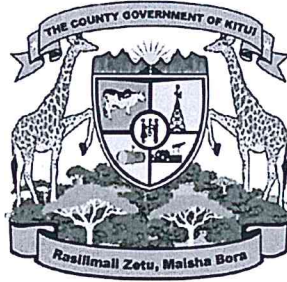


REPUBLIC OF KENYA



COUNTY GOVERNMENT OF KITUI

THE COUNTY ASSEMBLY

THIRD ASSEMBLY- SECOND SESSION (2023)

COMMITTEE ON LABOUR AND SOCIAL WELFARE

REPORT ON THE VETTING OF;
FRANCISCA KANZA KYUI, THE NOMINEE FOR APPOINTMENT AS
COUNTY CHIEF OFFICER- DEPARTMENT OF PERFORMANCE
CONTRACTING, DISASTER AND EMERGENCY SERVICES.

The Clerk's Chamber
County Assembly of Kitui,
Assembly Buildings,
Kitui, Kenya

FEBRUARY, 2023.

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LIST OF ABBREVIATIONS AND ACRONYMS

ADP	Annual Development Plan
CECM	County Executive Committee Member
CGA	County Governments Act
CECM	County Executive Committee Member
CO	Chief Officer
CRB	Credit Reference Bureau
CIDP	County Integrated Development Plan
CFSP	County Fiscal Strategy Paper
CBROP	County Budget Review Outlook Paper
DCI	Director of Criminal Investigations
EACC	Ethics and Anti-Corruption Commission
FAO	Food and Agricultural Organization
HELB	Higher Education Loans Board
JKUAT	Jomo Kenyatta University of Agriculture and Technology
NADMA	National Drought and Management Authority
PACAAA	Public Appointments (County Assemblies Approval) Act
PLWDs	Persons Living with Disabilities
UoN	University of Nairobi

ANNEXURES

- Annexure 1: Adoption List
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- Annexure 3: Criteria for nomination
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- Annexure 5: Clearance by KRA
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- Annexure 8: Certification by JKUAT
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CHAIRPERSON'S FOREWORD

This report contains proceedings of the County Assembly's Sectoral Committee on Labour and Social Welfare during the approval hearing of **Ms. Francisca Kanza Kyui**, nominee for appointment as County Chief Officer, Department of Performance Contracting, Disaster and Emergency Services as requested by H.E. the Governor and communicated to the House by the Speaker on Monday, 16th January 2023.

The Hon. Speaker vide a communication made on Monday, 16th January 2023 conveyed to the House the Message from H.E. the Governor and subsequently referred the name of the nominee, her curriculum vitae, and the criteria of nomination to the Sectoral Committee for approval hearing.

Pursuant to sections 7, 8 and 9 of the Public Appointments (County Assemblies Approval) Act No. 5 of 2017, the Committee would conduct the exercise within twenty-one (21) days.

On Monday, 23rd January 2023, the Clerk of the Assembly notified the nominee and the general public by placing adverts in two newspapers of nationwide circulation and the Assembly Website of the date, time and venue of holding the approval hearing. In compliance with section 7 (4) of the Public Appointments (County Assemblies Approval) Act No. 5 of 2017, the Clerk of the Assembly in the same advertisement, invited members of the general public to submit memoranda by way of written statements on oath (affidavit) on the suitability of the nominee in conformity with section 7 (5) of the same Act. The memoranda were to be received by Thursday, 26th January 2023 at 5 p.m. However, at the close of the submission deadline, the Committee had not received any memorandum against the nominee's suitability.

The Clerk of the Assembly also wrote to Kenya Revenue Authority (KRA), Ethics and Anti-Corruption Commission (EACC), Directorate of Criminal Investigations (DCI), Higher Education Loans Board (HELB) and Credit Reference Bureau (CRB) seeking authentication of the nominee's clearance certificates submitted to the Assembly by the appointing authority.

The nominee appeared before the Committee on Monday, 30th January 2023 at eleven O'clock in the morning for vetting. The Committee examined the suitability of the nominee based on the criteria set out in Section 7 of the Public Appointments (County Assemblies Approvals) Act No. 5 of 2017. In addition, the Committee examined the nominee's academic credentials, relevant experience, knowledge of sector issues and on Leadership and Integrity. The Committee paid due regard to the procedure used to arrive at the nominee; any constitutional or statutory requirements relating to the office in question and suitability of the nominee for the appointment proposed having regard to whether the nominee's abilities, experience and qualities met the needs of the County Department.

Committee Recommendations

The Committee having held approval hearing on the nominee regarding her suitability, observed that due process was followed on the recruitment process as provided for under Section 45 of the County Governments Act (2012). The Committee thus recommends that the County Assembly of Kitui **APPROVES** the nomination of Ms. Francisca Kanza Kyui for appointment as County Chief Officer, Department of Performance Contracting, Disaster and Emergency Services.

Acknowledgements

The Committee registers its appreciation to the Offices of the Speaker and that of the Clerk of the Assembly, for the logistical support extended during the vetting process.

In addition, the Committee thanks the nominee for her cooperation during the vetting process. Finally, the Committee appreciates KRA, EACC, DCI, HELB, CRB among other institutions for providing authentication of the nominee's clearance and academic certificates.

I acknowledge and appreciate Members of the Committee for their patience, resilience, sacrifice and commitment which enabled the Committee to complete the task within the required timelines.

On behalf of the sectoral Committee on Labour and Social Welfare, it is my pleasant duty and privilege, to present to this Honourable House for debate and adoption, the Report of the Committee on the approval hearings of Ms. Francisca Kanza Kyui, nominee for appointment as County Chief Officer, Department of Performance Contracting, Disaster and Emergency Services.



Hon. Joseph Kasungi Kavula.

Chairperson, Sectoral Committee on Labour and Social Welfare.

COUNTY ASSEMBLY OF KITUI.

CHAPTER ONE

1.0 PREFACE

1.1 Establishment and Mandate of the Committee.

The Committee on Labour and Social Welfare is one of the Twelve sectoral committees of the County Assembly of Kitui established under **Standing Order 190** whose mandates pursuant to the **Standing Order 190 (5)** are inter-alia;

- a) make reports and recommendations to the County Assembly as often as possible, including recommendation of proposed legislation.
- b) investigate, inquire into, and report on all matters relating to the mandate, management, activities, administration, operations and estimates of the assigned departments;
- c) investigate and inquire into all matters relating to the assigned departments as they may deem necessary, and as may be referred to them by the County Assembly;
- d) study and review all county legislation referred to it;
- e) study, assess and analyze the relative success of the departments as measured by the results obtained as compared with their stated objectives.
- f) *vet and report on all appointments where the Constitution or any other law requires the County Assembly to approve, except those under Standing Order 185(Committee on Appointments).*

1.2 Committee Membership.

The Committee on Labour and Social Welfare was constituted on 23rd November 2022 and comprises of the following Members:

Chairperson

Hon. Joseph Kasungi Kavula, MCA
Waita Ward
INDEPENDENT

Vice-Chairperson

Hon. Charity Kathathi Musyoka
NARC party Nominee

Members

Hon. Frida M. Mutinda
UDA Party Nominee

Hon. Mary P. Ndumbu
WDM-K Party Nominee

Hon. Nzavu Mwanzia
Mbitini Ward
MUUNGANO Party

Hon. Jeremiah M. Mutua
Nguni Ward
NARC Party

Hon. Antony M. Musyoka
Kiomo/Kyethani Ward
WDM-K Party

Hon. Zacchaeus I. Syengo
Voo/Kyamatu Ward
WDM-K Party

Hon. Mary M. Musili
WDM-K Party Nominee

Hon. Elizabeth N. Peter
WDM-K Party Nominee

Hon. Nicholas M. Mutemi
Kisasi Ward
CPK Party

1.3 Committee Secretariat

The Committee was facilitated by the following staff:

1. Mr. Onesmus Mutua Mbwang'a
Clerk Assistant II
2. Mr. Alfred Musyoka Maluu
Hansard Reporter I

CHAPTER TWO

2.0 BACKGROUND

2.1 Notification of the Nominations.

Pursuant to the provisions of Section 45 of the County Governments Act (CGA) and section 6 of the Public Appointments (County Assemblies Approval) Act (PACAAA, *herein after referred to as "the Act"*), His Excellency the Governor Dr. Julius M. Malombe notified the County Assembly of the nomination of the Chief Officers to serve in the Kitui County Ministries through a letter dated 19th December, 2022 referenced **CGKTI/OOG/ADM/23/40**.

