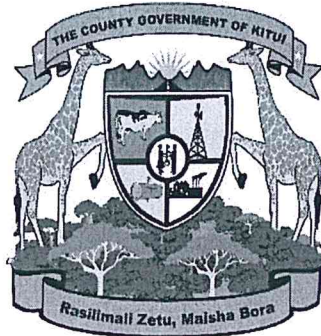


COUNTY GOVERNMENT OF KITUI



COUNTY ASSEMBLY SECOND ASSEMBLY – (SIXTH SESSION)

COUNTY ASSEMBLY COMMITTEES LEGACY REPORT FOR THE SECOND ASSEMBLY (2017 – 2022)

CLERK'S CHAMBERS
COUNTY ASSEMBLY BUILDINGS,
KITUI.

MAY, 2022

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FOREWORD

The powers, roles and functions of each Arm of the County Government are clearly enumerated in Chapter Seven (7) of the Constitution. The Constitution and the County Governments Act envisages that our County is arranged on the basis of the doctrine of separations of powers, which consists of three core principles namely;

- (a) independence of the two arms of the County government from one another,
- (b) equality, and
- (c) Checks and balances.

While the two arms of the county government are independent of each other, for the County as a whole to function effectively and orderly, it is necessary to have regular and planned interactions so as to promote not only their constitutionally required cooperation, but also the principle of interdependency. This allows them to consult on matters relating to their distinct roles and functions with the view of reaching a common understanding on them.

The two distinct arms must also cooperate with one another in mutual trust and good faith by fostering relations, assisting and supporting one another and also informing one another on matters of common interest. The process for resource provisioning must be negotiated amongst the two arms of the and a forum for regular and planned interaction could be an ideal platform to conduct such negotiations.

Also, the Executive may consult with the County Assembly on policy and legislative proposals which impact upon the common man of the County. There are many other areas in which the two arms can cooperate without offending the principles of the separation of powers doctrine.

This Second Assembly Legacy Report gives an account of the various work done by the County Assembly and especially the operations of Assembly Committees where Assembly business emanates from. To ensure continued momentum in strengthening the legislative arm of the County, key matters which may be considered by the Third Assembly are also herein highlighted.

We wish to express our sincere thanks and appreciation to all Members of the County Assembly and the Assembly administration for their dedication and hard work in service to the people within the County of Kitui. We wish the office of the Clerk and Members of the Third Assembly every success during their term in office, with the confidence that the vigour, robustness and people-centred attitude of the Assembly will continue to grow in stride.

HON. GEORGE M. NDOTTO, E.GH.

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Speaker/Ag. Chairperson of the Liaison Committee



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CHAPTER ONE

1.0. EXECUTIVE SUMMARY

The second term of the Assembly was challenging and encouraging as the events that unfolded compelled a deeper and more thorough assessment of its internal operations, rules and procedures that guided the core business of the Assembly and conduct of Members of the County Assembly. The lessons learnt through organizational introspection, external assessment and public scrutiny accelerated progress in many areas.

Assembly recognized the need for greater prominence as a major role player in achieving the development aspirations of Kitui County, the national and intergovernmental development agendas.

The Second Assembly was guided by key strategic priorities which were determined to increase Assembly's capacity to discharge its constitutional mandate of law-making, conducting oversight of the County government, holding the Executive accountable and ensuring public involvement in its processes.

The overall theme for the Second Assembly was *"Taking Debate to the next level"* thereby placing the people of Kitui County front and centre in all Assembly business during the term.

This Legacy Report highlights some of the key achievements and challenges in ensuring that Assembly's commitments to the people of Kitui County are honoured.

The report reflects on some of the significant Assembly Committees developments during the Second Assembly and highlights key issues for consideration in the Third Assembly. Reference is made to performance information where necessary to illustrate progress in advancing the core business of the Assembly especially on Committees, but the report is not an account of performance. Moreover, it is not a comprehensive record of all the activities of the Second Assembly.

The report is structured thematically, in the main strategic priorities of the Second Assembly as outlined below;

1.1. Strengthening Oversight and Accountability

The most important function of Assembly is to oversee the County government's expenditure of public funds, progress in achieving their annual performance plans and implementing laws passed by the Assembly. Assembly discharged these functions mainly through plenary and committee mechanisms.

Notwithstanding the notable achievements, the potential and value of Assembly oversight and accountability has not been fully realized. This pertains primarily to the effective use of information obtained through these mechanisms and the need to create greater synergy between committees and Assembly proceedings.

These are some of the matters, which the Third Assembly could explore further with a view to procedural and operational improvements and capacity building programmes for both Members and Assembly staff.

The Third Assembly should engage with matters emanating from the second Assembly's consideration of independent scrutiny mechanisms.

1.2. Strengthening Legislative Capacity

The Constitution vests the County legislative authority in the County Assembly through the law-making powers and functions of the County Assembly.

1.3. Enhancement of Public Involvement

Public involvement in the processes of Assembly is a pervasive constitutional imperative in Assembly's core business. Assembly is the County forum for the public consideration of issues of public interest and the representation of the wards in the County sphere of government. This area of work received particular attention during the Second term.

1.4. Strengthening Intergovernmental Cooperation

The Second Assembly has much achieved in strengthening intergovernmental cooperation by passing the Bill on South Eastern Kenya Economic Bloc between Kitui County, Makueni County and Machakos County.

The Third Assembly should ensure the implementation of the South Eastern Kenya Economic Bloc Act is realized.

1.5. Taking Assembly to the People

During the Second Assembly, the Assembly through the Committee on Justice and Legal Affairs enacted the Ward Forum Act which fronted the engagement of the people through ward forums across the County.

1.6. Key Assembly Committees Activities, Achievements and Challenges

This section of the report provides high-level summaries of the Activities, achievements and challenges of the common twenty Assembly Committees undertaken during the Second Assembly. Matters for continuation or review by the Third Assembly are indicated.

1.7. Conclusion

The Legacy Report of the Second Assembly is intended to serve as a key input of the Third Assembly Committees. Hopefully, it will serve as a catalyst for further discussion on the areas for improvement in the core business of Members of County Assembly and the support provided by the Assembly administration.

CHAPTER TWO

2.0. INTRODUCTION

Since the dawn of Devolution in Kenya, the Assembly has played a key role as the legislative arm of the Government, to build a new democratic social order that is premised on human dignity, devolving of the sectors, freedom and equality.

This Legacy Report is spirited under Standing Order No. 180A which provides that *“Notwithstanding the provisions of Standing Order 180, at the expiry of the term of the County Assembly, all Committees shall prepare legacy reports to be handed over to the next Assembly committees detailing, amongst other things, the work of each Committee during the subsistence of the term, progress of business before it, pending business if any and the status of such pending items of business.”*

The Report illustrates significant roles played by the County Assembly Committees during the Second Assembly.

It further discusses additional pertinent issues emanating from the First Assembly Legacy Report. Key considerations and recommendations for hand over to the Third Assembly are also highlighted for ease of reference.

2.1. Strengthening Oversight and Accountability

Overseeing county government’s implementation of policies and legislation and holding the government accountable is one of the most important responsibilities of an Assembly. Assembly uses several mechanisms to fulfil

this. These include processes within plenary sittings of the County Assembly, work generated by devolved committees of the Assembly and the role of individual Members of County Assembly. The reliability, integrity and robustness of these mechanisms is crucial in determining how effectively Members of County Assembly represent public interests. This section reflects on the key oversight mechanisms and initiatives of the Second Assembly and highlights areas for further consideration by the Third Assembly.

2.1.1. Oversight and the Development agenda

In the case of the development agenda, debates and statements help ascertain which goals are most critical and where the good practices and challenges lie. Members of County Assembly then provided direction as to the plans and programmes required to achieve the goals by the set deadlines. Such information should be applied to inform the engagement of Assembly committees with the medium-term budget policy statement, annual budget proposals of County Government, Annual Development Plan and County Fiscal Strategic Paper.

Without the support of Members in approving the strategic plans and budgets of county government departments, the development agenda could not receive the financial resources from the county government required for their implementation.

2.2. Enhancement of Public Involvement

Public involvement in the processes of Assembly is a pervasive constitutional imperative in Assembly's core business. Assembly is the County forum for the

public consideration of issues of public interest and the representation of the wards in the County sphere of government. This area of work received particular attention during the Second term.

The extent of public participation in the law-making processes is enshrined in the Constitution. Assembly ensures public involvement primarily through Committee public hearings and public submissions on Bills and other matters addressed by Committees. During the second Assembly, committees of the County Assembly called for submissions from the public on all Bills.

2.3. Strengthening Intergovernmental Cooperation

The Second Assembly achieved in strengthening intergovernmental cooperation by passing the Bill on South Eastern Kenya Economic Bloc between Kitui County, Makueni County and Machakos County.

The third Assembly should ensure the implementation of the South Eastern Kenya Economic Bloc Act is realized.

2.4. Taking Assembly to the People

During the Second Assembly, the Assembly through the Committee on Justice and Legal Affairs enacted the Ward Forum Act which fronted the engagement of the people through ward forums across the County.

The key thematic focus was educating the people on the legislative role of Members of County Assembly and their achievements.

2.5. Strengthening Legislative Capacity

The Constitution vests the County legislative authority in the County Assembly through the law-making powers and functions of the County Assembly.

A very encouraging and notable development during the Second Assembly was a significant increase in the number of private Members' and Committee Bills. This was an indication of an increased level of maturity of Assembly and a departure from the exclusive reliance on the Executive to initiate laws. This development brought the need for enhanced law-making capacity, including legal drafting, research and advice into a sharper focus.

The litigation portfolio of the Second Assembly highlighted the need to examine the adequacy and robustness of Assembly's law-making processes and the internal dispute resolution mechanisms for Members of County Assembly.

The Third Assembly should consider innovative approaches to ensuring law-making processes that would stand the test of any independent scrutiny, while not overburdening the Assembly Committees.

During the Second Assembly, Assembly Committees held joint meetings as part of their oversight activities (e.g., Departmental briefings on their Strategic Plans and Annual Performance Plans). It might be prudent to assess whether this approach could be used for public hearings and departmental engagements in the law-making processes.

2.6. Plenary Debates

While not an obvious mechanism for Assembly to oversee county government progress in the implementation of policies and laws, plenary debates on Bills and matters of public interest formed an important opportunity for Members of County Assembly to highlight where county government policies may be lacking, where implementation was inadequate or where there were unintended consequences of legislation that hamper efficient service delivery. They were also used to elevate specific socio-economic or human rights issues raised by communities or in oversight reports of Assembly committees thereafter prompting County Government action.

