (a) initiate the process of project identification and prioritization;
    - (b) ensure programme funds are utilized in accordance to this framework;
    - (c) determine the minimum number of projects to be identified and prioritized per village;
    - (d) receive and review projects implementation and expenditure reports for the program;
    - (e) ensure maintenance of proper records and reports for the programme; and
    - (f) ensure prudent management of the program's funds.
  5. (1) Projects under this program shall be community based for purposes of ensuring that the prospective benefits are available to a widespread cross-section of the inhabitants of a particular ward and village.
    - (2) Projects may include costs related to studies, planning and design or other technical input for the project.
    - (3) Projects that are eligible to be implemented under this program may include, but are not limited to:
      - (a) Early Childhood Development Education (ECDE) classrooms;
      - (b) Small bridges/drifts;
      - (c) Access roads and feeder roads;
      - (d) Village polytechnic, home craft centers and child centers;
      - (e) Fencing works of public amenities;
      - (f) Public toilets and pit latrines;
      - (g) Small community water piped systems;
      - (h) Power connectivity, electrical wiring and accessories;

- (i) Sand dams, earth dams; water pans, bore holes and shallow wells;
- (j) Water tanks;
- (k) Water kiosks;
- (l) Slaughter houses/slabs;
- (m) Culverts;
- (n) Health centers and dispensary facilities;
- (o) Cattle dips;
- (p) Boda boda Sheds;
- (q) Market sheds;

(4) The community may, under special circumstances, propose any project that does not fall under (3) above.

6. Project identification and prioritization shall be done every financial year through:

- (a) public barazas; and
- (b) county development plans including County Integrated Development Plan (CIDP) and the Kitui Vision for Economic and Social Transformation (KIVEST).

7. For purpose of 6 (a) community members in their respective villages shall be invited to identify and prioritize projects through a participatory process in public barazas.
8. The Village Administrator shall organize, conduct and take minutes of the public barazas.
9. The Ward Administrator shall chair meetings with Village Administrators to compile a list of prioritized proposed projects and forward the same to the Sub County Administrator.
10. The Sub County Administrator shall then forward the compiled lists of prioritized proposed projects from all sub county wards to the Secretary of the Management Committee.
11. The list of prioritized proposed projects shall be submitted to the Management Committee in a prescribed form.
12. Submission deadlines shall be given by the Management Committee.
13. The Management Committee shall constitute and coordinate relevant technical teams to visit sites, prepare designs and bills of quantities for all prioritized proposed projects.
14. Relevant County Government ministries/departments shall ensure that cost estimates for the projects are as realistic as possible.
15. The list of costed projects shall be submitted to the Management Committee which shall coordinate the ranking of proposed projects in order of priority and whenever the total cost

of the projects listed exceeds the ceiling for a particular ward, the order in which they are listed shall be taken as the order of priority for purposes of allocation of funds, provided that on-going projects shall take precedence over all other projects.

16. The Management Committee shall forward the final list of prioritized proposed projects to Procurement Department for tendering and awarding.
17. Projects whose costed bill of quantities is beyond one million Kenya Shillings shall be forwarded to relevant county ministries for consideration for implementation.
18. Projects under this program shall be implemented with the assistance of the relevant county government departments.
19. The Governor or his appointee shall launch, commission and handover the project to users.
20. The County Secretary shall ensure that all complete projects are operationalized through the respective chief officers.
21. The monies available for this program shall consist of monies appropriated by the County Assembly through the annual budget process.
22. The monies referred to in 24 above shall be applied as follows:-
  - (a) Seventy percent (70%) shall be utilized to cater for the projects in the respective wards identified as per 6 (a) above;
  - (b) Twenty five percent (25%) shall be utilized for projects shall be apportioned equally amongst the eight sub counties to cater or projects that have impact with the respective sub-county, these projects shall be identified as per 6 (b) above;
  - (c) Five percent (5%) shall be utilized to defray the program's administration cost.
23. Each project financed under 25(a) shall have a maximum budget of One Million Kenya Shillings.
24. Utilization of program monies shall be governed by the Public Finance Management Act (2012), the Public Procurement and Disposal Act (2015) and any other laws and regulations governing public finance.
25. Form prescribed for submitting list of identified and prioritized projects.



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**MOTION TO AMEND THE KITUI COUNTY COMMUNITY LEVEL  
INFRASTRUCTURE DEVELOPMENT PROGRAMME FRAMEWORK.**

*(Chairperson, Committee on Lands, Infrastructure, Housing and Urban  
Development)*

**THAT**, pursuant to the provisions of Article 174 (d) & (f) of the Constitution of Kenya 2010 that recognizes the objects of devolution as to "recognize the right of communities to manage their own affairs and to further their development" and "to promote social and economic development and the provision of proximate, easily accessible services throughout Kenya" respectively, the County Government of Kitui in pursuant to the spirit of devolution, established the Community Level Infrastructure Development programme, this County Assembly hereby amends the above Framework by:

**PREAMBLE**

By amending the fourth and the fifth line of the first paragraph of the preamble by deleting the words "County Executive Member for Tourism and Natural Resources, under the implementing County Ministry of Administration and Coordination of County Affairs" and replacing thereof with the following words: - County Executive Member for Lands, Infrastructure, Housing and Urban Development, under the implementing Office of the Governor.....

