

THE COUNTY ASSEMBLY

SECOND ASSEMBLY - (FIFTH SESSION)

IMPLEMENTATION MATRIX
FOR

THE APPROVED RECOMMENDATIONS CONTAINED IN THE REPORT ON THE COUNTY ASSEMBLY
INSPECTION TOUR ON PROJECTS FUNDED BY THE COUNTY GOVERNMENT OF KITUI AND SERVICE
DELIVERY ACROSS THE COUNTY CARRIED OUT
BETWEEN

25TH JANUARY - 30TH JANUARY, 2021.

MARCH, 2021

THE CLERK'S CHAMBER
P. O BOX 694 - 90200
COUNTY ASSEMBLY OF KITUI.

IMPLEMENTATION MATRIX OF THE APPROVED RECOMMENDATIONS CONTAINED IN THE REPORT ON THE COUNTY ASSEMBLY INSPECTION TOUR ON PROJECTS FUNDED BY THE COUNTY GOVERNMENT OF KITUI AND SERVICE DELIVERY ACROSS THE COUNTY CARRIED OUT BETWEEN 25TH JANUARY - 30TH JANUARY, 2021.

BACKGROUND

The members of the county Assembly, in exercise of their oversight role as enshrined in Article 185(3) of the Constitution of Kenya, 2010, carried out an extensive and intensive exercise on ascertaining the extent of implementation of projects carried out by the county government between the 2019/2020 financial year.

The projects are spread out within the eight sub counties and they cut across all the sectoral departments within the county government.

On completion of the exercise, a report was prepared and tabled before the County Assembly for consideration upon which it was subsequently approved by the Assembly on 16th March, 2021.

Upon approval by the Assembly, the Hon. Speaker directed that the Liaison committee should consider the recommendations contained therein and prepare an implementation matrix of the resolutions for onward transmission to the County Executive for implementation. The Liaison committee conducted this exercise from 22nd to 27th March, 2021.

INTRODUCTION

An action plan can be defined as an agreed-upon set of intended actions to bring about desired outcomes. The Plan is intended to be used by the county government to monitor progress with respect to the full implementation of the recommendations contained in the approved report.

This Implementation matrix describes how the recommendations in the report On The County Assembly Inspection Tour On Projects Funded By The County Government Of Kiui And Service Delivery Across The County Carried Out Between 25th January- 30th January, 2021 should be implemented in practice. In addition, it provides recommendations for administering the planning process and enhancing linkages between the County Assembly and the County Executive. It generally identifies action items, key tasks, timeframes, responsible departments, offices and the budget implications if any. It is important to note that the order in which the action areas appear does not indicate a priority order. The timeframes listed throughout this Implementation Matrix are as follows:

- ◆ Immediate term (0 to 3 months with effect from the date of adoption of the implementation matrix).
- ◆ Medium term (3 to 6 months with effect from the date of adoption of the implementation matrix).
- ◆ Long term (1 year with effect from the date of adoption of the implementation matrix).



MINISTRY	KEY AREAS	RECOMMENDED ACTION	RESPONSIBILITY	TIMELINE	BUDGET/ RESOURCES
1. All	Community involvement in the project implementation process.	Local community should be involved in the identification, commissioning, implementation of projects and decommissioning The County Assembly should formulate a clear and well defined legal framework to guide on the identification, commissioning, implementation and decommissioning of projects.	County Assembly Ad-hoc Committee	Immediate term	
2. All	Poor workmanship of projects and lack of supervision/negligence during implementation	A vote line should be established to cater for hiring of technical/professional expertise where necessary, so	Liaison committee to liaise with the budget committee to create a vote line and	Immediate term	30,000,000

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		<p>as to enhance the County Assembly oversight role/function.</p> <p>All sectoral committees should report to the Liaison committee on any projects that appear to have been done poorly or at inflated or unrealistic Bill of quantities (BoQs), quotations, fee notes and other costs for their further action.</p>	<p>set aside an allocation for the same</p> <p>Sectoral committees</p>	<p>Medium term</p>	
3. All	Public Participation	In the devolved system of government, the County Government Act, the Public Finance Management Act and the Urban Areas and Cities	Respective County Assembly committees and County Executive Department of Public Administration	Immediate term	



MINISTRY	KEY AREAS	RECOMMENDED ACTION	RESPONSIBILITY	TIMELINE	BUDGET/RESOURCES
		<p>Act have called for public participation in drafting new legislation, determining budget priorities, ensuring that public-sector performance and expenditures are reviewed and submitting grievances. In addition, County governments have been tasked with ensuring that the public receives information for public participation and that structures are put in place to ensure their full participation. The County government should therefore ensure that the public participation</p>			