Francisca Kanza Kyui, appeared in the list as a nominee for the Department of Performance Contracting, Disaster and Emergency Services.

H.E the Governor also forwarded the nominee's *curriculum vitae* and *testimonials*.

Further, through a letter dated 21st December, 2022 referenced CAK/ADM/15/7/ (44) H.E the Governor availed the criteria used to arrive at the nominees.

2.2 Notification to the House and Referral to the Committee

Pursuant to the provisions of section 7 of the Act and Standing Order 42(2), the Speaker, through a Communication dated 16th January, 2023 informed the House of the Governor's nominations upon which the name of the nominee stood committed to the Sectoral Committee for consideration.

2.3 Notification to the Public.

Article 196(1)(b) of the Constitution mandates a County Assembly to facilitate public participation and involvement in the legislative business and other

business of the County Assembly and its Committees. Section 7(5) the Act requires that the public should be notified of the date, time and place for holding an approval hearing at least seven (7) days prior to the public hearing. In compliance with Article 196 and section 7(5) and (10) of the Act, the Clerk of Assembly placed an advertisement in print media on 23rd January, 2023 informing the public of the public hearings and further requesting them to submit written statements on oath contesting the suitability of any of the nominees. The Committee did not receive any statement(s) on oath contesting the suitability of the nominee.

2.4 Notification to the nominees.

Section 7(4) of the Act requires the Clerk to notify a candidate of the time and place for holding an approval hearing by notice in two (2) newspapers of national circulation and by writing. The Clerk of Assembly invited the nominee, in writing and through media for the approval hearing through an advertisement dated 23rd January, 2023.

2.5 Clearances and Compliance requirements.

The County Assembly wrote to the below listed government agencies requesting them to issue reports on the nominee relating to the matters within the respective agencies' mandate: -

1. Ethics & Anti – Corruption Commission -Ethics and Integrity.

The Commission responded through a letter dated 26th January, 2023. Referenced EACC/10/5 VOL.XXII(15) stating that it had neither undertaken any investigations nor recommended prosecution against any of the nominee pursuant to its mandate.

2. Kenya Revenue Authority-Tax obligation.

The Tax Compliance Certificate submitted by the nominee was authenticated by KRA via a letter dated 17th January, 2023, referenced CAK/ADM/15/7/(100).

3. Directorate of Criminal Investigations.

The DCI confirmed through a letter dated 23rd January, 2023 *Referenced DCI/CRO/SEC/6/7/2/ANVOL.XII/34* that the Certificate of Good Conduct held by the nominee was valid and authentic.

4. Directorate of Immigration-Status of Citizenship.

The Directorate through a letter dated 25th January 2023 (*Annexure 6*) reference confirmed that the nominee was a Kenyan citizen and does not hold dual citizenship.

5. Higher Education Loans Board.

The nominee was cleared by HELB through a letter dated 24th January, 2023

6. Office of the Official Receiver-Status of Bankruptcy.

The Official Receiver through a letter dated 24th January, 2023 referenced OR/COS/01/VOL1 confirmed that the nominee had not been subject to any insolvency proceedings.

7. Universities- Authentication of Nominees' academic certificates.

The Committee received an authentication letter from JKUAT dated 19th January, 2023 referenced JKU/2/60/4 that the degree certificate held by the nominee were authentic.

8. Kenya National Examination Council-Statement of Examination Results.

The Council confirmed to the Committee via a letter dated 23rd January 2023 referenced KCSE/23/005/002/025 that Certificate of Secondary School Education held by the nominee was authentic.

9. Credit Reference Bureau.

CREDITINFO Limited via a letter dated 20th January, 2023 referenced CAK/ADM/15/7/ (110) confirmed that the Credit Reference Certificate submitted by the nominee to the Committee was valid and authentic.

10. Office of the Registrar of Political Parties

Via a letter dated 23rd January, 2023, the registrar of political Parties confirmed to the Committee that the nominee was not affiliated to any political party(s).

2.6 Issues for consideration during the approval hearing

Section 8 of the Act provides that the issues for consideration by the relevant Committee of the County Assembly shall be: -

- a) the procedure used to arrive at the nominee including the criteria for the shortlisting of the nominees;
- b) any constitutional or statutory requirements relating to the office in question; and
- c) the suitability of the nominee for the appointment proposed having regard to whether the nominee's credentials, abilities, experience and qualities meet the needs of the body to which the nomination is being made.

In conducting the approval hearing, the Committee was guided by the above legal provisions and further interrogated the following issues to ascertain the nominee's suitability: -

i) Procedure for nomination.

Section 45 of the CGA gives the Governor the power to appoint the Chief Officers with the approval of the County Assembly whereas Section 6 of the Public Appointments (County Assemblies Approval) Act mandates an appointing authority to notify the relevant County Assembly upon nominating a person for appointment in any County Government office requiring County Assembly's approval.

In compliance with this requirement therefore, H.E the Governor notified the County Assembly of the nomination upon which the County Assembly was required to consider the suitability of the nominee.

ii) Constitutional and Statutory requirements.

a) Two third gender rule.

Article 27(8) of the Constitution requires the State to take legislative and other measures to implement the principle that not more than two- thirds of the Members of elective or appointive bodies shall be of the same gender.

b) Qualifications for appointment as a Chief Officer.

Section 45(1-6) of the CGA provides as follows;

1. The Governor shall: -

(a) nominate qualified and experienced County Chief Officers from among persons competitively sourced and recommended by the CPSB;

(b) With the approval of the County Assembly, appoint County Chief Officers.

➤ the office of the County Chief Officer shall be an office in County Public Service.

➤ the County Chief Officer shall be responsible to the respective County Executive Committee Member for the administration of a County department as provided under Section 46.

- the County Chief Officer shall be the authorized officer in respect of exercise of delegated power.
- the Governor may re-assign a County Chief Officer.
- a County Chief Officer may resign from office by giving notice, in writing to the governor.

(c) Leadership and integrity.

Article 73(2) provides that the guiding principles of leadership and integrity include:

- a) Selection on the basis of personal integrity, competence and suitability;
- b) Objectivity and impartiality in decision making, and in ensuring that decisions are not influenced by nepotism, favouritism, other improper motives or corruption practices;
- c) Selfless service based solely on public interest, demonstrated by:
 - i) Honesty in the execution of public duties
 - ii) The declaration of any personal interest that may conflict with public duties.
 - iii) Suitability of the nominee having regard to whether her abilities, experience and qualities meet the needs of the body to which the nomination is being made.

The nominee's suitability was assessed after scrutiny of the academic credentials, professional trainings and experiences, personal integrity, background and qualities as well as her performance during the approval hearing conducted on 30th January 2023.

CHAPTER THREE

3.0 APPROVAL HEARINGS OF THE NOMINEE.

The Committee held one sitting on 30th January 2023 during which it conducted an approval hearing and examined the nominee against the criteria set out under section 8 of the Act.