2.7. Statements and Petitions

Statements to County Executive Committee Members provided Members of County Assembly regular opportunities to focus attention on specific matters within the various functional areas of the County government. This was not confined only to matters of service delivery, but may pertain to governance and financial management of departments. Members obtained information during Committee oversight processes and public hearings, lobby or special interest civil society groups or from other oversight activities of Assembly, including receipt of petitions.

2.8. Motions

Members of County Assembly indeed utilized motions within the context of overseeing the performance of the county government. Many motions addressed matters of public interest and highlighted concerns and challenges,

particularly in instances where policies, laws, resources or more efficient county government services were required.

2.9. Assembly Resolutions

Reports emanating from Committee oversight activities became resolutions of the Assembly, once adopted. In this way, recommendations for the action of county government departments contained in such reports became matters for oversight. The County Assembly tracked such resolutions and followed-up with the relevant departments or other stakeholders.

Follow up courtesy calls on the Assembly Resolutions pursuant to Standing Order No. 181 did not yield positive results. However, we hope that the Third Assembly shall put more emphasize on this.

2.10. Committee Work

The twenty Committees of the County Assembly were established to ensure focused and comprehensive consideration of the breadth of functional areas of County government Ministries and Departments. They were an extension of the Assembly and formed a key mechanism whereby Members of County Assembly could exercise deeper interrogation of matters before the Assembly with appropriate consultation and public involvement.

Membership of specific committees also afforded Members the opportunity to develop subject-specific knowledge and expertise. Professional content, research and advisory services in support of the oversight work of Members of County Assembly was therefore critical.

Committees conducted oversight through engagement with relevant Ministries and county government officials did oversight visits to departments, vocational institutions, ECDE, hospitals and other service delivery access points and public hearings.

2.11 An Oversight and Accountability for Assembly Committees

Committees continually monitored expenditure and performance, through amongst others, the quarterly and annual reports of departments. Further, Committees over sighted progress in the implementation of government's plans and strategies through issue-based committee engagements with Ministers, government officials and civil society organizations, where relevant.

A particular focus of the Second Assembly was the scrutiny of departmental strategies, plans and budgets in relation to the policy priorities and key outcomes of the Annual Development Plans and County Fiscal Strategic Paper adopted by the Assembly.

CHAPTER THREE

3.0 ASSEMBLY COMMITTEES' ACTIVITIES, ACHIEVEMENTS, CHALLENGES AND RECOMMENDATIONS.

Highlighted below is a summary of each Assembly committees' activities, achievements, challenges and recommendations.

3.1 COMMITTEE UNDERTAKINGS

3.1.1 SELECT COMMITTEES

3.1.1.1 HOUSE BUSINESS COMMITTEE

County Assembly Annual Calendars

The committee has so far managed to prepare, pursuant to the provisions of Standing Order No. 25, Calendars of the County Assembly for: 2017, 2018, 2019, 2020, 2021 and 2022

Establishment of the Committee on Appointments

Pursuant to the provisions of Standing Orders Nos.152 (2) and 184, the County Assembly Business Committee has managed to appoint for two terms, the Committee on Appointments

Committee Annual Work plans

The Committee has also managed to initiate and partially implement five work plans as hereunder:

NO.	FINANCIAL YEAR	SUBMITTED BUDGET (KSHS.)	DEVIATION BY LIAISON (KSHS.)	NET COMMITTEE BUDGET (KSHS.)
1.	2017/2018	2,203,217	(465,013)	1,738,204
2.	2018/2019	3,963,000	(1,704,053)	2, 258,947
3.	2019/2020	3,493,000	(1,315,433)	2, 177,567

4.	2020/2021	3,809,700	(1,831,465)	1,978,235
5.	2021/2022	2,214,500	(518,264)	1,696,238

Committee Meetings

The Committee, while adhering to the provisions of Standing Order No 166 (Frequency of meetings), has managed to meet two hundred and forty (240) times (as at 2nd May, 2022) as follows:

YEAR	FROM	TO	NO. OF TIMES
2017	October	December	22
2018	February	June	42
	July	December	75
2019	February	June	21
	July	December	39
2020	February	June	16
	July	December	25
2021	February	June	12
	July	December	13
2022	February	May	10
Total			275

Statements on Weekly Business Schedules

The Committee has been able to issue a total of Two hundred and Five (205) weekly Business Statements, pursuant to the provisions of Standing Order No.41 (2) (a), on plenary business and also Schedule of Committee sittings. Consequent to the foregoing, the Committee has enabled most Committees to regularly meet hence increasing the efficiency of the County Assembly in service delivery as relates to legislation, representation and oversight.

Committee Training and Benchmarking Trips

During the period under review the Committee was unable to adequately expose her members to trainings and benchmarking trips as highlighted in the Committee work plans.

3.1.1.2 LIASON COMMITTEE

YEAR 2018		
S/NO	PERIOD	ACTIVITY
1.	January, 2018	Led all committees in the preparation of committee work plans for the year 2017/18 in Machakos
2.	March, 2018	Approved and compiled all the committee work plans and apportioned the committee budgets for the year 2017/2018
3.	September, 2018	Led all committees in the preparation of committee work plans for the year 2018/19
4.	October, 2018	Approved and compiled all the committee work plans and apportioned the committee budgets for the year 2018/2019
5.	October, 2018	The assembly approved the formation of three new committees which in turn increased the membership of Liaison from 15 to 17 (Powers and Privileges, Implementation, and Public Service Administration Committees)
YEAR 2019		
S/NO.	PERIOD	ACTIVITY
1.	January, 2019	Held a joint meeting with the leadership of the Assembly in order to review the committees' activities for the year 2018/19. They also managed to come up with a program for all

		committees to conduct the inspection of sector projects within the county. This exercise was undertaken during the January recess in 2019
2.	May, 2019	Attended a study visit tour to Dubai where they were trained on revenue budgeting and prudent financial management. A report on the same was tabled and approved in the Assembly.
3.	August, 2019	Attended a training by ESAMI on the management of County Assembly affairs.
4.	September, 2019	Led the County Assemblies committees in the preparation of their annual work plans for the year 2019/2020

YEAR 2020		
S/NO.	PERIOD	ACTIVITY
1.	January, 2020	Approved and compiled all the committee work plans and apportioned the committee budgets for the year 2019/2020
2.	February, 2020	Attended a study visit tour to Dubai on how smart governments can foster revenue generation and county government management strategies for sustainability
3.	October, 2020	Led the County Assemblies committees in the preparation of their annual work plans for the year 2020/2021

4.	October, 2020	Approved and compiled all the committee work plans and apportioned the committee budgets for the year 2020/2021
5.	December, 2020	Led the county assembly committees in the preparation of the mid-term review progress reports for the year 2017-2020
YEAR 2021		
S/NO.	PERIOD	ACTIVITY
1.	January, 2021	Meeting with the Assembly Leadership
2.	March, 2021	Implementation matrix for the approved recommendations contained in the report of County Assembly inspection tour on projects funded by County Government of Kitui and Service delivery across the County.
3.	July, 2021	Apportionment of Committees' budget for 2021/2022.
4.	August, 2021	Preparation of Committee workplan for 2021/2022 as per the apportioned budgets.

YEAR 2022		
S/NO	PERIOD	ACTIVITY
1.	February, 2022	Re-apportionment of Committee Budgets for 2021/2022

3.1.1.3 SELECTION COMMITTEE

YEAR 2017		
S/NO	PERIOD	ACTIVITY
1.	10/10/2017	Motion on approval of membership to the County Assembly Select and sectoral committees

2.	14/11/2017	Motion on approval of membership to County Assembly committees
YEAR 2018		
S/NO	DATE	ACTIVITY
1	January 2018	Preparation of the Committee's work plan for 2018/2019.
2	11/10/2018	Motion on formation and allocation of members to the committee on Public Service and Administration and the committee on Implementation.
3	04/12/2018	Motion on adoption of the report by the Selection committee on the benchmarking exercise with committee on selection from National Assembly, County Assembly of Makueni and Machakos
YEAR 2019		
S/NO	PERIOD	ACTIVITY
1	June 2019	Preparation of the Committee's Annual Work Plan for 2019/2020.
2	23/10/2019	Motion on approval of membership to various County Assembly Committees
3	12/11/2019	Motion on approval of membership to County Assembly Committees.
YEAR 2020		
S/NO	PERIOD	ACTIVITY
1	07/10/2020	Motion on realignment of committee membership
2	October, 2020	Preparation of the Committee's work plan for 2020/2021.
3	Wednesday 9 th December, 2020	Motion on approval of membership to various county assembly committees.
YEAR 2021		

S/NO	PERIOD	ACTIVITY
1	August, 2021	Preparation of committee's Work plan
2	September, 2021	Motion on approval of membership to various county assembly committees.
YEAR 2022		
S/NO	PERIOD	ACTIVITY
1	March, 2022	Motion on Approval of Hon. Anthony Mbiti to the Committee on Public Investment and Accounts.

3.1.1.4 PROCEDURE AND RULES COMMITTEE

YEAR 2017		
S/NO	PERIOD	ACTIVITY
1.	October, 2017	Election of Committee Vice Chairperson. The committee elected Hon. Fredrick Nthuri to serve as the Committee vice chairperson
YEAR 2018		
S/NO	PERIOD	ACTIVITY
1.	January, 2018	Preparation of Committee's Work plan for 2017/2018
2.	November, 2018	Review and report writing on proposed amendments to the County Assembly Standing Orders in Nairobi.
YEAR 2019		
S/NO	PERIOD	ACTIVITY
1.	September, 2019	Preparation of the Committee's Work plan for FY 2018/2019
YEAR 2020		
S/NO	PERIOD	ACTIVITY

1	December, 2020	Preparation of committee's progress reports for the period October 2017-December 2020
YEAR 2021		
S/NO	PERIOD	ACTIVITY
1	February, 2021 - December 2021	Review of Standing orders
YEAR 2022		
S/NO	PERIOD	ACTIVITY
1	March 2022	Preparation of committee's training report

3.1.1.5 COMMITTEE ON APPOINTMENTS

YEAR 2017		
S/NO	PERIOD	ACTIVITY
1	October, 2017	Consideration and vetting of the nominees for Members of the County Executive Committees.
YEAR 2018		
2.	March, 2018	Consideration and vetting of nominees of Chief Officers, Office of the Governor.
3.	June, 2018	Consideration and vetting of nominees to the Kitui Municipality Board.
4.	June, 2018	Vetting and consideration of nominees to the Kitui Municipality Board and nominee for County Executive Committee Member- Public Service Management and Administration.
YEAR 2019		
5.	May, June, July 2019	Verification of education credentials for the Kitui County Executive Committee Members (CECMs)
YEAR 2020		

6.	March, 2020	Vetting and consideration of nominees to Kitui County Public Service Board as follows.
7.	December, 2020	Vetting of nominees to the Selection Panel nominated pursuant to section 58a of the County Governments Act.
8.	December, 2020	Vetting of nominees to the Kitui County Executive Committee and Office of the County Attorney.
9.	January, 2021	Vetting of the Nominees to the Selection panel nominated pursuant to section 58a of the County Governments Act, 2012.
10.	April, 2021	Vetting and consideration of nominees to the County Public Service Board.