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		exercise is open to all and not a selected group of individuals.			
4. All	Errant Chief Officers	<p>The County Government Act is silent on the procedure for removal of chief officers. This has led to some chief officers openly flouting procedures and acting in a manner that does not promote the integrity of their office contrary to Article 73 of the Constitution, since they consider themselves safe from impeachment. The county assembly will in future pass a vote of no confidence against any Chief</p>	County Assembly to act accordingly.	Immediate	



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		officer who misappropriates public funds or defies county assembly resolutions.			
5. All	Casual workers	The sectoral committee on Labour to conduct an in depth analysis of all casual workers employed by the County Government.	Sectoral Committee on Labour.	Immediate term	
6. Agriculture (a)	Kwa Mbiti dam in Tseikuru ward, Kamulewa borehole in Mui ward, Kaungu water dam and Katiliku mega dam in Nuu were poorly done and not completed despite	The technical officers in charge of the projects should be surcharged if it is established that the works were done poorly due to lack of supervision or negligence.	Sectoral Committee on Agriculture	Medium	

MINISTRY	KEY AREAS	RECOMMENDED ACTION	RESPONSIBILITY	TIMELINE	BUDGET/RESOURCES
	contractors having been paid.				
(b)	High maintenance costs of diesel powered water pumps.	The ministry should provide a list of all water pumps/boreholes that rely on diesel energy. The county should consider transitioning from the use of diesel powered pumps to green energy powered pumps.	Sectoral committee on Agriculture	Long term	
(c)	Need for a policy on water resources management	The county should develop a policy on water resources management sector.	The sectoral committee on agriculture	Medium term	
(d)	Lack of land ownership documents for projects carried out on donated private land.	The ministry should ensure that before a project is implemented, they should first ensure the ownership documents or legal	Sectoral committee on Agriculture and Office of the County Attorney	Immediate	



MINISTRY	KEY AREAS	RECOMMENDED ACTION	RESPONSIBILITY	TIMELINE	BUDGET/RESOURCES
(e)	Proper mapping of projects according to their economic potential.	agreements for the subject land are secured. The economic potential of projects should be identified before the commencement of flagship projects. The sector departments should consider referring to the economic blocks identified in the KIVEST document or any other appropriate professional feasibility study.	Respective county assembly committees	Immediate term	
(f)	Inspection of Water projects	The sectoral committee on agriculture should ensure they visit all the critical water projects within the county in order to ascertain their status and operationalization	Sectoral committee on Agriculture	Medium term	

MINISTRY	KEY AREAS	RECOMMENDED ACTION	RESPONSIBILITY	TIMELINE	BUDGET/RESOURCES
(g)	Water projects for the financial year 2020/2021 totaling to Kshs. 273 million	There is evident bias in the distribution of water projects for this financial year. The sectoral committee shall investigate and inquire into the issue to ascertain whether the biased distribution was as result of impunity, political favoritism, corruption, abuse of office, professional misconduct, violation of the Constitution and any other relevant laws.	Sectoral committee on Agriculture	Immediate term	
7. Lands (a)	There is evident and deliberate marginalization of some wards during the implementation of the	CECM and Chief Officer LIHUD must appear before the committee of the whole Assembly in order to explain to the members the	Speaker of Assembly to write to the CECM. Sectoral committee on Lands to provide the Assembly with the	Immediate term	



MINISTRY	KEY AREAS	RECOMMENDED ACTION	RESPONSIBILITY	TIMELINE	BUDGET/RESOURCES
	<p>road grading and dozing program. Distribution of the road grading program should be based on villages rather than wards</p> <p>The approved road grading/dozing programs should be rolled out to all wards completion before a new phase begins.</p> <p>There should be harmonization of the roads and mechanical department.</p>	<p>implementation status and marginalization of wards related to the road grading and dozing program.</p> <p>A policy framework should be formulated to ensure that the programs are carried out effectively, efficiently and to finality.</p>	<p>past road grading and dozing program schedules.</p> <p>CECM should give an implementation schedule to the Assembly before the program is rolled out.</p>	<p>Road grading/ dozing program should be completed in two phases; January -April and July - October</p>	

MINISTRY	KEY AREAS	RECOMMENDED ACTION	RESPONSIBILITY	TIMELINE	BUDGET/RESOURCES
(b)	Implementation of the KRB roads	The CECM Lands should provide detailed information of how KRB roads have been implemented since the year 2017. The sectoral committee shall investigate and inquire into the issue to ascertain how the roads were identified and whether the decisions was as result of impunity, political favoritism, corruption, abuse of office, professional misconduct, violation of the Constitution and any other relevant laws.	Sectoral committee on Lands to provide the information to Liaison Committee.	Immediate term	
(c)	Projects financed by Municipality grants	The municipality should provide detailed information	Sectoral committee on Lands and the	Immediate term	