3.1 FRANCISCA KANZA KYUI

Ms. Francisca Kanza Kyui, the County Chief Officer nominee for the department of Performance Contracting, Disaster and Emergency Services appeared before the Committee on 30th January 2023 at 11:00 a.m. and was vetted under oath.

The Committee noted the following:

Date and place of birth.

The nominee is a Female Kenyan citizen born in 1975 in Mutomo/ Kibwea Ward, Kitui South Sub-County - Kitui County.

Academic and professional qualifications.

The nominee holds a master's degree of science in Project Planning and Management from the University of Nairobi (UoN), a Bachelors Degree of Science in Mathematics and Computer science from Jomo Kenyatta University of Agriculture and Technology (JKUAT) and a Diploma in Education from the Kenya Science Teachers' College.

Work experience.

- The nominee has over twenty years work experience and has been working as an Assistant Director, Policy and Research from 2015 up to date.
- The nominee has been in charge of development of Policy and Research proposals for Kitui County from 2015 to date.

- The nominee has worked as an Accounting Officer- office of the County Secretary, Kitui from 2022 up to date.
- That between the year 2015-2018, the nominee was a member of the Committee implementing programmes for Persons Living With Disabilities (PLWDs) in Kitui County.
- That between 2011-2015, the nominee headed the departments of Mathematics and Sciences in Mbitini girls and Mutendea secondary schools.
- That between the year 2013-2015, the nominee was a Teacher (Mathematics and Physics) at Mbitini girls' secondary school,

Income and net worth.

The nominee indicated in the questionnaire provided by the Committee that her estimated net worth is Kenya Shillings twenty-five Million (Kshs. 25 million) which she co-owns with her husband.

Integrity.

The nominee submitted that she had never been charged in any court of law or adversely mentioned in any investigatory or parliamentary report of inquiry.

Original Documents

During the approval hearing, the nominee submitted the following documents to the Committee for confirmation.

- i) Identification Card.
- ii) Degree certificates.
- iii) Clearances from: -DCI, HELB, CRB and KRA.

3.1.1 SECTOR SPECIFIC QUESTIONS TO THE NOMINEE.

The Committee posed the following sector specific questions to the nominee to which she responded as follows: -

On the overview of the County department in which she had been nominated as a Chief Officer;

The nominee submitted that the department falls under the Office of the Deputy Governor. The nominee further cited that the department will be dealing with implementation of Performance management system, a system she defined as a systematic process of getting better results from the teams through managing of performance, within agreed framework of planned goals, objectives and standards.

The nominee further stated that the department would be taking the entire public service through the process of performance contracting which entails;

- Reviewing of performance contracting guidelines,
- Identifying the performance targets for the ministries in line with the governor's manifesto,
- Negotiating the performance targets,
- Vetting of performance targets,
- Signing of performance contracts whereby the CECMs will be signing with H.E the governor, the Chief Officers with CECMs while Directors will be signing with the Chief officers, after which they will be required to implement the performance contract they will have signed.
- Monitoring and receiving reports on status of implementation of the performance contracts.
- Mid-year review of the status of implementation

- Evaluation, moderation and ranking of the departments to check on how they have performed as far as implementation of the targets is concerned.
- Public announcement of the performance evaluation report for all the departments.
- Rewarding the best performers and sanctions to non-performers.

The nominee went ahead to expound on the aspect of disaster and emergency services where she submitted that if approved, she will endeavor to establish in her department, a well-coordinated disaster management system that will ensure a disaster risk reduction in the County, well preparedness of the people of Kitui County, prompt responses to emergencies and recovery to ensure that communities are able to live their normal life.

On her main duties and responsibilities as the Chief Officer, department of Performance Contracting, Disaster and Emergency Services;

If approved as the Chief Officer for Performance Contracting, Disaster and Emergency Services; the nominee alluded that among other responsibilities;

- She will be in charge of the general administration of the budget for the department,
- She will be the accounting officer and the authorized officer for the department,
- She will be responsible for ensuring that there is efficient, effective and economic use of financial human and other resources for the department,
- She will be expected to provide strategic policy direction for effective public service delivery,

- She will be responsible for overseeing implementation and monitoring of performance management system both in the department and the entire County in general,
- She will be responsible for establishment of a well-coordinated disaster management system to ensure there is disaster preparedness, mitigation, response and even recovery.

On statutory documents that she will be required to prepare before submitting the sector budget estimates;

The nominee submitted that as an Accounting Officer for the department, she will be expected to prepare a departmental Annual Development Plan (ADP) in line with the County Integrated Development Plan (CIDP) to capture the strategic priorities for the department as well as the departmental County Fiscal Strategy Paper (CFSP) which captures the broad priorities and the ceilings for the department. The nominee further stated that she will also be obligated to participate in the preparation of the County Budget Proposals which outline the spending plan and the revenue stream evening as well as the County Budget Review and Outlook Paper (CBROP) which outlines the expenditure and variance for the spending on programs and capital projects.

On defining Performance contracting and its benefit to the people of Kitui County;

The nominee defined Performance contracting as a part of the broad public sector reform aimed at improving efficiency, effectiveness and management of public service. She also submitted that Performance contracting is a systematic process where departments set their targets based on their mandate, functions and strategic objectives.

The nominee further submitted that Performance contracting will be very useful in ensuring that the County Government receives maximum benefits from the resources at her disposal and that it will ensure an existence of a linkage between planning, budgeting and the expected results. She also cited that with the introduction of Performance contracting in the County, there will be efficient, effective and economical use of the County human resources and that the employees will be motivated by the rewards that will be attached to good performance.

On some of the Disasters likely to occur/re-occur in the County and their possible interventions;

The nominee submitted that some of the disasters likely to occur or reoccur in the County would include Drought and famine which she admitted have been very frequent in the County and that she would propose as an intervention, that her department works in liaison with the relevant stakeholders like the National Drought and Management Authority, Food and Agricultural Organization, the Red Cross and other relevant agencies to ensure that food is distributed to the people who are severely affected by draught.

The nominee also committed to liaise with the departments of Agriculture, Water and Irrigation to ensure that the people of Kitui can be encouraged to start irrigation that can enable them get domestic food.

The other disaster that the nominee cited common in the County is drowning in flooded rivers and dams. In this case, the nominee suggested an intervention; to put up warning sign boards at designated points and possibly engage the services of security officers in such dangerous areas to bar people

from approaching them carelessly. She also committed to ensure that all dams are well fenced as an intervention to control drownings in dams.

The other disaster that the nominee mentioned as a common disaster in the County is fire break-outs. As an intervention measure to this disaster, the nominee cited that her department will ensure that there is an emergency response unit with a call center where people will be given a specific number they can call during fire and other emergencies. This call center, the nominee submitted, will be operational 24 hours and will be installed with a software that with a click of a button, will be able to give an analysis of the nature of emergencies that have occurred, where they have occurred and whether and how they have been responded to.

On the nominee's awareness to any Act/regulation in the County touching on emergencies and disaster management;

The nominee acknowledged that she was aware of an Emergency Fund Act that was developed by the County government of Kitui and approved by the County Assembly in the year 2018. The nominee however lamented that the Act was not operationalized since it specifically sought to establish an emergency fund, something that was never done. The nominee alluded that Section 110 of the Public Finance Management Act gives provisions for the CECM for Finance to establish a fund for emergency and that the government of that time needed not to develop a Bill but a regulation in order to operationalize the Fund. If approved, the nominee committed to develop a policy framework that will have clear guidelines on how emergency funds can be utilized in our County.

On some of the probable challenges the nominee expects to face in her line of duty and how she would tackle them;

The nominee quoted inadequacy of funds to implement matters relating the department she was being vetted to serve as its Chief Officer as a probable challenge she expects to face. However, she committed to work in liaison with the other ministries and the relevant agencies to ensure that programs performance contracting, disaster and emergency services are well funded.