3.1.1.6 COMMITTEE ON BUDGET AND APPROPRIATIONS

YEAR 2017		
NO	PERIOD	ACTIVITY
1	December, 2017	The Kitui County Supplementary Budget Estimates 1, 2017/2018
2	December, 2017	The Kitui County Supplementary Appropriation Bill, 2017 (C/A Bill No. 1, 2017)

YEAR- 2018		
1	January and September, 2018	Preparation of the Committee Work Plan for financial year 2017/2018 – January and reviewed in September, 2018.
2	March, 2018	The Kitui County Supplementary Budget Estimates 2, 2017/2018

3	March, 2018	The Kitui County Supplementary Appropriation Bill (2), 2018 (C/A Bill No. 1, 2018)
4	March, 2018	Training Seminar in Dubai on Public Budgeting and Fiscal Management
5	March, 2018	The Kitui CFSP for the financial year 2018/2019
8	May, 2018	Public participation for the Kitui County Budget Estimates for the financial year 2018/2019
6	June, 2018	The Kitui County Supplementary Budget Estimates (3), 2017/2018
7	June, 2018	The Kitui County Supplementary Appropriation Bill (3), 2018 (C/A Bill No. 1, 2018)
9	June, 2018	The Kitui County Budget Estimates for the financial year, 2018/2019
10	July, 2018	The Kitui County Appropriation Bill, 2018 (C/A Bill No. 4, 2018)
11	December, 2018	The Kitui County Finance Bill, 2018, (C/A Bill No. 7, 2018)
YEAR- 2019		
1	March/April, 2019	The Kitui CFSP for the financial year 2019/2020
2	April, 2019	The Kitui County Supplementary Budget Estimates 1, for the financial year, 2018/2019
3	April, 2019	The Kitui County Supplementary Appropriation Bill, 2019, (C/A Bill No. 2, 2018)
4	April, 2019	Public Participation for the County Budget Estimates for the financial year, 2019/2020
5	June, 2019	Preparation of the Committee Work Plan for financial year 2018/2019

6	November, 2019	The Kitui County Budget Estimates for the financial year, 2019/2020
7	November, 2019	The Kitui County Appropriation Bill, 2019, (C/A Bill No. 4, 2019)
YEAR- 2020		
1	March, 2020	The Kitui County Supplementary Budget Estimates 1, for the financial year, 2019/2020
2	March, 2020	The Kitui County Supplementary Appropriation Bill, 2020, (C/A Bill No. 1, 2020)
3	April, 2020	The Kitui CFSP for the financial year 2020/2021
4	May, 2020	The Kitui County Supplementary Budget Estimates 2, for the financial year, 2019/2020
5	May, 2020	The Kitui County Supplementary Appropriation Bill 2, 2020, (C/A Bill No. 2, 2020)
6	June, 2020	The Kitui County Budget Estimates for the financial year, 2020/2021
7	August, 2020	The Kitui County Appropriations Bill, 2020, (C/A Bill No. 3, 2020)
8	October, 2020	The Governor's Memorandum on The Kitui County Appropriations Bill, 2020, (C/A Bill No. 3, 2020)
9	October, 2020	Preparation of the Committee Work Plan for financial year 2019/2020
10	December, 2020	The Kitui County Supplementary Budget Estimates for the financial year, 2020/2021
11	December, 2020	The Kitui County Supplementary Appropriation Bill, 2020, (C/A Bill No. 5, 2020)

12	December, 2021	Committee preparation of the progress report for the period September, 2017 to December, 2020
YEAR- 2021		
1	April, 2020	The CFSP for the financial year 2021/2022
2	April, 2021	The Kitui County Supplementary Budget Estimates II, for the financial year, 2020/2021
3	May, 2021	The Kitui County Supplementary Appropriation Bill, 2021, (C/A Bill No. 2, 2021)
4	June, 2021	The Kitui County Budget Estimates for the financial year, 2021/2022
5	June, 2021	The Kitui County Appropriation Bill, 2021, (C/A Bill No. 4, 2021)
6	September, 2021	County Budget Implementation Review Report for the Financial Year 2020/2021
7	October, 2021	Training Seminar in Turkey on Managing Public Sector Budget Services – Challenges of COVID-19
YEAR 2022		
1	March, 2022	The Kitui County Supplementary Budget Estimates I, for the financial year, 2021/2022
2	March, 2022	The Kitui County Supplementary Appropriation Bill, 2022, (C/A Bill No. 1, 2022)
3	March, 2022	The CFSP for the financial year 2022/2023
4	April, 2022	Public participation for the County Budget Estimates for the financial year 2022/2023
5	May, 2022	The Kitui County Budget Estimates for the financial year, 2022/2023

3.1.1.7 COMMITTEE ON POWERS AND PRIVILEGES

YEAR 2018

NO.	PERIOD	ACTIVITY
1.	November, 2018	Election of the Vice Chairperson
2.	November and December 2018	Inquiry into conduct alleged to constitute breach of privilege
3.	December, 2018	Preparation of the annual work plan
YEAR 2019		
NO.	PERIOD	ACTIVITY
1.	March, 2019	Inquiry into conduct alleged to constitute breach of privilege.
2.	April, 2019	Committee training at Nairobi sponsored by the Centre for Parliamentary Studies (CPST).
3.	August, 2019	Inquiry into allegations of members missing eight (8) sittings contrary to Standing Order 229.
4.	January & September 2019	Preparation of committee work plan financial year 2018/2019
YEAR 2020		
1.	March, 2020	Deliberations on proposed benchmarking to the National Assembly, Senate and other County Assemblies. This was not realized due to COVID 19.
2.	June, 2020	Proposed inquiry into allegations of improper influence/ bribery by and of Honourable Members during consideration of the Report on the vetting of Public Service Board Nominees (2020). There was insufficient evidence on the matter.
3.	October, 2020	Preparation of the annual Work plan for the financial year 2020/ 2021.

4.	December, 2020	Inquiry into allegations of absenteeism by Hon. Sylvester M. Kitheka, M.C.A. Matinyani Ward.
5.	December, 2020	Inquiry into conduct alleged to constitute breach of privilege following a complaint filed by Hon. Jane Mutua.
YEAR 2021		
NO.	PERIOD	ACTIVITY
1.	April, 2021	Retreat in Mombasa to develop the Procedures for Declaration of Income, Assets and Liabilities (DIALs).
2.	May to September 2021	Deliberations on the draft DIALs and follow up on proposed training by the EACC on the Procedures.
3.	August, 2021	Preparation of annual work plan 2021/2022
4.	October, 2021	Training facilitated by EACC on Integrity compliance and DIALs.
YEAR 2022		
NO.	PERIOD	ACTIVITY
1.	May, 2022	Preparation of the Committee Legacy Report for the 2 nd Assembly.

3.1.1.8 JUSTICE AND LEGAL AFFAIRS COMMITTEE

YEAR 2018		
NO.	PERIOD	ACTIVITY
1.	January, 2018	Preparation of the Committee Work plan for the financial year 2018/2019
2	March, 2018	Public Finance Management Act, (The Climate Change Regulations), 2018

3	August, 2018	The Public Finance Management Act, (Kitui County Health Insurance Cover) regulations, 2018
4	September, 2018	The Public Finance Management Act, (Kitui County Empowerment Fund) regulations, 2018
5	September, 2018	The Public Finance Management Act, (criteria for varying Taxes, granting waivers or exemption of taxes, levies fees or charges) Regulations 2020
6	October, 2018	Consideration of the legislative proposal on the Kitui County ward Public Forums Bill 2018.

YEAR 2019

NO.	PERIOD	ACTIVITY
1.	May, 2019	Ward Public Forums Bill 2019
2.	September, 2019	Preparation of the committee work plan for the financial year 2019/2020
3	October, 2020	Punguza Mizigo Constitutional Amendments Bill 2019
4	December, 2019	Kitui County Corporations (Kitui County Textile Centre Regulations) 2019

YEAR 2020

1	March, 2020	Kitui County Assembly Service Board (Kitui County Public Forums (Implementation) Guidelines 2020
2	September, 2020	Kitui County Corporations (Kitui County Pharma Industries Regulations) 2020
3	September, 2020	Kitui County Corporations (Kitui Food Regulations) 2020
4	September, 2020	Kitui County Corporations (Kitui Youth and Enterprise skills Centre Regulations) 2020.

5	October, 2020	Preparation of the committee work plan for the financial year 2020/2021
YEAR 2021		
NO.	PERIOD	ACTIVITY
1	February, 2020	The Consideration of the Constitution of Kenya (Amendment) Bill 2020
2	April, 2021	The Public Finance management (Kitui County Empowerment Fund Regulations 2021)
YEAR 2022		
1	April 2020	Kitui County South Eastern Kenya Economic Block (SEKEB) Bill 2021.

3.1.1.9 COMMITTEE ON IMPLEMENTATION

YEAR 2018		
S/NO	PERIOD	ACTIVITY
1.	November, 2018	Election of the Chairperson and the Vice chair
2.	December, 2018	Review of the budget making documents with a view of developing the Committee Work plans.
3.	December, 2018	Preparation of Work plans for 2018/2019 Financial Year.

YEAR 2019		
S/NO	PERIOD	ACTIVITY
1.	May, 2019	Training by the CPST on the Parliamentary Procedures and Practices in Nairobi with a view of upscaling the Committee competence.