MINISTRY	KEY AREAS	RECOMMENDED ACTION	RESPONSIBILITY	TIMELINE	BUDGET/RESOURCES
(d)	Chief officers in acting capacity without requisite vetting by the Assembly	<p>of all the projects funded by grants since its inception.</p> <p>Some Chief Officers have been assigned to different ministries on acting capacity without requisite vetting by the County Assembly.</p> <p>This appears to be a deliberate attempt to disregard the procedures laid down for all public appointments and approvals.</p> <p>The affected offices are;</p> <ul style="list-style-type: none"> • Municipality manager • Chief officer Infrastructure • Chief officer Environment 	<p>Municipality manager.</p> <p>Hon. Speaker to seek clarification from H.E the Governor on the issue and necessary action taken to rectify the situation.</p>	Immediate term	

MINISTRY	KEY AREAS	RECOMMENDED ACTION	RESPONSIBILITY	TIMELINE	BUDGET/RESOURCES
		<ul style="list-style-type: none"> Chief officer physical planning All Chief Officers appointments must be approved by the Assembly in accordance with section 45 (1)(b) of the County Governments Act			
(e)	Production documents information request	Some CECMs do not honour the Assembly's request for information or the production of documents. Article 195 of the Constitution gives the Assembly the power to compel the production of documents or request for information therefore the	CECM to appear before the Sectoral committee.	Immediate term	



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		<p>CECMs must adhere to this provision.</p> <p>The ministry of Lands ignored the request from the assembly sectoral committee to provide information on the tender contract for the ginnery to Kaveta road.</p> <p>This hinders the committee from conducting effective oversight and must be discouraged.</p>			
(f)	Refusal to implement county resolutions	The County Executive committee members must implement county assembly resolutions as soon as possible and in any case, in the time specified in the resolution.	Any violation should immediately be reported to the County Assembly committee on Implementation.	Immediate term	

MINISTRY	KEY AREAS	RECOMMENDED ACTION	RESPONSIBILITY	TIMELINE	BUDGET/RESOURCES
8. COUNTY TREASURY (a)	Poor revenue collection at the cess collection points.	The county despite its potential has over the years performed poorly in the revenue collection department. Most of the county revenue does not make it to the bank accounts as expected but is suspected to end up in the pockets of unscrupulous officers. Therefore there is need to Conduct a lifestyle audit of all the staff in the revenue department. County Assembly line committees should continuously identify any	The Assembly Public Investments and Accounts committee should look into the collection of revenue. The DCI and the EACC should conduct the lifestyle audit.	Immediate term	

MINISTRY	KEY AREAS	RECOMMENDED ACTION	RESPONSIBILITY	TIMELINE	BUDGET/RESOURCES
		county government officers suspected of embezzlement of public funds and recommend them for a lifestyle audit.			
(b)	Automation of revenue collection	The county government should fully automate the collection of revenue in all streams. The CECM Treasury should ensure the county government operates a cashless system of revenue collection	Sectoral committee on Finance and the CECM treasury	By July, 2021	
(c)	Establishment of a revenue directorate to safeguard revenue collection	The county government should establish a revenue inspectorate/ enforcement directorate department to enhance revenue collection.	Sectoral committee on Finance and the CECM treasury.	Medium term	

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		<p>Section 160 of the Public Finance Management Act permits the County Executive Committee member for finance to authorise the Kenya Revenue Authority or appoint a collection agent to be a collector of county government revenue.</p> <p>The County should also partner with other service providers such as Safaricom so as to ensure revenue collection process is transparent and fully automated.</p>			



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(d)	Capacity Building of personnel	The officers in the revenue collection department should be adequately trained in order to enhance their capacity in revenue collection and accountability.	Sectoral committee on Finance and the Chief officer Treasury	Immediate term	
(e)	Valuation Roll	The valuation roll should be completed and put in place by 1 st July, 2021.	Sectoral committee on Finance	1 st July 2021	
(f)	Dividend sharing policy	The CECM Treasury should develop a dividend sharing policy for all County corporations.	Sectoral committee on Finance	1 st July 2021	
9. TRADE					
(a)	Fencing of markets and livestock yards	The CECM trade should provide comprehensive information of all markets that are yet to fenced and fitted with the requisite	Sectoral committee on Trade to ensure implementation by the CECM	December 2021	