The other challenge that the nominee cited as a likely one to face is resistance from staff. The nominee admitted performance contracting is generally resisted by employees and especially in the public sector. To handle this challenge, the nominee committed to offer thorough training to all staff on all matters Performance contracting and its importance in service delivery.

CHAPTER FOUR

4.0 COMMITTEE OBSERVATIONS ON THE SUITABILITY OF THE NOMINEE

Upon considering the nominee's filled questionnaire, her curriculum vitae and the oral submissions during the approval hearing, the Committee made the following observations on her suitability for appointment as the Chief Officer for Performance Contracting, Disaster and Emergency Services;

THAT: -

- 1) In accordance with Article 78(1) and (2) of the Constitution, the nominee is eligible for appointment to as she is a Kenyan citizen and does not hold dual citizenship.
- 2) The nominee holds a master's degree of science in project Planning and management from the University of Nairobi (UoN), a Bachelors Degree of Science in Mathematics and Computer science from the Jomo Kenyatta University of Agriculture and Technology (JKUAT) and a Diploma in Education from the Kenya Science Teachers' College. Her academic credentials, professional training and experience comply with section 8 of the Act.
- 3) The nominee meets the requirements of Chapter 6 of the Constitution on Leadership and Integrity having been cleared by all relevant government agencies.
- 4) The nominee demonstrated knowledge of topical, administrative and technical issues touching on the County department and has the requisite abilities, qualifications and experience to serve as a Chief Officer in the County department to which She has been nominated.

CHAPTER FIVE

5.0 COMMITTEE RECOMMENDATIONS

THAT, having conducted an approval hearing for the nominee pursuant to Section 7 and 8 of the Public Appointments (County Assemblies Approval) Act No. 5 of 2017 and **Standing Order 190 (5)(f)**, the Committee on Labour and Social Welfare recommends that this House;

APPROVES the nomination of Ms. Francisca Kanza Kyui for appointment as the County Chief Officer for the department of Performance Contracting, Disaster and Emergency Services subject to proof of resignation or secondment or transfer of services as the Committee is aware that the nominee is currently serving as an Assistant Director, Policy and Research in the office of the Governor.

SIGNED: 

HON. JOSEPH KASUNGI KAVULA-MCA
CHAIRPERSON, COMMITTEE ON LABOUR AND SOCIAL WELFARE
COUNTY ASSEMBLY OF KITUI

DATE: 04 / 02 / 2023

ANNEXTURES

1. ADOPTION PAGE

We Members of the Committee on Labour and Social Welfare have adopted this report on Vetting of the Chief Officer on Performance Contracting , Disaster and Emergency Services and hereby affix our signatures to affirm our approval and confirm its accuracy, validity and authenticity: -

NAME	DESIGNATION	SIGNATURE
1. Hon. Joseph Kasungi Kavula	Chairperson	
2. Hon. Charity Kathathi Musyoka	Vice Chairperson	
3. Hon. Frida M. Mutinda	Member	
4. Hon. Nzavu Mwanzia	"	
5. Hon. Mary P. Ndumbu	"	
6. Hon. Antony M. Musyoka	"	
7. Hon. Zacchaeus I. Syengo	"	
8. Hon. Mary M. Musili	"	
9. Hon. Elizabeth N. Peter	"	
10. Hon. Nicholas M. Mutemi	"	
11. Hon. Jeremiah M. Mutua	"	

f) **Salary:** as prescribed by the Salaries and Remuneration Commission (SRC)

How to Apply

Written applications enclosing detailed curriculum vitae, copies of academic and professional certificates and ID card clearly indicating the position applied for on the **ENVELOPE** should be submitted in a sealed envelope and addressed to:

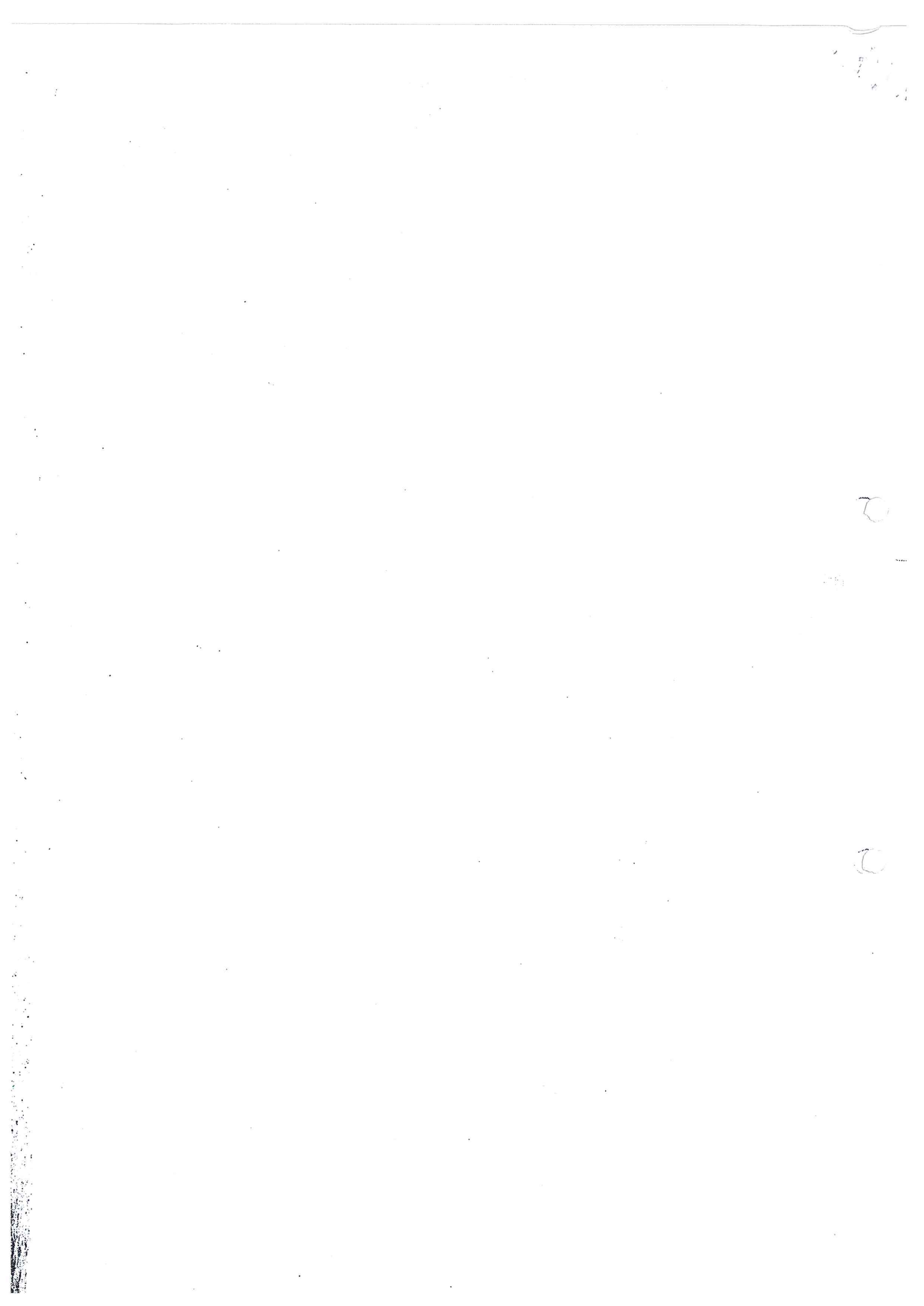
THE SECRETARY/CEO
KITUI COUNTY PUBLIC SERVICE BOARD,
P. O. BOX 33-90200,
KITUI

OR delivered by hand to **Kitui County Public Service Board offices**, located along Prison-Kefri Road on or before **Friday October 21, 2022** by **5pm**.