2.	June, 2019	Foreign exchange program visit to Canada on focusing on administrators and politician leadership fundamentals.
3.	November, 2019	The Committee organized to write a report on the 2018/2019 budget implementation status report, C.O.B report and responses from the Ministry on the implementation status of House resolutions which was approved by the Speaker but was interrupted after two working days by a consultative meeting between members of the Assembly and the Governor in Mombasa
YEAR 2020		
S/NO	PERIOD	ACTIVITY
1.	October, 2020	Preparation the Work plans for the 2020/2021 Financial Year
2.	November, 2020	Interrogation of CECMs and Chairpersons exercise at Thatha Hills Resort on the implementation status of House Resolutions.
3.	December, 2020	Annual Progress Report writing for the period November, 2018 to December, 2020

YEAR 2021		
S/NO	PERIOD	ACTIVITY
1.	January, 2021	Report writing exercise at Nairobi on the implementation status of House Resolutions.
2.	August, 2021	Preparation of Work plans for 2021/2022

3.	September, 2021	Interrogation CECMs and Chief Officers exercise at Mwingi on the utilization of Covid -19 funds.
4.	October, 2021	Report Writing at Nairobi on the utilization of Covid -19 funds.
5.	December, 2021	Joint interrogation of CECMs and Chief Officers exercise meeting with the Committee on Public Accounts and Investments and Members of the former Ad Hoc Committee on Covid 19 Response and Management carried out a successful at Mwingi on procurement process relating to COVID –19 funds.
YEAR 2022		
S/NO	PERIOD	ACTIVITY
1.	March, 2022	Joint interrogation of Procurement Officers and Suppliers with the Committee on Public Accounts and Investments and Members of the former Ad Hoc Committee on Covid - 19 Response and Management at Mwingi on the procurement process relating to COVID –19 funds.
2.	April, 2022	Joint report writing on the procurement process relating to COVID –19 funds with the Committee on Public Accounts and Investments and Members of the former Ad Hoc Committee on Covid 19 Response and Management.
3.	May, 2022	Legacy Report writing for the period November, 2018 to May, 2022.

3.1.1.10 COMMITTEE ON PUBLIC INVESTMENTS AND ACCOUNTS

YEAR 2017		
NO	PERIOD	ACTIVITY
1	October, 2017	Committee first ever elections held pursuant to SO 185 (4) and (5)
2	November, 2017	Ordinary committee meetings throughout the Second Assembly
	December, 2017	Committee training at Nairobi
YEAR 2018		
1	August, 2018	Foreign trip to Malaysia and Singapore
2	August, 2018	Committee training on handling audited accounts 2014/15 in Nairobi
3	September, 2018	Interrogation of witnesses
4	October, 2018	Report writing retreat to Nairobi
YEAR 2019		
1	May, 2019	Committee training on handling audited accounts 2015/16 at Nairobi
2	June, 2019	Foreign trip to United Arab Emirates
3	June, 2019	Interrogation of witnesses
4	July, 2019	Report writing retreat in Nairobi

YEAR 2020		
1	February, 2020	Foreign trip to the State of Israel
2	July, 2020	Visit to National Assembly for benchmarking
3	July, 2020	Committee training on handling audited accounts KIMWASCO & KITWASCO 2015/16/17/18 at Nairobi
4	August, 2020	Interrogation of witnesses

5	September, 2020	Report writing retreat in Nairobi
YEAR 2021		
1	January, 2021	Interrogation of witnesses on KICOTEC
2	February, 2021	Report writing retreat in Nairobi
4	March, 2021	Committee training on handling audited accounts 2016/17/18 in Nairobi
5	April, 2021	Interrogation of witnesses
6	May, 2021	Report writing retreat in Nairobi
8	August/September, 2021	Foreign trip to United Arab Emirates
YEAR 2022		
1	January, 2022	Committee training on handling audited accounts 2018/19 in Nairobi
2	February, 2022	Interrogation of witnesses
3	March, 2022	Report writing retreat in Mombasa/Nairobi

3.3. SECTORAL COMMITTEES

3.3.1 BASIC EDUCATION, TRAINING AND SKILLS DEVELOPMENT COMMITTEE.

YEAR 2017		
S/NO	PERIOD	ACTIVITY
1.	October, 2017	Constitution of the committee and election of chairperson and vice chairperson.
2.	November, 2017	Familiarization exercise with the CECM for Basic Education Training and Skills Development on Ministry's structure, policy, status of education in the county and projects and programme implementation in the county.
YEAR 2018		
S/NO	PERIOD	ACTIVITY

1.	January, 2018	Preparation of committee work plan financial year 2018/2019.
2.	January, 2018	Benchmarking exercise on Management of ECDE Curriculum and Vocational Education in Kilifi and Kwale Counties.
3.	April, 2018	Vetting of Chief Officers Basic Education and Youth Development.
4.	May, 2018	Consideration of Annual Development Plan (ADP) for financial year 2018/2019.
5.	May, 2018	Consideration of County Fiscal Strategy Paper (CFSP) 2018.
6.	June, 2018	Sector budget consideration for Financial Year 2018/2019.
7.	July, 2018	Consideration of County Integrated Development Plan (CIDP) 2018-2022.
8.	November, 2018	Policy round table meetings with the Departments for Basic, Education, Youth Development and ICT to discuss on poor training conditions of youth in Kitui County Textiles Company (KICOTEC), South Eastern Kenya University (Seku) and Trendy Vocational and Training Centre in Nakuru.

YEAR 2019		
S/NO	PERIOD	ACTIVITY
1.	March, 2019	Inspection exercise of the Early Childhood Development Education in Kitui County.
2.	March, 2019	Consideration of County Fiscal Strategy Paper (CFSP) 2019.
3.	May, 2019	Study visit and exposure to Singapore on Education, ICT and Youth Development.

4.	May, 2019	Consideration of Annual Development Plan (ADP) 2019/2020.
5.	June, 2019	Consideration of the sector budget for Financial Year 2019/2020
6.	June, 2019	Preparation of committee work plan Financial Year 2019/2020.
7.	November, 2019	Consideration of county frame work for the implementation of the Kitui County Pro Poor Support Programme.
YEAR 2020		
S/NO	PERIOD	ACTIVITY
1.	January, 2020	Inspection exercise of the Early Childhood Development Education in Kitui County.
2.	March, 2020	Consideration of County Fiscal Strategy Paper (CFSP) 2020.
3.	June, 2020	Consideration of the sector budget for Financial Year 2020/2021
4.	October, 2020	Consideration of Annual Development Plan 2021/2022
5.	October, 2020	Preparation of committee work plan for financial year 2020/2021
6.	November, 2020	Inspection of youth training in block making at Manyenyoni.
7.	November, 2020	Consideration of the Annual Development Plan for financial year 2020/2021.
8.	November, 2020	Senate Joint Committee on Installation of Mast/Boosters in Tharaka, Mumoni and Ngomeni Wards.
9.	December, 2020	Preparation of the Committee Progress Report for the period October, 2017 to December, 2020.

10.	December, 2020	Report on training workshop on Education and Social Science in Nairobi Pride Inn Hotel.
11.	December, 2020	International exchange program on best practices of vocational Training Centers in Addis Ababa, Ethiopia.
YEAR 2021		
S/NO	PERIOD	ACTIVITY
1.	May, 2021	Report on inspection of the apprenticeship program at Manyenyoni.
2.	May, 2021	Consideration of Budget Estimates for financial year 2021/2022.
3.	March, 2021	Consideration of the County Fiscal Strategy Paper (CFSP) for financial year 2021/2022.
4.	August, 2021	Preparation of Committee work plans for Financial Year 2021/2022.
5.	October, 2021	Consideration of the Annual Development Plan (ADP) for Financial Year 2021/2022
6.	October, 2021	Training workshop on leadership and management of vocational training centers at Istanbul -Turkey.

YEAR 2022		
S/NO	PERIOD	ACTIVITY
1.	February, 2022	Consideration of the County Fiscal Strategy Paper (CFSP) for financial year 2022/2023.
2.	April, 2022	Consideration of Budget Estimates for financial year 2022/2023.
3.	May, 2022	Committee Legacy Reports for the period running from October, 2017 to May, 2022.

3.3.2. LANDS, INFRASTRUCTURE AND URBAN DEVELOPMENT COMMITTEE

YEAR 2017		
S/NO	PERIOD	ACTIVITY
1.	October, 2017	Election of Committee Chairperson and Vice Chairperson.
YEAR 2018		
S/NO	PERIOD	ACTIVITY
1.	January, 2018	Preparation of Committee Work plan for FY 2017/2018.
2.	March, 2018	Amendment of Committee Work plan for FY 2017/2018.
3.	March, 2018	Report writing on the vetting of the Chief Officer for the Ministry of Land Infrastructure, Housing and Urban Development in Mombasa.
4.	May, 2018	Sectoral consideration of the County Fiscal Strategy Paper (CFSP) for FY 2018/2019.
5.	May, 2018	Sectoral consideration of the Annual Development Plans (ADP) for FY 2018/2019.
6.	June, 2018	Sectoral consideration of the County Integrated Development Plan (CIDP) 2017-2022.
7.	June, 2018	Sectoral consideration of the proposed Kitui County Budget Estimates for FY 2018/2019.
8.	November, 2018	Benchmarking Exercise to Kilifi and Mombasa Counties on the Exchange Program on Appropriate policies and legislation on development and rehabilitation of roads network.
9.	November, 2018	Report Writing on the amendments of CLIDP Programme framework. Report approved by the Assembly.

YEAR 2019		
S/NO	PERIOD	ACTIVITY
1.	March, 2019	Sectoral consideration of the County Fiscal Strategy Paper (CFSP) for FY 2019/2020.
2.	May, 2019	Member Consideration of the Kitui County Affordable Housing Policy-approved by house. Inquiry into bush clearing exercise the report was negated by House.
3.	May, 2019	Sectoral consideration of ADP for FY 2019/2020.
4.	May, 2019	Sectoral consideration of the proposed Kitui County Budget Estimates for FY 2019/2020.
5.	August, 2019	Vetting of the nominee for the position of Chief Officer, County Ministry of Lands, Infrastructure, Housing and Urban Development Mr. Christopher Kitonga.
6.	August, 2019	Developing Committee's work plan for 2019/2020.
7.	November, 2019	Training on Mining organized by the Action AID at Mombasa.
8.	November, 2019	Public Participation on the Mwingi Municipal Charter.
9.	December, 2019	Consideration of the Memoranda on the amendment on the CLIDP programme framework thereafter adopted by the Assembly.
YEAR 2020		
S/NO	PERIOD	ACTIVITY
1.	February, 2020	Foreign exchange and exposure programme to Singapore on Building Sustainable Infrastructure and Housing.
2.	March, 2020	Sectoral consideration of the County Fiscal Strategy Paper (CFSP) for FY 2020/2021.