MINISTRY	KEY AREAS	RECOMMENDED ACTION	RESPONSIBILITY	TIMELINE	BUDGET/RESOURCES
		infrastructure such as toilets, water, floodlights, ramps etc.			
(b)	Kabai slaughter house needs to be operationalized	The sectoral committee should liaise with the County Attorney in order to resolve the existing stalemate that is preventing the slaughterhouse from being operational.	Sectoral committee on Trade and the County Attorney	Immediate term	
(c)	Sand harvesting and Charcoal ban	The sectoral committee on trade should visit counties with established sand harvesting policies in order to come up with the best practices to control the sand harvesting trade. There is need to properly regulate sand harvesting since cartels have currently taken	County assembly sectoral committee on trade and environment	Immediate term	

MINISTRY	KEY AREAS	RECOMMENDED ACTION	RESPONSIBILITY	TIMELINE	BUDGET/RESOURCES
		<p>up the trade despite there being an existing ban.</p> <p>The sectoral committee should do an analysis on the effect of the ban before consideration on whether to lift the ban or not.</p> <p>CECM for environment should appear before the Assembly to explain the extent of implementation and effectiveness of the sand harvesting ban.</p>	<p>Sectoral committee on Environment and the CECM Environment</p>		
(d)	Kyusyani stone crusher site	The sectoral committee on Trade and environment should ascertain whether the lease agreement for the	Sectoral committee on Trade and the County Attorney.		

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		crusher site exists and whether it was duly executed. The agreement signed between H.E the Governor, the area M.C.A and the two co-operatives in Yatta should be reviewed to ascertain its legality vis a vis the crusher being a county investment.			
10.Environment (a)	Installation and repair of floodlights and streetlights	The ministry should provide a comprehensive status report on all the installed street lights and flood lights. In addition, the ministry should give a report on the expenditure so far used in the installation and repair of the lights since the year 2013	Sectoral committee on Environment and CECCM Trade and Environment	Immediate term	



MINISTRY	KEY AREAS	RECOMMENDED ACTION	RESPONSIBILITY	TIMELINE	BUDGET/RESOURCES
(b)	Mining	<p>with a view of establishing whether the residents of Kitui County are getting value for money out of the investment.</p> <p>The sectoral committee needs to study the Mining Act in order to understand the law and also determine whether there is need to develop further policies to guide mining activities within the county.</p> <p>The ministry should come up with a policy framework on mining operations within the County.</p>	Sectoral committee on Environment in conjunction with the CECM	1 st July, 2021	

MINISTRY	KEY AREAS	RECOMMENDED ACTION	RESPONSIBILITY	TIMELINE	BUDGET/RESOURCES
		The sectoral committee on environment should visit Taita Taveta and Kakamega counties in order to learn how they are operating their mining industries.			
(c)	County Government of Kitui/REA partnership Program	The funds in respect of the partnership agreement between county government and REA should be reinforced and the Assembly will not allow any proposed reallocations of the funds since this is an important program for the residents of the county.	Budget committee	Immediate term	

MINISTRY	KEY AREAS	RECOMMENDED ACTION	RESPONSIBILITY	TIMELINE	BUDGET/RESOURCES
11. Tourism (a)	Fencing of the game reserves within the county	<p>The county government should partner with the Kenya Wildlife Service and other relevant stakeholders so as to secure and fence the game reserves</p> <p>The sectoral committee on environment should visit Narok County to study how they have maximized revenue collection from the game reserves.</p>	Sectoral committee on Environment	1 st July, 2021	
(b)	Operationalization of Mutomo Snake Park	It has been noted with concern that the county has continuously allocated money for the project but later reallocates the funds to other projects. The projects has	Committee on Budget	Immediate term	

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		therefore stalled thereby delaying the generation of expected revenue. It was therefore resolved that the allocations for this project should not be redirected to any other projects until the snake park is completed and operationalized.			
(c)	Lower Eastern Heritage Centre	The sectoral committee on tourism and culture should visit the heritage site to confirm the status of the project. The budget committee should also confirm how much money has been spent on the projects and whether the	Sectoral Committee on Tourism and culture.	Immediate term	



MINISTRY	KEY AREAS	RECOMMENDED ACTION	RESPONSIBILITY	TIMELINE	BUDGET/RESOURCES
		amount translates to what is on the site.			
12. Health (a)	Status of the health sector	The sectoral committee should conduct an in-depth and comprehensive analysis of the health sector and report back to the Assembly whether the huge investment in this sector translates to improved and efficient service delivery to the residents of the county.	Sectoral committee on health	April recess	
(b)	Establishment of Hospital Boards	The existing hospital boards should be abolished since they were constituted un-procedurally. There was no public participation and the relevant stakeholders were not involved.	Sectoral committee on health and the CECM Health.	Immediate term	