**CLAUSE 1**

By amending Clause 1(a) by deleting the words "County Ministry of Tourism and Natural Resources" and inserting in place thereof with the following words:- County Ministry of Lands, Infrastructure, Housing and Urban Development...

**CLAUSE 5**

By amending Clause 5 by inserting after Clause 5 (q) the following Clauses;  
(r) opening of new roads by hiring a bulldozer machine for a maximum of

170 hours per ward;

(s) grading of roads by hiring a grader for a maximum of 170 hours per Ward.

### **CLAUSE 17**

By amending Clause 17 by deleting in line one the words "one million" and inserting in place thereof with the following words: - two millions...

### **CLAUSE 22**

By amending Clause 22 by:

(a) deleting the words "seventy percent (70%)" in clause 22(a) and replacing thereof with the following words: - eighty percent (80%)...

(b) deleting the words "twenty five percent (25%)" in Clause 22(b) and replacing thereof with the following words:- fifteen percent (15%)...

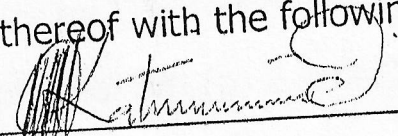
### **CLAUSE 23**

By amending clause 23 by deleting the word "25(a)" and the words "one million" respectively and replacing thereof with the word "22(a)" and the words "two million" respectively.

### **CLAUSE 25**

By amending the form prescribed in Clause 25 by deleting the second and the third line of the words of the heading "COUNTY MINISTRY OF ADMINISTRATION AND COORDINATION OF COUNTY AFFAIRS" and replacing thereof with the following words:- OFFICE OF THE GOVERNOR

SIGNED: \_\_\_\_\_



DATE: \_\_\_\_\_

20/11/18

HON. BONIFACE KATUMO - M.C.A

COUNTY GOVERNMENT OF KITUI

Cell phone: 0702615888/0702615444  
0731717100

Email: [Kituicounty@kenya.go.ke](mailto:Kituicounty@kenya.go.ke)



Ministry of Lands, Infrastructure,  
Housing and Urban Development  
Head Quarter

MINISTRY OF LANDS, INFRASTRUCTURE, HOUSING & URBAN DEVELOPMENT

Ref: CGOKTI/CEC-LIHU/D/COUNTY ASSEMBLY/VOL.1/94

Date: 19<sup>th</sup> November, 2019

E. M. Mutambuki  
The Clerk, County Assembly of Kitui  
P.O. Box 694 – 90200  
KITUI

*I am asked for directions.*  
*11/2/19*



Dear *Sir,*

**RE: MEMORANDUM ON THE AMMENDMENT OF COMMUNITY LEVEL INFRASTRUCTURE DEVELOPMENT PROGRAM FRAMEWORK**

*11/11/19*  
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The above subject matter refers.

The office of the County Executive Committee Member, Ministry of Lands, Infrastructure, Housing and Urban Development received documents vide letter Ref No. CAK/10/1/47 of 27<sup>th</sup> November, 2018 on a Motion to Amend the Kitui County Community Level Infrastructure Development Programme Framework programme following the County Assembly sitting held on Tuesday 27<sup>th</sup> November, 2018.

The County Executive Committee through a sitting held on 14<sup>th</sup> November, 2019 deliberated on all matters pertaining the proposed program framework as per various Clauses and agreed to the amendments to Clauses, 1, 5, 17, 23 and 25. However, the County Executive Committee agreed for a stay of Clause 22 as per the Gazette Notice to read as follows:-

22. The monies referred to in 24 above shall be applied as follows:-

- (a) Seventy percent (70%) shall be utilized to cater for the projects in the respective wards identified as per 6 (a) above;
- (b) Twenty five percent (25%) shall be utilized for projects shall be apportioned equally amongst the eight sub counties to cater or projects that have impact

*COX*

*COX*  
*Refer to*  
*Kingi*  
*for*  
*committee*  
*more data*  
*11/12/19*

within the respective sub-county, these projects shall be identified as per 6 (b) above;

(c) Five percent (5%) shall be utilized to defray the program's administration cost.

This memorandum therefore, is to request for County Assembly Approval of the above and a resolution send to the County Executive Committee for Gazettement of the amended Community Level Infrastructure Development Programme Framework program. This if done soon will enable the Community Level Development Projects in this Financial year 2019/2020 be implemented under the new gazettement.