3.	June, 2020	Sectoral consideration of the proposed Kitui County Budget Estimates for FY 2020/2021.
4.	September, 2020	Sectoral consideration of the Annual Development Plans (ADP) for FY 2020/2021.
5.	September, 2020	Preparation of Committee Work plan for FY 2020/2021.
6.	November, 2020	Sectoral consideration of the Annual Development Plans (ADP) for FY 2021/2022.
7.	December, 2020	Preparation of the Committee progress Report for the period September, 2017 to December, 2020.
YEAR 2021		
S/NO	PERIOD	ACTIVITY
1.	February, 2021	Report writing on the Inquiry into alleged disappearance of a Kitui County Dozer- Report Approved by the Assembly.
2.	March, 2021	Sectoral consideration of the County Fiscal Strategy Paper (CFSP) for FY 2021/2022.
3.	April, 2021	Inspection on County Vehicles and Machinery across the County.
4.	May, 2021	Sectoral consideration of the proposed Kitui County Budget Estimates for FY 2021/2022.
5.	August, 2021	Preparation of Committee Work plan for FY 2021/2022.
6.	October, 2021	Sectoral consideration of the Annual Development Plans (ADP) for FY 2022/2023.

7.	November, 2021	<ul style="list-style-type: none"> • Inspection of Kaveta - Ginnery (B7) road on improvement and drainage works and Kwa Mutio-Kawala Borrow Pit Road Project. • Report writing on Statement responses on Kaveta-Ginnery (B7) road improvement and drainage works, Kwa Mutio-Kawala Borrow Pit Road Project and 50 Km grading programme for financial year 2019/2020.
YEAR 2022		
S/NO	PERIOD	ACTIVITY
1.	February, 2022	Sectoral consideration of the County Fiscal Strategy Paper (CFSP) for FY 2022/2023.
2.	April, 2022	Sectoral consideration of the proposed Kitui County Budget Estimates for FY 2022/2023.
3.	May, 2022	Preparation of Committee's Legacy Report.

3.3.3. FINANCE AND PLANNING COMMITTEE

YEAR 2018		
S/NO	PERIOD	ACTIVITY
1.	January, 2018	Preparation of the Committee's work plan for FY 2018/2019.
2.	April, 2018	Report on vetting of Mr. Justus Kalii Makau and Mr. Enoch Kimanzi Nguthu as the nominees for appointment as County Chief officers in the County treasury.
3.	May, 2018	Sectoral consideration of the Kitui County Annual Development plan FY 2018/2019.
4.	May, 2018	Sectoral consideration of the Kitui County Fiscal Strategy Paper FY 2018/2019.
5.	May, 2018	Sectoral consideration of the Kitui County Integrated Development Plan (CIDP)

6.	May, 2018	Public participation on the Kitui county integrated development plan (CIDP)
7.	May, 2018	Motion on adoption of the report by the Committee on Finance and Planning on consideration of the Kitui County Annual Development Plan for the FY 2018-2019
8.	June, 2018	Request for statement by Hon. Stephen Musili on property rates in Mwingi and Kyuso town
9.	July, 2018	Motion on adoption of the report by the Committee on Finance and Planning on consideration of the Kitui County Integrated Development Plan (CIDP) 2018 - 2022
10.	September, 2018	Preparation of the Committee's work plan for 2018/2019.
11.	August, 2018	Motion to reduce the maturity period for the Kitui County Corporation's Bill
12.	November, 2018	Report by the Committee on Finance and Planning on consideration of the Kitui County Annual Development Plan for the FY 2019-2020
13.	November, 2018	Report by the Committee on Finance and Planning on the assessment of Revenue Collection Points in Kitui County
14.	November, 2018	Report on the study visit to Dubai on expenditure management and financial accountability
15.	May 2018	Report by the committee on Finance and Economic Planning on consideration of the Kitui County Corporations Bill, 2018
YEAR 2019		

S/NO	PERIOD	ACTIVITY
1.	March, 2019	Inspection of projects implemented under the Ministry of Finance And Planning
2.	March, 2019	Sectoral consideration of the Kitui County Fiscal Strategy Paper for FY 2020/2021
3.	May, 2019	Report on consideration of the Kitui County Medium Debt Management Strategy Paper 2019.
4.	June, 2019	Preparation of the Committee's annual work plan for the FY 2019/2020.
5.	June, 2019	Public participation on the Kitui County Corporation's Bill, 2019
6.	June, 2019	Sectoral consideration of the Kitui County proposed Budget Estimates FY 2019/2020.
7.	October, 2019	Report on consideration of the Kitui County Cooperation Bill 2019

YEAR 2020

S/NO	PERIOD	ACTIVITY
	February, 2020	International summit on fiscal deficits, budgetary planning and (public) debt management in Singapore.
1.	March, 2020	Sectoral consideration of the Kitui County Fiscal Strategy Paper for the FY 2020/2021.
2.	May, 2020	Status report on consideration of the Kitui County Finance Bill, 2019
3.	June, 2020	Sectoral consideration of the Kitui County proposed Budget Estimates for the FY 2020/2021.
4.	August, 2020	Training workshop on development finance and absorption of funds in Singapore.

5.	October, 2020	Preparation of the Committee's work plan for the FY 2020/2021.
6.	October, 2020	Sectoral consideration of the Kitui county Annual Development Plan for the FY 2020/2021.
7.	December, 2020	Report on consideration of the Kitui County Annual Development Plan for the FY 2021/2022.

YEAR 2021

S/NO	PERIOD	ACTIVITY
1.	March, 2021	Sectoral consideration of the Kitui County Fiscal Strategy Paper for the FY 2020/2021.
2.	May, 2021	Sectoral consideration of the Kitui County proposed Budget Estimates for the FY 2020/2021.
3.	August, 2021	Preparation of Committee's work plans for the FY 2022/2023
4.	September, 2021	Sectoral consideration of the Kitui county Annual Development Plan for the FY 2022/2023.
5.	October, 2021	Report on consideration of the Kitui county Annual Development Plan for the FY 2021/2022.
6.	November, 2021	Report by the Committee on Finance and Planning on a training workshop on development finance and absorption of funds in Singapore.

YEAR 2022

S/NO	PERIOD	ACTIVITY
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1	February, 2022	Sectoral consideration of the Kitui County Fiscal Strategy Paper for the FY 2022/2023.
2	February, 2022	Report on consideration of the Kitui County Finance Bill, 2022
3	February, 2022	Report on consideration of the Kitui county Annual Development Plan for the FY 2022/2023.
4	February, 2022	Report by the committee on finance and economic planning on the study visit to Turkey – Istanbul from 14 th – 24 th September, 2021
5	April, 2022	Sectoral consideration of the Kitui County proposed Budget Estimates for the FY 2022/2023.
6	May, 2022	Preparation of Committee Legacy Reports for the period running from 2017- 2022.

3.3.4. LABOUR AND SOCIAL WELFARE COMMITTEE

YEAR 2017

S/NO	PERIOD	ACTIVITY
1.	October, 2017	Constitution of the committee and election of chairperson and vice chairperson
2.	November, 2017	Familiarization exercise on the mandate of the Committee.
3.	December, 2017	Review of the CPSB quarterly reports: i) for the period ended 30 th June, 2017 and September, 2017.

YEAR 2018

S/NO	PERIOD	ACTIVITY
1.	January to September, 2018	Inquiry into unfair practices in the Kitui County Public Service Board.

2.	May, 2018	The Committee considered the following reports as submitted by the CPSB: i) report for the quarter ended 31 st March, 2018. ii) report on the extent of compliance with the national values and principles in the Kitui County Public Service for December, 2017.
3.	May, 2018	Meeting with Mr. Alex Kimanzi (Acting County Secretary) and Mrs. Hellen Mutuku (Deputy Director, Human Resource)
4.	May, 2018	Consideration of Annual Development Plan (ADP) 2018/2019.
5.	May, 2018	Consideration of County Fiscal Strategy Paper (CFSP) 2018.
6.	June, 2018	Consideration of the sector budget for the CPSB Financial Year 2018/ 2019.
7.	July, 2018	Consideration of County Integrated Development Plan (CIDP) 2018-2022.
8.	July, 2018	Foreign exchange programme to Italy at the International Centre of the International Labour Organization (ITC-ILO)
9.	July, 2018	Meeting with Sub County Administrators on their complaint on compulsory leave.

S/NO	PERIOD	ACTIVITY
10.	August, 2018	Meeting with Nathan Kasamba Vungu (Kitui Town Administrator) on his complaint on compulsory leave.
11.	August, 2018	Dominic Mumbu (Assistant Deputy Director, Environment) on his complaint on interdiction.

12.	September, 2018	Consideration of the statement request and response on job distribution and career progression for members of staff under the County Assembly Service Board (CASB).
13.	September, 2018	Report on consideration of appointments in the County Public Service.
14.	September, 2018	Preparation of Committee work plan for the FY 2018/2019.
15.	October, 2018	Report on Unfair Labour practices in the Kitui County Public Service.
16.	November, 2018	Deliberations on the Kitui County health workers welfare and preparation of an oversight schedule to visit various health facilities.
17.	November, 2018	Consideration of the statement request and response on community mobilizers.
18.	December, 2018	Consideration of the statement request and response on the status of the County Executive Committee Member (CECM) Health and Sanitation.
19.	December, 2018	Oversight exercise on the Kitui County health workers welfare.

YEAR 2019

S/NO	PERIOD	ACTIVITY
1.	March, 2019	Consideration of the CFSP 2019/2020.
2.	April, 2019	Consideration of the statement request and response on community mobilizers.