Detailed information regarding these vacant positions can be accessed from the **County Government of Kitui** website www.kitui.go.ke

The County Government of Kitui is an equal opportunity employer and does not charge commission for its recruitment services. Qualified Women, persons living with disability and those from minority and Marginalised groups are encouraged to apply.

DR. FLORENCE M. MAKINDI (PhD)
CHAIRPERSON
KITUI COUNTY PUBLIC SERVICE BOARD



ANNEX 2

REPUBLIC OF KENYA

COUNTY GOVERNMENT OF KITUI

Telephone: +254 711 398 522;
+254 711 398 533
Website: www.kitui.go.ke



Kitui County Public Service Board Office
Opposite KEFRI/JICA entrance,
P.O Box 33- 90200
KITUI

COUNTY PUBLIC SERVICE BOARD

Declaration of Vacancies in the Kitui County Public Service

Pursuant to the provisions of the County Government **Act No. 17 of 2012 Section 45**, read together with **section 59 and 66** the **County Public Service Board of Kitui** invites applications from qualified persons to fill in the positions of **Chief Officers** for the following departments:-

COUNTY CHIEF OFFICERS JOB GROUP CPSB 02 (JG 'S') 16 POSTS

a) Departments:

1. Public Service and General Administration
2. Performance Contracting, Disaster & Emergency Services
3. Decentralized Units, SEKEB and Inter-governmental Relations
4. Governor's Service Delivery Unit & Public Communication
5. Tourism, Hospitality & Game Reserves.
6. Medical Services
7. Drugs and Medical Supplies Management
8. Public Health & Sanitation
9. Culture, Gender & Social services
10. Youth, Sports, ICT and Innovation
11. Roads & Public Works
12. Finance, Revenue Management and Accounting
13. Economic Planning & Budgeting
14. Trade, Industry, MSMEs & County EIZs
15. Transport and Bodaboda sector
16. Cooperatives and Citizen Group Economic Empowerment Initiatives

b) Duties and Responsibilities:

- General administration in respect of the budget of the assigned County Department;
- Being the Accounting Officer and authorized officer of the department;
- Provision of strategic policy direction for the effective delivery of services by the department;
- Development and implementation of county strategic plans and sector development plans;

- Facilitating the achievement of the goals and objectives of the County Government and Intergovernmental programs and projects;
- Ensuring efficient and effective utilization of financial, Human and other Resources in the Department and submitting regular statutory reports as required;
- Ensuring promotion and compliance with National Values and Principles of Governance as outlined in Articles 10 and 232 of the Constitution of Kenya 2010;
- Overseeing implementation and monitoring of performance management systems;
- Formulate and implement effective program plans to attain vision 2030 and sector goals;
- Any other duties as may be assigned by the Executive Committee Member or the County Secretary;

c) Requirements for Appointment:

- Be a Kenyan Citizen.
- Be a holder of at least a first Degree from a University recognized in Kenya.
- A post-graduate qualification in the relevant field will be an added advantage but not mandatory.
- Have relevant knowledge and experience of more than five years in the relevant field.
- Satisfy the requirements of Chapter Six of the Constitution of Kenya 2010 on Leadership and integrity.
- Be conversant with the Constitution of Kenya and all the devolution related legislations.
- Possess an understanding and exhibit commitment to National Values and Principles of Governance and Public Service as outlined in Articles 10 and 232 of the Constitution of Kenya, 2010 respectively.
- Have the capacity to work under pressure to meet timelines
- Have the ability to work in a multi-ethnic environment with sensitivity and respect for diversity
- Be a strategic thinker and result oriented;
- Have excellent communication, organizational and interpersonal skills;
- Be computer literate.

d) Mandatory Integrity Clearance:

ONLY Successful applicants will be required to submit clearances from the following institutions:-

1. Kenya Revenue Authority (KRA);
2. Credit Reference Bureau (CRB);
3. Directorate of Criminal Investigation (D.C.I);
4. Ethics & Anti-Corruption Commission (EACC);
5. Higher Education Loans Board (HELB).

NOTE:

All academic testimonials and transcripts will be subjected to verification and authentication by relevant authorities.

e) Terms of Service: Contract

ANNEX 3

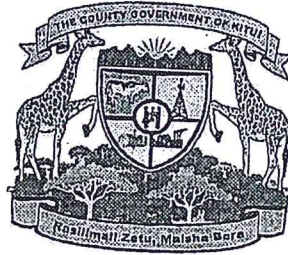
COUNTY ASSEMBLY OF KITUI

44

TEL: (044)22914

Email: kituiassembly@gmail.com

Website: kituiassembly.go.ke



Speaker's Office,
Kitui County Assembly,
P.O. Box 694-90200,
Kitui, Kenya.

22 DEC 2022

OFFICE OF THE SPEAKER

When replying please quote;

OUR REF: CAK/ADM/15/7/(44)

DATE: 21st December, 2022

H.E Dr. Julius Makau Malombe,
The Governor,
County Government of Kitui,
P.O. Box 33 – 90200,
KITUI.

YOUR EXCELLENCY,

RE: LIST OF NOMINEES FOR APPOINTMENT AS COUNTY CHIEF OFFICERS

The above captioned refers.

I kindly write to confirm receipt of your letter referenced CGKTI/OOG/ADM/23/40 dated 19th December, 2022 on notification of nominees for appointment as County Chief Officers pursuant to Section 6 (3) of The Public Appointments (County Assemblies Approval) Act, 2017.

Futher to this, I would wish you furnish my Office with more information as relates the following;

- i. Report from the County Public Service Board on the selection of the 26 nominees
- ii. The procedure used to arrive at the nominees including the criteria for the shortlisting of the nominees pursuant to Section 8 of the Public Appointments (County Assemblies Approval) Act, 2017.

Your Excellency, please note that Section 46 of the County Government Act, 2012 bestows to the County Executive Committee, the responsibility to;

- i. Establish, continue or vary any department,
- ii. Determine the objects and purposes of departments, and

iii. Determine or change the name of any department among other responsibilities.

Whereas Section 62 (2) of the same Act clearly states,


if the Board intends to establish or abolish an office it shall submit a proposal to the County Assembly for approval through the County Executive Committee Member responsible for the County Public Service

Arising therefrom, it is my sincere request that my office is also furnished with the a board resolution on the establishment of additional and renaming of existing departments under the new administrative structure. It is imperative noting that an assembly resolution to the new changes is also necessary among other documents that are deemed important for this exercise.

Your Excellency, please accept the assurances of my highest consideration as I look forward to hearing from you at your convenience.

OFFICE OF THE SPEAKER
COUNTY ASSEMBLY OF KITUI

21 DEC 2022


HON. KEVIN KINONG'ORE, KITUI
SPEAKER OF ASSEMBLY
COUNTY ASSEMBLY OF KITUI

12

COUNTY GOVERNMENT OF KITUI

Cell Phone: 0792151515
Email: governor@kitui.go.ke



Administration Block
P.O BOX 33 – 90200
KITUI

OFFICE OF THE GOVERNOR

Ref: CGKTI/OOG/ADM/23/41

December 23, 2022

Hon. Kevin K. Katisya
Speaker
County Assembly of Kitui
P. O. Box 694-90200
KITUI

23 DEC 2022

Dear *Hon Speaker,*

RE: NOMINATION FOR APPOINTMENT OF COUNTY CHIEF OFFICERS

Your letter Ref: CAK/ADM/15/7/(44) dated 21st December, 2022 on the above refers.
We wish to respond to the issues raised as follows:-

1. Rationale for the Post 2022 General Election Departmental Structure

The County Governor is obligated by law to ensure the structuring of the County Government after a General Election in a manner that will most effectively and efficiently deliver on the incoming government's vision and development agenda. This is the letter and spirit of section 30(2) (e) of the County Government Act, 2012.