MINISTRY	KEY AREAS	RECOMMENDED ACTION	RESPONSIBILITY	TIMELINE	BUDGET/RESOURCES
		New boards should be established using the right procedure.			
(c)	NHIF cover	That the budget of Kshs. 300,000,000 set aside in the CFSP for the financial year 2021/2022 for the payment of the NHIF cover of families should be removed when the Assembly is considering the annual budget. The resolution by the sectoral committee on health on this matter during the consideration of the CFSP 2021/2022 should be upheld.	County Assembly	June 2021	
(d)	Stalled projects	The sectoral committee should provide a comprehensive report on the	Sectoral committee on health	Immediate term	

MINISTRY	KEY AREAS	RECOMMENDED ACTION	RESPONSIBILITY	TIMELINE	BUDGET/RESOURCES
		status of all stalled projects within the ministry and how much has been spent so far.			
(e)	Staffing in the health sector	The sectoral committee should conduct an investigation on the number of workers in the ministry in order to verify whether there is need for additional staffing or not. This will also assist the county to verify the exact number of staff in the health ministry's payroll.	Sectoral committee on health	Immediate term	
(f)	Solid waste management policy	The ministry should urgently come up with a solid waste management policy.	Committee on Health and the CECM Health	Immediate term	
(g)	Establishment of I.C.U facilities	The chairperson sectoral committee on health should immediately table a motion of	CECM Health	10 days	

MINISTRY	KEY AREAS	RECOMMENDED ACTION	RESPONSIBILITY	TIMELINE	BUDGET/RESOURCES
		<p>country importance on the non-availability of I.C.U facilities within the county. This motion should contain a resolution that the ministry of health sets up operational I.C.U facilities in Mwingi and Kitui with 5 and 10 I.C.U beds respectively. This should be done within 10 days on the adoption of this matrix. The ministry should also ensure that all other sub counties are eventually equipped with operational ICU facilities.</p>			
13.Education (a)	Additional infrastructure	The Assembly sectoral committee needs to do an	Sectoral committee on Education	Immediate term	



MINISTRY	KEY AREAS	RECOMMENDED ACTION	RESPONSIBILITY	TIMELINE	BUDGET/RESOURCES
		analysis on the status of all ECDE and vocational training centres in the county in order to find out the measures or infrastructural needs to curb the spread of COVID 19 within the institutions.			
(b)	Ownership documents of the polytechnics	The sectoral committee needs to find out the number of centres that do not have title deeds or ownership documents so that the process for the same can be initiated.	Sectoral committee on Education.	Immediate term	
(c)	Equitable admission of students to county institutions	The ministry should ensure that in the subsequent intakes to KIYOSEC and any other county training centres, there is equitable intake of students	Sectoral committee on Education and the CECM Education.	Medium term	

MINISTRY	KEY AREAS	RECOMMENDED ACTION	RESPONSIBILITY	TIMELINE	BUDGET/RESOURCES
		<p>according to the number of villages within the county. The ministry should conduct a feasibility study before the establishment of any youth training centres.</p>			

SIGNED 

HON. DAVID THUVI








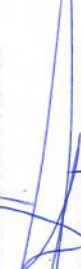







(ACTING CHAIRPERSON, LAISON COMMITTEE)

DATE..... *27/03/2021*



CONSIDERATION AND ADOPTION OF THE REPORT BY THE COMMITTEE

We, the honourable members of the Liaison Committee and the Leadership of the Assembly, do hereby affix our signatures to this report to affirm its accuracy, validity and authenticity:-

- | | | |
|--------------------------------|-------------|---|
| 1. Hon. David Thuvi | Chairperson |  |
| 2. Hon. George M. Ndotto | Member |  |
| 3. Hon. Peter Kilonzo | Member |  |
| 4. Hon. Jefason N. Kiruru | Member |  |
| 5. Hon. Jacob M. Kavolonza | " |  |
| 6. Hon. Geoffrey Mwalimu | " |  |
| 7. Hon. Johnson Kanandu | " |  |
| 8. Hon. Elizabeth Ndunge | " |  |
| 9. Hon. Alexander M. Mbili | " |  |
| 10. Hon. Stephen Musili | " |  |
| 11. Hon. Phillip Nguli | " |  |
| 12. Hon. Grace Mutua | " |  |
| 13. Hon. Munyoki Mwinzi | " |  |
| 14. Hon. Boniface Kilaa Kasina | " |  |
| 15. Hon. Jane Muthua | " |  |