3.	May, 2019	Consideration of the statement request and response on the status of the CECM Health and Sanitation.
4.	May, 2019	Oversight exercise on the Kitui County health workers welfare in December, 2018.
5.	May, 2019	Consideration of ADP 2019/2020.
6.	June, 2019	Consideration of the sector budget for the CPSB for the Financial Year 2019/2020.
7.	June, 2019	Preparation of Committee's work plan FY 2019/2020.
8.	June, 2019	Consideration of the statement request and response on recruitment of the Mwingi West Sub County Administrator.
9.	July, 2019	Inquiry into casuals working in the Ministry of Environment and Natural Resources.
10.	July, 2019	Inquiry into the Kitui Municipality Manager's qualifications (Mr Meshack Nyenze).
11.	July, 2019	Inquiry on non- remittance of casuals' statutory deductions (NHIF, NSSF, etc)
12.	September, 2019	Visit to Kyuso Level IV hospital following closure of the hospital and threats issued to workers.
13.	December, 2019	Inquiry into unfair labour practices at the Kitui Water and Sanitation Company (KITWASCO) following a complaint filed by Mr. David Muthami.
14.	December, 2019	Report on the exposure and study visit at the International Centre of the International Labour Organization (ITC-ILO)
15.	December, 2019	Report on the Assessment of the Kitui County Health Workers Welfare.

YEAR 2020

S/NO	PERIOD	ACTIVITY
1.	January, 2020	Foreign exchange programme to Japan as from 18 th to 28 th January, 2020.
2.	January, 2020	Oversight exercise on the welfare and working conditions of Sub County, Ward and Village Administrators and statement request on community mobilizers.
3.	March, 2020	Meeting with the CECM Public Service Management and Administration and Chief Officer Administration to deliberate on the welfare of Sub County, Ward and Village Administrators.
4.	March, 2020	Consideration of CFSP 2020/2021.
5.	April, 2020	Consideration of the statement request and response on trainings in the Kitui County Public Service by Hon. Anthony Mbiti.
6.	June, 2020	Consideration of the sector budget for the PSB for the Financial Year 2020/2021.
7.	October, 2020	Consideration of ADP 2021/2022.
8.	October, 2020	Preparation of Committee's work plan for the FY 2020/2021.
9.	November, 2020	Visit to Kitui County Textile Centre (KICOTEC) to oversight workers' welfare.
10.	November, 2020	Inquiry into unfair labour practices at the Kitui Water and Sanitation Company (KITWASCO).
11.	December, 2020	Stakeholder's meeting with the CEO- KICOTEC on the welfare of workers engaged at the entity.
12.	December, 2020	Round table meeting with the Secretary CPSB to deliberate on various employment matters.

13.	December, 2020	Preparation of the Committee Annual Progress Report for the period October, 2017 to December, 2020.
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YEAR 2021

S/NO	PERIOD	ACTIVITY
1.	February, 2021	Report writing exercise in Nairobi on the Assessment of Welfare and Engagement of Workers at the Kitui County Textile Centre (KICOTEC).
2.	March, 2021	Consideration of CFSP 2021/2022.
3.	March, 2021	Meeting with KITWASCO officials regarding a complaint on Summary Dismissal of workers.
4.	May, 2021	Report writing exercise on the Assessment of the Engagement and Welfare of workers in the Kitui County Public Service.
5.	May, 2021	Report writing exercise in Mombasa on the Complaints on Summary Dismissal from service by Kitui Water and Sanitation Company (KITWASCO) employees.
6.	May, 2021	Oversight exercise on the Status of Employment in the Kitui County Public Service
7.	May, 2021	Consideration of the sector budget for the PSB for the Financial Year 2021/2022.
8.	August, 2021	Meeting with the County Public Service Board to deliberate on various employment matters including: wage bill management; proposed recruitments; Promotion, confirmation and redesignation of staff;

9.	August, 2021	Preparation of committee work plan for the FY 2021/2022.
10.	September, 2021	Oversight exercise on the Inquiry into Doctors unrest by the Joint Committee on Labour and Social Welfare & Health and Sanitation.
11.	October, 2021	Consideration of ADP 2022/2023.

YEAR 2022

S/NO	PERIOD	ACTIVITY
1.	January, 2022	Oversight exercise on the welfare of Kitui County Machine/ Plant Operators.
2.	February, 2022	Report writing exercise in Nairobi on the Oversight exercise on the welfare of Kitui County Machine/ Plant Operators.
3.	February, 2022	Consideration of the Kitui County Fiscal Strategy Paper 2022/2023 in Mombasa.
4.	March, 2022	Consideration of the Draft Bill on Pension for State Officers in the County Governments.
5.	March, 2022	Enquiry into Recent Recruitment of Enforcement Officers and Revenue Clerks by the CPSB.
6.	April, 2022	Consideration of The Kitui County Budget Estimates 2022/ 2023 In Nairobi.
7.	May, 2022	Compilation of legacy reports for the Second Assembly (2017-2022).

3.3.5. PUBLIC SERVICE AND ADMINISTRATION COMMITTEE

YEAR 2018

S/NO	PERIOD	ACTIVITY
1	November, 2018	Constitution of the Committee; Elections of Chairperson and Vice Chairperson

2	November, 2018	The inauguration of the committee
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YEAR 2019

S/NO	PERIOD	ACTIVITY
1.	March, 2019	County Inspection Tour on projects funded by the County Government of Kitui and Service Delivery Across the County
2.	March, 2019	Committee consideration on the Kitui County Fiscal Strategy Paper for the Financial Year 2019/2020
3.	March, 2019	Preparation of the 2019/2020 work plan
4.	May, 2019	Training workshop to build and enhance the capacity of members on how to best carry out their role.
5.	May, 2019	Sectoral consideration on the Kitui County Annual Development Plan for the FY 2019/2020
6.	June, 2019	Training on Leadership and Governance organized by ESAMI in Dubai, United Arab Emirates.
7.	June, 2019	Sectoral consideration on the proposed Budget Estimates for the Financial Year 2019/2020
8.	July, 2019	Statement response on job distribution and career progression in Kitui County Public Service and County Assembly Service Boards.
9.	July, 2019	Response to the statement on County machinery
10.	November, 2019	Consideration and review of the Constitutive agreement on formation of South Eastern Economic Block (SEKEB).

11.	November, 2019	Consultative meeting on consideration and review of Governor's and Speaker's constitutive Agreement.
12.	November, 2019	Training on formation of SEKEB legislation.
13.	December, 2019	Compilation of Draft one report on SEKEB.

YEAR 2020

S/NO	PERIOD	ACTIVITY
1.	January, 2020	Benchmarking exercise with the ministry of Devolution in Nairobi.
2.	January, 2020	Benchmarking exercise with Lake Region Economic Block in Kisumu.
3.	January, 2020	Benchmarking exercise with Jumuiya ya Kaunti za Pwani Economic Block in Mombasa.
4.	January, 2020	Compilation of draft report on South Eastern Kenya Economic Block consultative agreement .
5.	March, 2020	Committee consideration of the Kitui County Fiscal Strategy Paper for the Financial Year 2020/2021.
6.	May, 2020	Online meeting with the Chief Officer in the office of the Governor.
7.	June, 2020	Sectoral consideration on the proposed Budget Estimates for the Financial Year 2020/2021.
9.	August, 2020	Interrogation of the Chief officer office of the Governor.
10.	September, 2020	List of CLIDP projects awarded in 2019/2020 FY and status report.
11.	October, 2020	Sectoral consideration on the Kitui County Annual Development Plan 2020/2021 was adopted by the Assembly.
12.	October, 2020	Preparation of the 2020/2021 work plan

13.	December, 2020	Preparation of the Committee's Annual progress report for the period from September, 2017 to December, 2020
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YEAR 2021

S/NO	PERIOD	ACTIVITY
1.	February, 2021	Elections of Committee's Vice Chairperson
2.	March, 2021	Sectoral Consideration of County Fiscal strategy Paper 2020/2021
3.	April, 2021	Committee request for the List of CLIDP projects awarded in 2019/20 and 2020/21.
4.	May, 2021	Inspection of the CLIDP projects awarded in 2019/20 and 2020/21.
5.	May, 2021	Considerations of the Sector budgets Estimates for 2021/2022
6.	June, 2021	Report writing on CLIDP projects
7.	August, 2021	Preparations of Committee's work plan 2021/2022
8.	September, 2021	Deliberations of the invitation on ESAMI on foreign travel-UAE
9.	September, 2021	Sector consideration of ADP 2022/2023
10.	October, 2021	Formulation of the SEKEB Bill
11.	December, 2021	Learning and Exchange Program on Policy Designing and Management Held from 11 th to 19 th December, 2021 in Dubai, United Arabs Emirates (UAE).

YEAR 2022

1.	February, 2022	Joint meeting with JLAC to deliberate on public participation on SEKEB Bill and Report wring on the same
2.	February, 2022	Public Participation on SEKEB Bill By JLAC and Public Service committee at KEFRI

3.	February, 2022	Consideration of County Fiscal strategy Paper 2022/2023
4.	April, 2022	Consideration of Sector budget estimates 2022/2023

3.3.6. COMMITTEE ON ENVIRONMENT, ENERGY AND MINERAL INVESTMENTS DEVELOPMENT

YEAR 2017		
S/NO	PERIOD	ACTIVITY
1.	October, 2017	Election of the Chairperson and the Vice chair
YEAR 2018		
S/NO	PERIOD	ACTIVITY
1.	September, 2018	Preparations of the Work plans for 2018/2019 Financial Year in Nairobi.
2.	January, 2018	Benchmarking Exercise on Sand Harvesting and climate change mainstreaming in Makueni County in Machakos and Nairobi.
3.	February, 2018	Workshop to share and validate the critical catchment and wetland mapping report to Endau water tower at KEFRI, Kitui.
4.	March, 2018	Sectorial Consideration of CFSP for the Financial Year 2018/2019.
5.	March, 2018	County Inspection Tour on the Rural Electrification Authority projects under the Ministry of Environment and Natural Resources across Kitui County.
6.	April, 2018	Vetting of the Chief Officer for the Ministry of Environment and Natural Resources.
7.	May, 2018	Sectorial Consideration of ADP for FY 2019/2020.