The **twenty six (26)** departments under the reorganised county government structure were presented to the pre-election County Executive Committee and formed the basis of the Supplementary Budget I that the said County Executive Committee approved on **Wednesday October 19, 2022** and thus complying with the requirements of Section 46 of the County Governments Act, 2012.

It is noteworthy, the said Supplementary Budget I was subsequently forwarded to the County Assembly and was accordingly approved on **Wednesday November 30, 2022**. The **twelve (12)** ministries and **twenty six (26)** departments were part of the Governor's inaugural speech at the opening of the 3rd County Assembly delivered on the

11th October, 2022. Hence, the County Assembly was duly indulged on the matter, as necessary.

The Kitui County Public Service Board equally adopted and maintained the departments and proceeded to prepare advertisements for potential applicants to fill the subject chief officer positions in the **twenty six (26)** departments on the **7th and 14th October, 2022.**

2. Procedure used to arrive at the nominees including criteria for shortlisting

Following the advertisements for the positions of Chief Officers (CO's) by the Kitui County Public Service Board (CPSB) in the print media and website on **7th October, 2022** and **14th October, 2022** a total of **1,866** applications were received.

The County Public Service Board (CPSB) has advised my office that they were guided by the Constitutional Values and Principles in Article 10 and 232 of the Constitution of Kenya, 2010, and they used the following criteria to shortlist a total of 208 applicants for the **26** posts with **eight (8)** persons shortlisted per position:

- i. At least one candidate from each of the **Eight(8)** Sub Counties per position where applicable
- ii. At least one candidate from each of the **forty (40)** wards in all the positions where applicable
- iii. Meets the minimum qualifications and experience as per the advert
- iv. Representation of special groups such as Persons Living with Disability (PLWD), Women and Youth
- v. Regional balancing/ County diversity
- vi. Minorities

The County Public Service Board conducted interviews from **Wednesday November 23rd, 2022** to **Friday December 9th, 2022.** After the interviews were concluded the County Public Service Board submitted the names of the candidates as ranked for each post to the Office of the Governor on **Tuesday December 13, 2022** to facilitate consideration for appointment of suitable and qualified candidates.

3. Report of the Kitui County Public Service Board on the selection of the Twenty Six (26) nominees.

The County Public Service Board's report on the scoring and ranking of the candidates shortlisted and interviewed for the **Twenty Six (26)** CO positions is herewith enclosed.



4. Criteria for Nomination for Appointment

After I was satisfied the gender, regional balance etc considerations would be realized, I opted to nominate for appointment all those candidates that were ranked highest by the County Public Service Board *granted the overriding essence of recruitment*

of CO's is effective delivery of services to our people. (See attached, my letter Ref. CGKTI/OOG/ADM/23/40 dated December 19, 2022) Besides educational qualifications and leadership management exposure/experience and potential, I have, to the extent possible, endeavored to observe the $\frac{2}{3}$ gender rule, regional balance, inter-generational and diversity inclusivity.

All the county's **eight (8)** constituencies have at least one Chief Officer (CO) nominee. **Eight (8)** of the nominees are women with **one (1)** of them coming from a marginalized/minority community in the county.

Nine (9) of the nominees are aged **37** years or below and **Seven (7)** of these are youth aged below **35** years. I was advised that none of the Persons Living with Disability (PLWD) qualified for the advertised chief officer positions.

Yours *Sincerely,*



H.E. Dr. Julius M. Malombe, EGH
GOVERNOR, KITUI COUNTY

Encls

Copy to: **Dr. Florence Munanie Makindi, PhD**
Chairperson
County Public Service Board
P. O. Box 33-90200
KITUI



ANNEX 4



**COUNTY GOVERNMENT OF KITUI
THE COUNTY ASSEMBLY
THIRD ASSEMBLY- SECOND SESSION**

NOTICE TO NOMINEES AND THE GENERAL PUBLIC

Pursuant to the provisions of Article 179(2)(b) of the Constitution of Kenya, 2010 as read with Section 35 of the County Governments Act, 2012 and Section 10(2) of the Public Appointments (County Assemblies Approval) Act 2017, H.E. the Governor has resubmitted the name of the nominee to the County Ministry of Basic Education, Training & Skills Development. The Nominee is hereby invited for vetting by the County Assembly within the Assembly precincts as shown in the table below:-

Vetting Committee	Name	Portfolio	Date & Time
Committee on Appointments	Joyce Titus	Basic Education, Training & Skills Development	30/1/2023 8.00AM-10.00AM

H.E. the Governor has also in line with Section 45 of the County Governments Act as read with Sections 5 – 8 of the Public Appointments (County Assemblies Approval) Act 2017 submitted names of the nominees to the office of Chief Officers in various County departments. The nominees are hereby invited for vetting by the County Assembly within the Assembly precincts as shown in the table below:-

Vetting Committee	Name	Department	Date & Time
Labour & Social Welfare	Franciscah Kanza Kyul	Performance Contracting, Disaster & Management	30/1/2023 11.00 AM-12.00 PM
	Fednard Ndemah Kathenge	Tourism, Hospitality & Game Reserves	30/1/2023 2.00PM – 3.00PM
Agriculture, Water & Irrigation.	Nathan Kasamba Vungo	Water	30/1/2023 9.00AM – 10.00AM
	Gladys Mami Wambua	Irrigation	30/1/2023 10.00 AM-11.00 AM
	Nelly Kavuu Mutisya	Agriculture & Fisheries	30/1/2023 11.00 AM-12.00 PM
	Jonathan Kyambi Nzau	Livestock Development & Apiculture	30/1/2023 2.00 PM-3.00 PM
Lands, Infrastructure & Urban Development	Peter Ketonya Musya	Transport & Boda-boda Sector	30/1/2023 9.00AM – 10.00 AM
	Evans Mutemi Mutua	Urban Development	30/1/2023 10.00 AM-11.00 AM
	Michael Mutisya Kallil	Land & Housing	30/1/2023 11.00 AM-12.00 PM
	Benjamin Kithee Chamia	Roads & Public works	30/1/2023 2.00 PM-3.00 PM
Administration & Coordination of County Affairs	Kamunda John	Governor's Service Delivery	30/1/2023 9.00 AM-10.00 AM
	Agnes Kavila Mulewa	Public Service & General Administration	30/1/2023 10.00 AM-11.00 AM
	Stephen Kitonga Salee	Decentralized Units, SEKEB & Inter-Governmental Relations	30/1/2023 11.00 AM-12.00 PM
Finance & Economic Planning	Patrick Masila Munuve	Economic Planning & Budgeting	30/1/2023 9.00 AM-10.00 AM
	John Makau Kinwele	Finance, Revenue Management & Accounting	30/1/2023 10.00 AM-11.00 AM
Health & Sanitation	Lynn Kitwan	Public Health & Sanitation	31/1/2023 9.00 AM-10.00 AM
	Dr. Musyoka Benson Wambua	Medical Services	31/1/2023 10.00 AM-11.00 AM
	Aggrey Kinyallil Kamba	Drugs & Medical Supplies	31/1/2023 11.00 AM-12.00 PM
Trade, Industry, ICT & Cooperatives	Stephen Makau Musill	Trade, Industry, MSMEs & County EIZs	31/1/2023 9.00 AM-10.00 AM
	Paul Ngel Monyl	Cooperatives & Citizen Group Economic Empowerment Initiative	31/1/2023 10.00 AM-11.00 AM
Culture, Youth Sports, Gender & Social Services	Bretta Mwangangi	Culture, Gender & Social Services	31/1/2023 9.00 AM-10.00 AM
	Nason Kang'alya Kilongo	Youth, Sports, ICT & Initiative	31/1/2023 10.00 AM-11.00 AM
Basic Education, Training & Skills Development	Pauline Kikele Mwalali	Basic Education, ECDE & Child Care Facilities	31/1/2023 9.00 AM-10.00 AM
	Kennedy Munyambu Mwendwa	Polytechnics, Vocational Centers & Home Craft Centers	31/1/2023 10.00 AM-11.00 AM
Environment, Energy & Mineral Investments Development	David Soi Masal	Environment & Forestry	31/1/2023 9.00 AM-10.00 AM
	Henry Ngilu Nyamal	Energy, Minerals & Natural Resource	31/1/2023 10.00 AM-11.00 AM

Nominees are requested to come accompanied with the following documents;

- Original Identification Card/valid passport;
- Detailed Curriculum Vitae;
- Original Academic and professional certificates as well as copies certified by the Issuing Institutions;
- Valid tax compliance certificate;
- Valid EACC clearance;
- Valid HELB clearance;
- Valid Certificate of good conduct by DCI; and
- CRB Clearance.