Yours Sincerely

  
CECM  
MINISTRY OF LANDS, INFRASTRUCTURE,  
HOUSING & URBAN DEVELOPMENT  
19 NOV 2019

Eng. Jacob Kakundi  
COUNTY GOVERNMENT OF KITUI  
County Executive Committee Member  
MINISTRY OF LANDS, INFRASTRUCTURE,  
HOUSING & URBAN DEVELOPMENT

CC:

- H.E. the, Governor

**COUNTY ASSEMBLY OF KITUI**

**THIRD ASSEMBLY - (THIRD SESSION)**

**MINUTES OF JOINT COMMITTEE ON ADMINISTRATION AND  
COORDINATION OF COUN THY AFFAIRS AND JUSTICE AND LEGAL  
AFFAIRS MEETING HELD ON 29<sup>TH</sup> SEPTEMBER, 2024 AT PRIDE INN  
FLAMINGO.**

**PRESENT**

- |                                   |                    |
|-----------------------------------|--------------------|
| 1. Hon. Peter Kitonyo Mwanza      | - Chairperson      |
| 2. Hon. Cyrus Kisavi Musyoka      | - Vice Chairperson |
| 3. Hon. Deborah Mutuku            | - Member           |
| 4. Hon. Dominic N. Ishmael        | -Member            |
| 5. Hon. Christopher Nzilu Nzioka  | - Member           |
| 6. Hon. Alex Mutambu Nganga       | - Member           |
| 7. Hon. Dr. Erastus Musyoka Mbuno | - Member           |
| 8. Hon. Sylvester Munyalo         | - Member           |
| 9. Hon. Mary Ndumbu               | - Member           |
| 10.Hon. Nzungi Ngwele             | - Member           |
| 11. Hon. Stephen Ileve Katana     | - Member           |
| 12.Hon. Waziri Bakari Baraka      | -Member            |
| 13.Hon. Sammy Musili Munyithya    | - Member           |
| 14.Hon. Benjamin Mulandi          | - Member           |
| 15.Hon. Nicholus Mutemi           | - Member           |
| 16.Hon. Rose Kasyoka Kathoka      | - Member           |
| 17.Hon. Grace Mulandi             | -Member            |
| 18.Hon. Kalamba Musau             | - Member           |
| 19.Hon. Jacinta Mwoni             | - Member           |

**SECRETARIATE**

- |                     |                   |
|---------------------|-------------------|
| 1. David Manzi      | - Clerk Assistant |
| 2. Immaculate Ndanu | - Clerk Assistant |

3. Winfred Musyoki

- Clerk Assistant

4. Esther Kitavi

- Research Officer

### **AGENDA**

1. Prayers;
2. Preliminaries;
3. Adoption of the minutes of the previous meeting;
4. Matters arising;
5. Review Of Community Level Infrastructure Development (CLIDP) Framework.
6. Adjournment.

### **PRAYERS**

The meeting began at 2:30 am with a word of prayer said by the Chairperson.

### **MIN JLAC & ACCA 05/2024: PRELIMINARIES**

The Chairperson welcomed the honorable members to the day's meeting thanked them for the efforts shown so far and the commitment to deliver on their mandate. He commended them for the perseverance displayed in working throughout the week to ensure that they meet the deadline given to compile this report.

He further called upon the members to adopt the report on the review of Community Level Infrastructure Programme framework.

### **MIN JLAC & ACCA 06/2024: ADOPTION OF THE AGENDA**

The agenda of the meeting was adopted as was proposed by Hon. Dr. Erastus Mbuno and seconded by Hon. Nicholus Mutemi.

### **MIN JLAC & ACCA 07/2024: CONFIRMATION OF THE PREVIOUS MEETING**

Confirmation of previous minutes was deferred to the next meeting.

MIN JLAC & ACCA 08/2024: REVIEW OF COMMUNITY LEVEL INFRASTRUCTURE DEVELOPMENT (CLIDP) FRAMWEWORK.

Having deliberated on the report on the review of Community Level Infrastructure Development Framework, the proceedings were concluded with the Members affixing their signatures to affirm, approve, and confirm the accuracy, validity and authenticity of the Report.


MIN JLAC & ACCA 09/2024: ADJOURNMENT

And there being no other business the meeting was adjourned at 5:30 PM.

~~IMMACULATE NDANU~~  
IMMACULATE NDANU  
FOR: THE CLERK OF ASSEMBLY

Confirmed  ..... Date .....

HON. PETER KITONYO MWANZA  
Chairperson, Joint Committee on Administration and Coordination of  
County Affairs and Justice and Legal Affairs.,  
COUNTY ASSEMBLY OF KITUI.

Confirmed  ..... Date .....