8.	June, 2018	Sectorial Consideration on the Proposed Budget Estimates for the FY 2018/ 2019.
9.	November, 2018	Study visit to South Africa on extractive industry (Coal Mining)
10.	December, 2018	Consultative meeting on the scale out strategy for County Climate Change Fund (CCCCF) mechanism at KEFRI, Kitui.
YEAR 2019		
S/NO	PERIOD	ACTIVITY
1.	January, 2019	County Inspection Tour on the Projects implemented under the Ministry across the county.
2.	March, 2019	Committee Consideration of CFSP for FY 2019/2020.
3.	April, 2019	County Inspection Tour on the Solar Floodlights Across the County.
4.	May, 2019	Sectorial Consideration on the Kitui County Annual Development Plan for the Financial Year 2019/2020 in Mombasa.
5.	May, 2019	Sectorial Consideration on the Proposed Budget Estimates for the Financial Year 2019/ 2020 at Nairobi.
6.	November, 2019	Annual Tree Growing launch at KEFRI, Kitui.
YEAR 2020		
S/NO	PERIOD	ACTIVITY
1.	January, 2020	Field visits to the Sand Harvesting Sites at Kiromboko, Rivers Kivou and Kamuwongo.
2.	March, 2020	Committee Consideration of CFSP for FY 2020/2021.
3.	June, 2020	Sectorial Consideration on the Proposed Budget Estimates for the FY 2020/ 2021.

4.	September, 2020	County Inspection Tour on the Sand Harvesting Sites at Kiromboko, Rivers Kanginga and Mwitasyano.
5.	October, 2020	Preparations of the FY 2020/2021.
6.	November, 2020	Sectoral Consideration of ADP for the FY 2021/2022.
7.	December, 2020	Preparation of the Committee Progress Report for the period September, 2017 to December, 2020.
YEAR 2021		
S/NO	PERIOD	ACTIVITY
1	March, 2021	Sectoral Consideration of CFSP for the FY 2021/2022.
2	March, 2021	Sand harvesting sites report writing exercise.
3	May, 2021	Sectoral Consideration on the Proposed Budget Estimates for the FY 2021/ 2022.
4	August, 2021	Preparations of the FY 2021/2022 Work plan in Nairobi.
5	September 2021	Solar floodlights inspection exercise.
6	October, 2021	Sectoral Consideration of ADP for FY 2022/2023 in Nairobi.
7	October, 2021	Solar floodlights report writing exercise.
8	November, 2021	Meeting with stakeholders on sand harvesting conservation and Management.
9	December, 2021	Study visit to Dubai on Climate Change And Risk Management.
YEAR 2022		
S/NO	PERIOD	ACTIVITY
1	February, 2022	Sectoral Consideration of CFSP for FY 2022/2023.

2	April, 2022	Sectoral Consideration on the Proposed Budget Estimates for FY 2022/ 2023.
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3.3.7. COMMITTEE ON HEALTH AND SANITATION

YEAR 2017		
S/NO	PERIOD	ACTIVITY
1.	October, 2017	Election of committee chairperson and vice chairperson.
2.	November, 2017	Familiarization with the Kitui County Health Facilities Management Act in Mwingi.
YEAR 2018		
1.	March, 2018	Vetting of Chief Office for Health and Sanitation and subsequent report writing in Mombasa.
2.	March, 2018	Inspection of health facilities to determine level of service delivery.
3.	January, 2018	Preparation of annual work plan.
4.	May, 2018	Sectoral consideration of CFSP 2018/2019.
5.	May, 2018	Sectoral consideration of 2018/2019 ADP.
6.	June, 2018	Sectoral Consideration of 2018-2022 CIDP.
7.	June, 2018	Sectoral budget estimates consideration FY 2018/2019.
8.	June, 2018	Response to statement by Hon. Johnson Kanandu on the condition of level IV hospitals.
9.	June, 2018	Benchmarking on universal health care provision in Sweden.
10.	July, 2018	Consideration of the letter by Senator Enoch K. Wambua on the security of patients in KCRH.
11.	November, 2018	Round table meeting with the Chief Officer for health and Sanitation.

YEAR 2019		
1.	March, 2019	Inspection of projects undertaken in FY 2018/2019.
2.	March, 2019	Preparation of annual work plans.
3.	March, 2019	Sectoral consideration of CFSP 2019/2020.
4.	April, 2019	Response to statement request by Hon. Jane Mutua on progress of KCHIC program.
5.	April, 2019	Benchmarking with Makueni and Laikipia Counties on Universal Health care provision.
6.	May, 2019	Sectoral consideration of 2018/2019 ADP.
7.	May, 2019	Sectoral consideration of budget estimates FY 2019/2020.
8.	July, 2019	Consideration of information provided by the C.O for health and sanitation.
9.	September, 2019	Visit at Kyuso level IV hospital following its closure.
10.	November, 2019	Report writing on the closure of Kyuso hospital
11.	November, 2019	Election of vice chairperson.
YEAR 2020		
S/NO	PERIOD	ACTIVITY
1.	January, 2020	Benchmarking exercise on the best cancer treatment with Machakos and Nairobi counties.
2.	February, 2020	Foreign visit at Singapore to attend a workshop on strategy on health financing and management.
3.	February, 2020	Visit to Mutomo and Thwake dam construction sites following public outcry on corona outbreak.
4.	March, 2020	Sectoral consideration of 2020/2021 CFSP.
5.	March, 2020	Election of committee chairperson.

6.	June, 2020	Sectoral consideration of Budget estimates FY 2020/2021.
7.	August, 2020	Inspection of level IV health facilities to enrich the report on best cancer treatment outcomes.
8.	September, 2020	Report writing to enrich the report on best cancer treatment outcomes.
9.	October, 2020	Preparation of annual work plan.
10.	December, 2020	Inspection of the condition of CT scan machine at the KCRH and assessment of the 14 level IV hospitals on the progress of the KCHIC program.
YEAR 2021		
1.	March, 2021	Sectoral consideration of the CFSP for FY 2022/2023.
2.	May, 2021	Sectoral consideration of budget estimates for the FY 2021/2022.
3.	May, 2021	Consideration of the Kitui County Health Services Bill 2021 in Mombasa.
4.	August, 2021	Preparation of committee work plan
5.	August, 2021	Assessment of the of the isolation at COVID-19 treatment centers following the public out-cry on shortage oxygen and lack of ICU beds in KCRH and Mwingi level IV hospitals.
6.	September, 2021	Consideration of the doctors out-cry/plea following termination of study leaves and unprocedural dismissals.
7.	October, 2021	Study-visit to Turkey- Istanbul on Strategy for Health Care Delivery and Emerging Issues Management.
8.	October, 2021	Sectoral consideration of ADP for FY 2022/2023.
YEAR 2022		

1.	February, 2022	Sectoral consideration of the CFSP for FY 2022/2023.
2.	April, 2022	Consideration of the sector budget estimates for the FY 2022/2023 in Nairobi.
3.	April, 2022	Review of the committee amendments on the Kitui County Health Services Bill 2021 in Machakos.

3.3.8. COMMITTEE ON AGRICULTURE, WATER AND IRRIGATION

YEAR 2017		
S/NO	PERIOD	ACTIVITY
1.	October, 2017	Constitution of the Committee; Elections of the Chairperson and the Vice Chairperson.
YEAR 2018		
1.	January, 2018	Water projects inspection and impact assessment of Ndengu revolution.
2.	March, 2018	Preparation of the Committee's work plan for 2018/2019.
3.	April, 2018	Vetting of two Chief officers to the Ministry of Agriculture, Water and Livestock Development.

S/NO	PERIOD	ACTIVITY
4.	May, 2018	Sectoral consideration of the CFSP for FY 2018/2019.
5.	May, 2018	Exchange programme visit to the State of Israel.
6.	May, 2018	Sectoral consideration of the ADP for FY 2018/2019.
7.	May, 2018	Sectoral consideration of the CFSP for FY 2018/2019.
8.	June, 2018	Sectoral consideration of the proposed Kitui County Budget Estimates for FY 2018/2019.

9.	June, 2018	Statement response on provision of market and value addition for mangoes.
10.	October, 2018	Attended ASK show in Nairobi.
11.	November, 2018	Visit to Syokimau earth dam and other water infrastructure in the County Funded by the County government in Kitui.
YEAR 2019		
1.	January, 2019	Inspection of various projects implemented by the Ministry of Agriculture, Water and Livestock Development funded by the County government of Kitui.
2.	March, 2019	Sectoral consideration of the Kitui County Fiscal Strategy Paper for FY 2020/2021.
3.	April, 2019	Policy review and report writing on the Livestock Breeds Improvement Policy.
4.	April, 2019	Consideration of a petition by the Greenpeace Africa on Ecological farming in Kitui County.
5.	April, 2019	Held a consultative meeting with the Ministry officials on Crop production and Mechanization in Kitui County.

S/NO	PERIOD	ACTIVITY
6.	May, 2019	Consultative meeting with the Ministry on the progress of the Livestock breeds improvement policy and other Ministry programs.
7.	June, 2019	Preparation of the Committee's annual work plan for the FY 2019/2020.
8.	June, 2019	Sectoral consideration of the Kitui County proposed Budget Estimates 2019/2020.
9.	August, 2019	Consultative meeting with the Ministry on: 1. Mango value addition project.

		2. Water tracking program in Kitui County. 3. Honey development project.
10.	October, 2019	Attended Water policy and Act development Workshop – Mwingi.
11.	November, 2019	Attended ASDSP II sensitization Workshop at Mwingi.
YEAR 2020		
1.	January, 2020	Assessment of impact of Tractor Ploughing, Artificial Insemination and the invasion of desert locusts in Kitui County.
2.	March, 2020	Sectoral consideration of the CFSP for the FY 2020/2021.
3.	June, 2020	Sectoral consideration of the Kitui County proposed Budget Estimates for the FY 2020/2021.
4.	October, 2020	Preparation of the Committee's work plan for the FY October 2020/2021.
5.	October, 2020	Sectoral consideration of ADP for FY 2021/2022.
6.	November, 2020	Consultative meeting on drafting of the Kitui County Agriculture Sector Coordination Policy in Mwingi.

S/NO	PERIOD	ACTIVITY
7.	December, 2020	Committee's progress report for the period September, 2017 to December 2020.
YEAR 2021		
1.	March, 2021	Sectoral consideration of CFSP for the FY 2021/2022.
2.	April, 2021	Consideration of the Kitui County Agriculture Sector Coordination Policy.

3.	May, 2021	Sectoral consideration of the Kitui County proposed Budget Estimates for the FY 2021/2022.
4.	August, 2021	Preparation of the Committee's work plan for the FY 2021/2022.
5.	October, 2021	Consideration of ADP for FY 2022/2023.
6.	February, 2022	Sectoral consideration of CFSP for the FY 2022/2023.
7.	April, 2022	Sectoral consideration of the Kitui County proposed Budget Estimates for the FY 2022/2023.