Nominees are further required to collect Questionnaires from the Office of the Clerk complete, sign and return the Questionnaire to the Office of the Clerk (in person) on or before 26th January, 2023 at 5.00pm.

Pursuant to Section 7(10) of the Public Appointments (County Assemblies Approval) Act 2017, the County Assembly also invites members of the public to attend the approval hearings and should any member of the public wish to contest the suitability of any of the above listed nominees, such member may submit written statement on oath to the Clerk of the County Assembly noting to attach the relevant evidence on or before Friday 27th January, 2023 at 5.00 pm.

**E.M.A. MUTAMBUKI
CLERK, COUNTY ASSEMBLY OF KITUI**

ANNEX 5



KENYA REVENUE
AUTHORITY

ISO 9001:2015 CERTIFIED

Public Sector Division

CONFIDENTIAL

Ref: P951433068M

01st February 2023

The Speaker,
Kitui County Assembly,
P.O Box 694-90200,
KITUI.

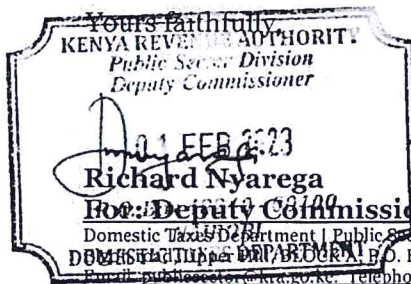
Dear Sir/Madam,

RE: TAX COMPLIANCE STATUS VERIFICATION

We confirm having received your letter dated 17th January 2023 requesting for verification of various taxpayers for vetting purposes.

After having looked at them we confirm that all the taxpayers have valid iTax compliance certificates. The validity of the tax compliance certificates can also be verified on the iTax portal under the TCC /Exemption/Excise license Checker.

In case of any queries or clarification, do not hesitate to contact **Mercy Kang'ethe** Tel No.0709011516, Email; **Mercy.Kangethe@kra.go.ke** undersigned Tel No. 07090116622 **Richard Nyarega** or, Email; **Richard.Nyarega@kra.go.ke**.



Tulipe Ushuru Tujitegemee!

① Cm-Du
Please deal

TEL: (044)22914
Email: kituiassembly@gmail.com
Website: www.kituiassembly.go.ke

05/1/2023

KITUI COUNTY ASSEMBLY OF KITUI



② Manager - Dest

Magally
DOD wife

Speaker's Office,
Kitui County Assembly,
P.O.Box 694-90200,
Kitui, Kenya.

2/1/23

MORE

OFFICE OF THE SPEAKER

Ref: CAK/ADM/15/7(100)

The Commissioner,
Domestic Taxes Department,
Forodha house,
Upper Hill Road,
P.O. Box 18013-00200
Nairobi, Kenya.

DATE: 17th January 2023.



Mercy
②
These are individual T-PS from different T-50s kindly get the T-50s per each name and let's write to them for final base.
AUC
24/1/23
Let's prompt a reply letter for final base.
AUC
24/1/23

RE: TAX COMPLIANCE STATUS VERIFICATION

The above subject matter refers.

The County Assembly of Kitui is in receipt of His Excellency the Governor of Kitui nominees to the Kitui County Chief Officers positions and one County Executive Committee Member. Section 33 of the Leadership and Integrity Act, 2012 mandates a State officer to pay any taxes due from him or her within the prescribed period.

In view of the above, kindly confirm if the following nominees have complied with their tax obligation to enable the Assembly finalize the vetting exercise:


No.	Name.	GENDER	IDENTITY CARD NUMBER
1.	David Soi Masai	M	2418819
2.	Kamunda John	F	25262218
3.	Nathan kasamba Vungo	M	22524074
4.	Gladys Mami Wambua	F	10879288
5.	Nelly Kavuu Mutisya	F	20112909
6.	Jonathan Kyambi Nzau	M	11208529
7.	Michael Mutisya Kalii	M	62971112
8.	Evans Mutemi Mutua	M	33244296
9.	Pauline Kikele Mwalali	F	9146170
10.	Kennedy Munyambu Mwendwa	M	27944281

[Handwritten signature]

1/2/2023

11.	Peter Ketonya Musya	M	30407338
12.	Franciscah Kanza Kyui	F	13591607
13.	Lynn Kitwan	F	28765636
14.	Paul Ngei Monyi	M	11640980
15.	Fednard Ndemah Kathenge	M	21382640
16.	Dr. Musyoka Benson Wambua	M	27868145
17.	Stephen Kitonga Salee	M	11397098
18.	Henry Ngilu Nyamai	M	27706090
19.	Agnes Kawila Mulewa	F	22740394
20.	Aggrey Kinyalili Kamba	M	13592143
21.	Patrick Masila Munuve	M	21746977
22.	Stephen Makau Musili	M	20930229
23.	Benjamin Kithee Chamia	M	6817715
24.	John Makau Kimwele	M	20207787
25.	Bretta Mwangangi	F	9276290
26.	Nason Kang'alya Kilonzo	M	28638323
27.	Joyce Titus	F	10879849

Attached, find tax compliance certificates as availed by the nominees.


HON. KEVIN KINENGO KATISYA
SPEAKER OF ASSEMBLY
COUNTY ASSEMBLY OF KITUI.



BRS BUSINESS
REGISTRATION
SERVICE

Doing Business Made Easier

ANNEX 6

OUR REF: OR/COS/01/VOL.1
YOUR REF: CAK/ADM/15/7/106

24th January, 2023

Hon. Kevin Kinengo Katisya
Speaker of Assembly
County Assembly of Kitui
P.O Box 694-90200,
NAIROBI
kituiassembly@gmail.com

Dear Sir,

RE: CONFIRMATION OF BANKRUPTCY STATUS

I refer to your letter dated 17th January, 2023.

We confirm that according to the records held by the Official Receiver, none of the individuals listed therein is or has been subject to any insolvency proceedings.

Yours Faithfully,

Mark Gakuru, HSC
OFFICIAL RECEIVER

ANNEXIO
~~17~~
7 (seven)

REF: CAK/ADM/15/7/(110)

20th January 2023

Hon Kevin Kinengo Katisya,
Speaker of Assembly,
County Assembly of Kitui.

Dear Sir/Madam,

CONFIRMATION OF CLEARANCE CERTIFICATES

We are in receipt of your letter dated 17th January 2023 regarding the validity of certificates presented to your institution.

A check on our systems indicate that the certificates presented are authentic and legitimate. Please see below the respective dates of issue for the certificates. As stated on the document provided, the certificate is valid as at the date of issue and changes may occur after the date of issue.