3.3.9. COMMITTEE ON TOURISM

YEAR 2017		
S/NO	PERIOD	ACTIVITY
1.	October, 2017	Election of the Committee Chairperson and Vice Chairperson.
2.	November, 2017	Committee Visit to Manyenyoni Resource Centre, Kitui Stadium and Kitui Public Park.
YEAR 2018		
1.	January, 2018	Preparation of Committee Work plan for FY 2017/2018.

S/NO	PERIOD	ACTIVITY
2.	February, 2018	Benchmarking visit to Stedmark Gardens, National Museums of Kenya, Magutha Dam in Ruiru, Masinga Dam.
3.	February, 2018	Familiarization meeting with the Ministry's Officials.

4.	March, 2018	Amendment of Committee Work plan for FY 2017/2018.
5.	March, 2018.	Vetting of the County Chief Officer, Ministry of tourism, Sports and Culture.
6.	May, 2018	Sectoral consideration of the CFSP for FY 2018/2019.
7.	May, 2018	Consideration of the ADP for FY 2018/2019.
8.	June, 2018	Preparation of Committee Work plan for FY 2018/2019.
9.	June, 2018	Sectoral consideration of the CIDP 2017-2022.
10.	June, 2018	Consideration of the proposed Kitui County Budget Estimates for FY 2018/2019.
11.	September, 2018	Participation of 1 st edition of CASA tournament in Nairobi.
12.	November, 2018	Committee Study tour to the Republic of Malaysia.
YEAR 2019		
1.	February, 2019	Inspection of projects implemented under the Ministry.
2.	March, 2019	Report on the projects funded by the County Government during the FY 2015/2016, 2016/2017, 2017/2018 under the Ministry.
3.	March, 2019	Sectoral consideration of the CFSP for FY 2019/2020.
4.	May, 2019	Sectoral consideration of the ADP for FY 2019/2020.
S/NO	PERIOD	ACTIVITY
5.	May, 2019	Sectoral consideration of the proposed Kitui County Budget Estimates for FY 2019/2020.
6.	September, 2019	Participation in the Second County Assemblies Sports Association and Cultural Festivals (CASA) games.

YEAR 2020		
1.	January, 2020	Training on the Gender policy and Bill Sensitization workshop in Nairobi.
2.	March, 2020	Sectoral consideration of the CFSP for FY 2020/2021.
3.	June, 2020	Sectoral consideration of the proposed Kitui County Budget Estimates for FY 2020/2021.
4.	September, 2020	Preparation of Committee Work plan for FY 2020/2021.
5.	October, 2020	Sectoral consideration of the ADP for FY 2020/2021.
6.	December, 2020	Study visit to Republic of Ethiopia.
7.	December, 2020	Committee progress Report for the period September, 2017 to December, 2020.
YEAR 2021		
1.	March, 2021	Consideration of the CFSP for FY 2021/2022.
2.	April, 2021	Inspection report on the status of lower Eastern Heritage Centre, Resource Centers and Social Halls projects funded by the County Government of Kitui under the Budgetary allocations FY 2015/2016, 2016/2017, 2017/2018.
3.	May, 2021	Consideration of the proposed Kitui County Budget Estimates for FY 2021/2022.
4.	August, 2021	Preparation of Committee Work plan for FY 2021/2022.
S/NO	PERIOD	ACTIVITY
5.	October, 2021	Committee inspection on the status of Play grounds in Kitui County.
6.	October, 2021	Sectoral consideration of the ADP for FY 2021/2022.

7.	November, 2021	Participation and Preparation of the Third Edition of the CASA games.
8.	December, 2021	Study Visit to United Emirates Dubai.
9.	March, 2022	Sectoral consideration of the CFSP for FY 2022/2023.
YEAR 2022		
1.	April, 2022	Sectoral consideration of the proposed Kitui County Budget Estimates for FY 2022/2023.
2.	May, 2022	Preparation of the Legacy Report for the period October 2017 to May 2022.

3.3.10. COMMITTEE ON TRADE, INDUSTRY ICT AND COOPERTATIVES

YEAR 2017		
S/NO	PERIOD	ACTIVITY
1.	October, 2017	Election of Committee Chairperson and Vice Chairperson.
YEAR 2018		
1.	January, 2018	Preparation of Committee Work plan for FY 2017/2018.
2.	January, 2018	Benchmarking Trip to Various Co-operative Societies in Murang'a, Kiambu and Nyeri Counties.
3.	February, 2018	Familiarization meeting with the Ministry's CECM and Officials in Nairobi.

S/NO	PERIOD	ACTIVITY
4.	March, 2018	Adjustment of Committee Work plan for FY 2017/2018.
5.	May, 2018	Consideration of the CFSP for FY 2018/2019.
6.	May, 2018	Consideration of the ADP for FY 2018/2019.

7.	June, 2018	Preparation of Committee Work plan for FY 2018/2019.
8.	June, 2018	Consideration of the CIDP 2017-2022.
9.	June, 2018	Consideration of the proposed Budget Estimates for FY 2018/2019.

YEAR 2019		
1.	March, 2019	Inspection of projects implemented under the Ministry.
2.	March, 2019	Consideration of the CFSP for FY 2019/2020.
3.	April, 2019	Study Visit to Dubai on Trade Development for Sustainable Economic Growth.
4.	May, 2019	Consideration of the ADP for FY 2019/2020.
5.	May, 2019	Sectoral consideration of the proposed Kitui County Budget Estimates for FY 2019/2020.
6.	August, 2019	Vetting of the nominee for the position of Chief Officer, County Ministry of Trade, Cooperatives and Investment.
7.	November, 2019	Statement response report to Hon. Jane Mutua on the fencing of Kabati Livestock Market in Kauwi Ward.
YEAR 2020		
1.	January, 2020	Inspection of County Markets and Sand Harvesting Sites.
2.	March, 2020	Consideration of the CFSP for FY 2020/2021.

S/NO	PERIOD	ACTIVITY
3.	June, 2020	Consideration of the proposed Kitui County Budget Estimates for FY 2020/2021.
4.	September, 2020	Consideration of the ADP for FY 2020/2021.

5.	September, 2020	Preparation of Committee Work plan for FY 2020/2021.
6.	November, 2020	Consideration of ADP for FY 2021/2022.
7.	December, 2020	Committee's progress Report for the period September, 2017 to December, 2020.
YEAR 2021		
1.	March, 2021	Consideration of the CFSP for FY 2021/2022.
2.	April, 2021	Inspection visit to Kitui, Mutomo & Mwingi KICOTECs, Stone Crusher Site and Kiromboko sand harvesting site.
3.	May, 2021	Consideration of the proposed Kitui County Budget Estimates for FY 2021/2022.
4.	June, 2021	Study visit to various Counties (Kwale, Makueni, Kilifi) on the effective control and regulation of Sand Trade.
5.	August, 2021	Preparation of Committee Work plan for FY 2021/2022.
6.	October, 2021	Consideration of ADP for FY 2022/2023.
YEAR 2022		
1.	February, 2022	Consideration of the CFSP for FY 2022/2023.
2.	April, 2022	Consideration of the proposed Kitui County Budget Estimates for FY 2022/2023.

CHAPTER FOUR

4.0. CHALLENGES, RECOMMENDATIONS AND CONCLUSION

The Committees faced various challenges for the last five years that need to be critically analyzed and lasting solutions sought.

4.1. GENERAL CHALLENGES.

The Committees faced the following challenges:

- i. Delayed disbursement of the monthly exchequer remittances by the National Government slowed the County activities especially on the implementation of development interventions.
- ii. Inadequate budgetary allocations for the Committees to implement their annual work plans.
- iii. Overshared committees' membership which in some occasions affects the quorum and expertise input by Members.
- iv. Failure of the County Executive to implement County Assembly resolutions. This has affected the oversight role of the Assembly.
- v. COVID -19 pandemic limited public input to County decisions on matters affecting the County Citizenry. It also slowed decision making by Committees on matters that require physical engagement. i.e., Budget interrogation.

- vi. Untimely and delayed submission of statutory documents and responses ultimately delaying the decision making by the Assembly.
- vii. Inadequate training and benchmarking for Members and the secretariat on committees' mandate and legislative matters.
- viii. Constrained number of sittings by the Salaries and Remuneration Commission (SRC) do not allow adequate time for the Committees to fully execute their mandates.
- ix. Inadequate Committee rooms in the Assembly.

4.2. GENERAL RECOMMENDATIONS.

The Committees makes the following recommendations:

- i. There is need to amend the Public Finance Management Act, 2012 to allow for County Assemblies have financial autonomy over their budgets.
- ii. The County Treasury should ensure strict adherence to all the financial laws, regulations and guidelines as stipulated by the National Treasury and the office of the Controller of Budget to avoid unnecessary delays in disbursements.
- iii. That both arms of the County Government to embrace a cordial working relationship so as to enhance service delivery.
- iv. The County Assembly should ensure adequate budgets to finance the Committees' activities.

- v. The County Assembly should develop criteria to reduce overlapping of membership to Committees.
- vi. That the CASB should ensure adequate Committee rooms to facilitate Committees' meetings.
- vii. The County Assembly should ensure adequate training for Members and Staff of Assembly to equip them with the requisite legislative skills.

4.3. CONCLUSION

This County Assembly Committees' Legacy Report will serve as an eye opener and a springboard for the third Assembly. County Assemblies are Legislative institutions with perpetual life. The successors of these institutions should strive with deliberate effort to greatly improve on legislative skills. This will go along with curing the continuous challenges associated with parliamentary work. The information contained herein will thus serve as a benchmark for the prosperity of future Assemblies.

We, the members of the Committee on Liaison, hereby affix our signatures to confirm our approval, accuracy and authenticity of this report.

1. Hon. George M. Ndotto
2. Hon. Peter M. Kilonzo
3. Hon. Stephen Musili
4. Hon. Boniface Kilaa Kasina
5. Hon. David Thuvi
6. Hon. Jacob Kavolonza
7. Hon. Jane Mutua
8. Hon. Jefason N. Kiruru
9. Hon. Johnson Kanandu
10. Hon. Geoffrey Mwalimu
11. Hon. Alexander M. Mbili
12. Hon. Philip Nguli
13. Hon. Munyoki Mwinzi
14. Hon. Dr. Grace Mutua
15. Hon. Elizabeth Ndunge

Member 
Member 
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