NAME	ID No.	SERIAL No.	DATE OF ISSUE
Jonathan Kyambi Nzau	11208529	2295291288	29.11.2022
Pauline Kikele Mwalali	9146170	2296011865	21.11.2022
Fransiscah Kanza Kyui	13591607	2258419662	16.10.2022
Paul Ngei Monyi	11640980	2291763969	16.11.2022
Agnes Kawila Mulewa	22740394	2294203452	18.11.2022
Stephen Makau Musili	20930229	2274748965	31.10.2022
John Makau Kimwele	202007787	2298359313	24.11.2022

For any further clarification please do not hesitate to contact us.

Yours Faithfully,



Chris Mwangi

Chief Operations Officer

Creditinfo CRB Kenya Limited.



ANNEX 10
8 (Eight) (Ten)

**JOMO KENYATTA UNIVERSITY
OF**

AGRICULTURE AND TECHNOLOGY

P.O. BOX 62000, 00200 CITY SQUARE, NAIROBI, KENYA. TELEPHONE: 067 587000/1-4

Office of the Registrar (Academic Affairs)

Email: registrar@aa.jkuat.ac.ke

REF: JKU/2/60/4

DATE: 19th January, 2023

YOUR REF: CAK/ADM/15/7/(116)

ATTENTION OF MR. KEVIN KATISYA

COUNTY ASSEMBLY OF KITUI

Email: kituiassembly@gmail.com

Dear Madam,

RE: VERIFICATION OF CERTIFICATE

The above subject refers. It is hereby confirmed that:-

S/No.	Name	Certificate No.	Year of graduation	Grade Degree/Diploma	Degree/Diploma/ Certificate
1.	Francisca Kanza Kyui	0354	2th July, 2004	Second Class Honours (Upper Division)	Bachelor of Science in Mathematics and Computer Science

Was indeed former bona fide students of JKUAT. The certificate presented to you is therefore authentic and dully issued upon satisfaction of all academic requirements.

We wish to take this early opportunity to thank you, for the interest and faith you have shown towards our graduate.

Yours faithfully,

**A.K. OCHARO
FOR: REGISTRAR (ACADEMIC AFFAIRS)**



AKO/bw



JKUAT is ISO 9001:2015 and ISO 14001: 2015 Certified



Setting Trends in Higher Education, Research, Innovation and Entrepreneurship



ANNEX # 9
(Nine)

HIGHER EDUCATION LOANS BOARD

Tel: 0711052000
E-mail: contactcentre@helb.co.ke
Website: www.helb.co.ke

Anniversary Towers
University Way
P.O Box 69489-00400
Nairobi, Kenya

HELB/RR/112009/199

24th Jan 2022

Hon. Kevin Kinengo Katisya
Speaker of the Assembly
Kitui County
P.O Box 694-90200
KITUI, KENYA.

Dear Sir,

CONFIRMATION OF HELB CERTIFICATES.

We acknowledge with thanks receipt of your letter Ref. No. **CAK/ADM/15/7/ (103)** dated **7th Jan 2023**, requesting the Higher Education Loans Board to provide a report on repayment of HELB loans that may have been advanced to the following candidates for the purpose of vetting.

Please find a list confirming their loan status with HELB.

S/No.	Name	ID No.	Status	Year of Clearance
1.	David Soi Masai	24178819	Not a beneficiary	N/A
2.	Kamunda John	25262218	Not a beneficiary	N/A
3.	Nathan Kasamba Vungo	22524074	Cert Ref No.43956	14 th Jan 2013
4.	Mami G Wambua	10879288	Cert Ref No.56847	06 th Jul 2013
5.	Nelly Kavuu Mutisya	20112909	Not a beneficiary	N/A
6.	Jonathan K Nzau	11208529	Compliant	
7.	Michael Mutisya Kalii	62971112	Not a beneficiary	N/A
8.	Evans Mutemi Mutua	33244296	Compliant	N/A
9.	Pauline Kikele Mwalali	9146170	Not a beneficiary	N/A
10.	Kennedy Munyambu Mwendwa	29944281	Not a beneficiary	N/A
11.	Peter Ketonya Musya	30407338	Not a beneficiary	N/A
12.	Kanza Kyui Francisca	13591607	Cert ref no. 47003	16 th April 2013
13.	Lynn Kitwan	28765636	Not a beneficiary	N/A

1 | Page

14.	Paul Ngei Monyi	11640980	Cert Ref No. 55051	28 th June 2013
15.	Fednard Ndemah Kathenge	21382640	Not a beneficiary	N/A
16.	Benson Wambua Musyoka	27868145	Repaying	
17.	Stephen Kitonga Salee	11397098	Cert Ref No.12153	15 th oct 2008
18.	Henry Ngilu Nyamai	27706090	Cert Ref No. HELB-78274	16 th Jan 2023
19.	Agnes Kawila Mulewa	22740394	Cert Ref No. HELB-39613	04 th June 2019
20.	Aggrey Kinyalili Kamba	13592143	Cert Ref No. HELB 59129	17 th May 2021
21.	Patrick Masila Munuve	21746977	Cert Ref No.67449	14 th March 2014
22.	Stephen Makau Musili	20930229	Cleared	
23.	Benjamin Kithee Chamia	6817715	Cert Ref No. HELB-74871	14 th Sept 2022
24.	John Makau Kimwele	20207787	Not a beneficiary	N/A
25.	Bretta Mwangangi	9276290	Not a beneficiary	N/A
26.	Nason Kang'alya Kilonzo	28638323	Compliant	
27.	Joyce Titus	10879849	Not a beneficiary	N/A

We kindly urge you to continue encouraging applicants to seek their Compliance Certificate from the Board as part of testimonials and conformity to Chapter Six of the Constitution of Kenya.

We want to thank you most sincerely for allowing us to provide you this information. This kind of collaboration goes a long way in assisting HELB finance needy Kenyans pursuing higher education now and in the future.

Yours faithfully,



CHARLES M. RINGERA
CHIEF EXECUTIVE OFFICER

The Kenya National Examinations Council

Telephones: 341098/50/741-317419/12/413-3411113
Cables and Telegrams: COXAM/Nairobi
Telex: 22584 COXAM
Fax: 2226032
www.knec.ac.ke
e-mail: ceo@knec.ac.ke

P.O. BOX 73598-00200
NAIROBI KENYA

Council Secretary / Chief Executive



STATEMENT OF EXAMINATION RESULTS CONFIDENTIAL

THE CLERK
COUNTY ASSEMBLY OF KITUI
P.O. BOX 694-90200 KITUI
KENYA.

VERIFICATION

ID No:

REF: KCSE/23/005/002/025

DATE: 230123

TIME: 012815

32039006 KYUI KANZA 32039006 *FEMALE*
CENTRE : IKUTHA GIRLS' SECONDARY SCHOOL

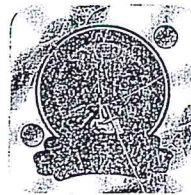
	GRADE
101 ENGLISH	C- (MINUS)
102 KISWAHILI	B- (MINUS)
112 GEOGRAPHY	B- (MINUS)
121 MATHEMATICS	B- (MINUS)
131 BIOLOGY	B- (MINUS)
132 PHYSICS	B+ (PLUS)
133 CHEMISTRY	B- (MINUS)
332 AGRICULTURE	C+ (PLUS)

SUBJECTS NAMED: EIGHT

MEAN GRADE : B- (MINUS)

EXAMINATION OF NOVEMBER/DECEMBER 1993 KCSE

Chief Executive Officer
Kenya National Examinations Council



This statement of examination results should strictly not be given or copied to the candidate, guardian or other individual(s). The statement should not be re-routed to another institution than the one addressed. The statement is issued without alteration, erasure or tear. The Kenya National Examinations Council is not responsible for the identity of the candidate.

0285277



